



K S R Institute for Engineering and Technology

Tiruchengode, Namakkal (Dt), Tamil Nadu

(Approved by AICTE New Delhi & Affiliated to Anna University Chennai)

BE (CSE, EEE, ECE, Mech) & B.Tech (IT) Programmes are Accredited by NBA

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

S.No	Name of the Committee	Page No
Academic Year 2019 – 2020		
1	Anti –Ragging committee	02 – 18
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Academic Year 2018 – 2019		
1	Anti –Ragging committee	37 – 57
2	Prevention of sexual harassment committee – Vishaka	58 – 66
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Academic Year 2017 – 2018		
1	Anti –Ragging committee	78 – 96
2	Prevention of sexual harassment committee – Vishaka	97 – 105
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Academic Year 2016 – 2017		
1	Anti –Ragging committee	113 – 129
2	Prevention of sexual harassment committee – Vishaka	130 – 138
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Academic Year 2015 – 2016		
1	Anti –Ragging committee	146 – 160
2	Prevention of sexual harassment committee – Vishaka	161 – 167
3	Student Grievance redressal committee	168 – 177

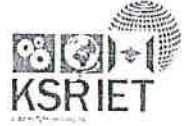
K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215



ANTI-RAGGING VIGILANCE
AND SQUAD COMMITTEE
ACADEMIC YEAR

(2019-2020)

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215



REF:KSRIET/squad/E-CIR/2019-2020/01

DATE:30.07.2019

CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11 a.m. to 12.00 p.m. in board room. All the committee members are asked to attend the meeting.


30/7/19
CONVENER


30/7/19
PRINCIPAL

Circulated to all Departments


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K. S. R. INSTITUTE FOR
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NAMAIKKAL DT, TAMIL NADU.

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TIRUCHENGODE – 637 215



Vigilance squad/Discipline committee

Minutes of meeting (2019-2020)

Meeting No.1

Date: 31.07.2019

Time: 11.00 a.m.

Venue: Board room

Members Present:

1. Dr. J.C.KANNAN Professor & HoD – Physics - Convener
2. Dr.P.MURUGESAN Professor & HoD – Mechanical - Convener
3. Dr.V.DEVABHARATHI ASP – Physics - Member
4. Dr.C.SANTHAKUMAR AP – EEE - Member
5. Mr.R.VASANTHAKUMAR AP – Mechanical - Member

Points discussed

Meeting started at 11 a.m.

- Students are not allowed to make a complaint or to address any authority in a collective petition. Such combined action is supervised of good order. They should allow be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good orders and decorum.
- Squad members were asked to rounds during the working hours in the corridor and canteen premises.
- Students are forbidden from making any mark on the furniture or on the walls are any part of the college premises or to spill on the floors or litter the classrooms and grounds.
- Students are expected to keep decency and decorum in their behavior. dress and hair style.
- Meeting ended at 1.30 p.m.


For CONVENER


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MINUTES OF ANTI-RAGGING COMMITTEE MEETING

Meeting No : 1


Date : 31.07.2019

Venue : Dept. of Physics

Attended by : All Committee Members

Sl. No.	Topic	Discussion / Action taken	Responsibility	Target
1	Enhancement of Committees	The tasks of the committees have been overviewed and proper guidance is given for further developments.	All Committee Members	Continuous
2	Provisions on affidavits	<ul style="list-style-type: none"> The filling of online affidavits by both the students & parents must be finalized on time. Proper arrangements should be ensured for the process 	Committee Members & Class Advisors	15.09.2019
3	Actions on complaints	Serve actions will be taken under Anti-ragging Act if anything is found violated while monitoring the activities of the students or receiving any complaints	All Committee Members	Continuous
4	Framing of responsibilities	<ul style="list-style-type: none"> The weekly report of the committee has to be prepared and the same has to be submitted on every Friday Banners need to be made ready for keeping placed in the campus & the required places. The Anti-Ragging complaint box has to be opened on every Friday for taking actions against the menace if anything is found. The minutes of meeting might be prepared after the meetings. Circular for meetings 15 days once ought to be prepared. The Hostel Duty for the faculty members should be scheduled and monitored properly. The Entry Register needs to be signed regularly & followed. 	Committee Members concerned & Anti-Ragging Coordinator	Continuous


ANTI-RAGGING CO-ORDINATOR


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215
ANTI-RAGGING – SQUAD COMMITTEE (2019 -2020)

Sl. No.	Name of the Committee	Name of the faculty	Designation	Department	Contact No.
1.	NODAL OFFICER	Dr. J.C.KANNAN	PROF. & HEAD	PHYSICS	9842803325
2.	MONITORING COMMITTEE	Dr. C.MUGUNTARAJAN	PROF. & HEAD	ENGLISH	04288 274773
		Mr. M.S.VIJAYARAJ		MATHS	
3	ANTI-RAGGING COMMITTEE	Mr. K.VELUSAMY	ASST. PROF	MECH	9524756058
		Mr. C.SANTHAKUMAR		EEE	9952841020
		Mr. P. PREMKUMAR		ECE	9715077095
		Mr. V. PRAKASAM		CSE	9965190985
		Mr. M. SELVAKUMAR		IT	9843289593
		Dr. D.MADHAN		PHYSICS	9994645240
		Mr. N.KUMARAVEL		MATHS	9698277170
		Mr. P. MOHAN		ENGLISH	9965848971
		Mr. B. MURUGESAN		CHEMISTRY	8144330789
		4		ANTI-RAGGING SQUAD	Mr. S. DHARMALINGAM
Mr. A.S.RAMAKRISHNAN	CHIEF SECURITY OFFICER		9894953537		
Mr. S.VISWANATHAN	SECURITY OFFICERS		9944456256		
Mr. A. PRAKASH			9894953538		

Note : Our college website : www.ksriet.ac.in


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PRINCIPAL

ANNA UNIVERSITY

COLLEGE DETAILS


S.No	Name of the College	Website	State	Address	City	District	Pin Code	Std Code	Phone No.
1	K S R Institute for Engineering and Technology	www.ksriet.ac.in	Tamilnadu	KSR Kalvi Nagar, Thokkavadi	Tiruchengode	Namakkal	637 215	04288	274773

Contd.. 1

Other Phone	Fax	Email	Mobile	Total no. of students	Regulatory Authority
274741 (4 lines)	04288 - 274773	admin@ksriet.ac.in	9787833333	1846	Anti-Ragging Committee

HEAD OF INSTITUTION

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	M.Venkatesan		venkatesh.muthusamy@gmail.com	04288	274773	04288	282345	274773	9944456056



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SECOND IN COMMAND

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	P.Meenakshidevi		drmeenakshidevi@gmail.com	04288	274773	04288	282345	274773	9944456156

RAGGING COMMITTEE HEAD

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	J.C.Kannan		vasikanna@gmail.com ksr_kanna2006@yahoo.com	04288	274773	0427	2405072	274773	9842803325


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Anti-Ragging Committee

(2019-2020)

S. No	Name	Position	Category	Present Designation / Occupation	Telephone Numbers	Mobile Numbers	E-mail ID	Address
1	Mr. P.AROKIYARAJ	Member	Police Department	Police Inspector	04288-285154	9444964404	info@ksriet.ac.in	Tiruchengode Rural Police Station, Tiruchengode
2	Mr. R. SENTHIL	Member	Revenue / Taluk / Civil /Officers	Revenue Inspector	04288-256000	7708264993	info@ksriet.ac.in	Revenue Inspector Office, Molasi
3	Mr. K.CHINNUSAMY	Member	Representatives of Parents	Parents	--	9976530068	dharanb325@gmail.com	4/304, Arunthathiyar Street Kidaiyur, Devanagoundanur Post Salem
4	Mrs. M. NANDHINI	Member	Representatives of Students	Student	---	9245285276	nandhini.muthukumar@hotmail.com	72, Fourth Street, Weavers Colony Tiruchengode
5	Mr. SAKTHI SRIRAM	Member	Representatives of Students	Student	---	9344361090	rams49772@gmail.com	Anna Nagar I Street, Pappireddi Patti Post Dharmapuri
6	Mr. P.SELVARAJ	Member	Representatives of Non-Teaching	Staff	---	9994427340	selvamoom1985@gmail.com	5/177, Murasukuttai, Kuchipalayam Po Tiruchengode Tk 637215
7	DR. M.VENKATESAN	Member	Principal	Principal	04288 - 274743	9944456056	venkateshmuthusamy@gmail.com	Brindhavan Nagar, Kootapalli, Tiruchengode 637215


 B. Senthil
 31/7/19
 ANTI-RAGGING CO-ORDINATOR


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 NAMAKKAL Dt, TAMIL NADU.


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ANTI - RAGGING CELL

HOSTEL DUTY- 5.30 PM to 8.00 PM

S.No.	NAME OF THE FACULTY	DEPT.	Date
1	Mr. S. MADHAN	ENGLISH	5.8.2019 MONDAY
2	Mr. S.SELVARASU	MATHS	6.8.2019 TUESDAY
3	Mr. M. SAKTHIVEL	MECH	7.8.2019 WEDNESDAY
4	Mr. T. MARTHANDAN	ECE	8.8.2019 THURSDAY
5	Mr. S.RAGUL	MECH	9.8.2019 FRIDAY
6	Mr. B. MURUGESAN	CHEMISTRY	13.8.2019 TUESDAY
7	Mr. S. RAJKUMAR	MECH	14.8.2019 WEDNESDAY
8	Mr. M.UDHAYA KUMAR	ECE	16.8.2019 FRIDAY
9	Mr. P.SHANMUGA ARAVIND	EEE	17.8.2019 SATURDAY
10	Mr. S. BASKARAN	MECH	19.8.2019 MONDAY
11	Mr. J.DIVAĀKARAN	ECE	20.8.2019 TUESDAY
12	Mr. N.KUMARAVEL	MATHS	21.8.2019 WEDNESDAY
13	Mr. V. PRAVEEN KUMAR	ECE	22.8.2019 THURSDAY
14	Mr. J. MATHAN	MECH	26.8.2019 MONDAY
15	Mr. B. VINOCHKUMAR	ECE	27.8.2019 TUESDAY
16	Mr. T. SENTHIL	ECE	28.8.2019 WEDNESDAY
17	Mr. D. MADHAN	PHYSICS	29.8.2019 THURSDAY
18	Mr. K. VENKATACHALAM	ECE	30.8.2019 FRIDAY
19	Mr. K. GOPALAKRISHNAN	MECH	31.8.2019 SATURDAY
20	Mr. M. V. MAHESH	ECE	3.9.2019 TUESDAY
21	Mr. S. ARUN PRASATH	IT	4.9.2019 WEDNESDAY
22	Mr. S. CHELLADURAI	CHEMISTRY	5.9.2019 THURSDAY
23	Mr. A. RAVI	ECE	6.9.2019 FRIDAY
24	Mr. P. KRISHNAKUMAR	EEE	7.9.2019 SATURDAY
25	Mr. R. GOPAL	CSE	9.9.2019 MONDAY
26	Mr. M.A. STEPHEN RAJ	EEE	11.9.2019 WEDNESDAY


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27	Mr. P. PREMKUMAR	MECH	12.9.2019 THURSDAY
28	Mr. P. MOHAN	ENG	13.9.2019 FRIDAY
29	Mr. L. DEEPAN PRABHU	IT	16.9.2019 MONDAY
30	Mr. A. RAVI	ECE	17.9.2019 TUESDAY
31	Mr. P. CHAKKRAVARTHI	MECH	18.9.2019 WEDNESDAY
32	Mr. P. KRISHNAKUMAR	EEE	19.9.2019 THURSDAY
33	Mr. M.V. SHANMUGAM	MECH	20.9.2019 FRIDAY
34	Mr. S. MOHANAVELAN	MECH	21.9.2019 SATURDAY
35	Mr. R. GOPAL	CSE	23.9.2019 MONDAY
36	Mr. T. ARAVIND	EEE	24.9.2019 TUESDAY
37	Mr. C. SIVA KUMAR	EEE	25.9.2019 WEDNESDAY
38	Dr. A. MURUGESAN	EEE	26.9.2019 THURSDAY
39	Mr. R. VENKTESAN	CSE	27.9.2019 FRIDAY
40	Mr. V. PRAKASHAM	CSE	30.9.2019 MONDAY
41	Mr. V. GOPINATH	CSE	1.10.2019 TUESDAY
42	Mr. M.P. JEGADEESAN	CSE	3.10.2019 THURSDAY
43	Dr. K. GOWSIC	IT	4.10.2019 FRIDAY
44	Mr. S. NANDHAGOPAL	IT	5.10.2019 SATURDAY
45	Mr. D. BALAKRISHNAN	IT	9.10.2019 WEDNESDAY
46	Mr. B. MURUGESAN	CHEMISTRY	10.10.2019 THURSDAY
47	Mr. S. MADHAN	ENGLISH	11.10.2019 FRIDAY
48	Mr. S. SELVARASU	MATHS	12.10.2019 SATURDAY
49	Mr. M. SAKTHIVEL	MECH	14.10.2019 MONDAY
50	Mr. T. MARTHANDAN	ECE	15.10.2019 TUESDAY
51	Mr. S. RAGUL	MECH	16.10.2019 WEDNESDAY

J.C. Kannan
Anti Ragging Co-Ordinator

[Signature]
Principal

Note : Any alteration of the above duties should be made through the knowledge of NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
Your kind cooperation is solicited.


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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

DATE : 07/08/2019

DAY : WEDNESDAY

S.No	STAFF'S NAME & DEPARTMENT	PLACE	IN TIME	OUT TIME	STAFF'S SIGNATURE	REMARKS
1.	Mrs. G. KAVITHA, AP/ MATHS	IV FLOOR			<i>[Signature]</i>	
2.	Dr. D. MADHAN, ASP/ PHYSICS	CORRIDOR (S&H)			<i>[Signature]</i>	
3.	Mrs. S. PREMALATHA, AP/ ECE	III FLOOR CORRIDOR (ECE)	AM	PM	<i>[Signature]</i>	
4.	Mrs. S. NANDHAGOPAL, AP/ IT	II FLOOR CORRIDOR (IT)	9.00	4.30	<i>[Signature]</i>	
5.	Mrs. V. PRAKASHAM, AP/ CSE	I FLOOR CORRIDOR (CSE)	TO	TO	<i>[Signature]</i>	
6.	Mrs. C. SIVAKUMAR, AP/ EEE	GROUND FLOOR & CANTEEN (EEE)	AM	PM	<i>[Signature]</i>	
8.	Mrs. M. V. SHANMUGAM, AP/ MECH	MECHANICAL BLOCK	8.45	4.00	<i>[Signature]</i>	
9.	Mrs. S. RAJKUMAR, AP/ MECH	GROUND FLOOR (MECH)				
10.	Mrs. M. SAKTHIVEL, AP/ MECH	HOSTEL	5.30 PM to	8.00 PM	<i>[Signature]</i>	

ANTI - RAGGING CO - ORDINATOR

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DATE: 03/09/2019

JAY: TUESDAY

Date: _____
Page: _____

S.NO	STAFF'S NAME & DEPARTMENT	PLACE	IN TIME	OUT TIME	STAFF'S SIGNATURE	REMARKS
1	MR. N. KUMARAVEL, AP/MATHS	IV FLOOR				
2	MYS. P. KAVITHA, AP/MATHS	W. PRIDOR (S&H)				
3	M.S.P. SARANYA, AP/ECE	III FLOOR CORRIDOR (ECE)	9.00 AM			
4	MR. L. DEEPAN PRABU, AP/IT	II FLOOR CORRIDOR (IT)				
5	MR. M. P. JEGADEESAN, AP/CSE	I FLOOR CORRIDOR (CSE)	8.45 AM TO			
6	MYS. P. MEENATCHI, AP/EEE	Ground				
7	MR. P. KRISHNAKUMAR, AP/EEF	Floor & Canteen (EEF)				
8	MR. J. MADHAN, AP/MECH	Mechanical				
9	MR. M. SAKTHIVEL, AP/MECH	Block Ground floor (Mech)				
10	MR. M. V. MAHESH	HOSTEL	5.30 PM TO	8.00 PM		

ANTI-RAGGING CO-ORDINATOR

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DATE: 4/10/2019

DAY: FRIDAY

Extra _____
Fees _____

S.NO	STAFF'S NAME & DEPARTMENT	PLACE	IN TIME	OUT TIME	STAFF'S SIGNATURE	REMARKS
1.	DR. D. MATHAN, AP/PHYSICS	IV FLOOR			[Signature]	
2.	MR. R. MURUGESAN, AP/CHE	CORRIDOR (8&H)			[Signature]	
3.	MS. B. LATHA, AP/ECE	III FLOOR CORRIDOR (ECE)	AM	TIME		Subtle
4.	MR. S. NANDHAGOPAL, AP/IT	II FLOOR CORRIDOR (IT)	7.00	LUNCH		[Signature]
5.	MR. V. PRAKASHAM, AP/CSE	I FLOOR CORRIDOR (CSE)	AM TO	4.30 PM		[Signature]
6.	MR. C. SIVAKUMAR, AP/EEE	Ground	8.45	BREAK AND LUNCH		or
7.	DR. A. MURUGESAN, AP/EEE	floor & canteen (EEE)	8.45	4.00		[Signature]
8.	MR. M. V. SHANMUGAM, AP/MECH	mechanical				[Signature]
9.	MR. S. RATKUMAR, AP/MECH	block & canteen floor (mech)				[Signature]
10.	DR. K. CHOUSIC, AP/IT	HOSTEL	5.30 PM	8.00 pm		Cup

ANTI - RAJGINGI CO-ORDINATOR

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TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.



Higher Education (G1) Department,
Secretariat, Chennai-9.

Letter No.19340/G1/2018-54, dated 24.7.2019

From
Thiru. Mangat Ram Sharma, I.A.S.,
Principal Secretary to Government.

To
All Universities

Sir/Madam,



Sub: Meeting – Ninth Meeting of State Level Monitoring Cell to eradicate the menace of ragging in educational institutions held on 08.12.2018 at Raj Bhavan Guindy, Chennai under the Chairmanship of Hon'ble Governor of Tamil Nadu – Minutes of the meeting communicated – Action taken report – requested - Regarding.

- Ref: 1. From the Deputy Secretary to Governor, Governor's Secretariat, Chennai Letter No.997/U2/2019, dated 07.02.2019.
2. Govt. Lr. No.19340/G1/2018-36 and 45 dated, 04.03.2019 and 29.03.2019



I am directed to invite attention to the references cited.

2. The State Level Monitoring Cell meeting held on 08.12.2018 under the chairmanship of Hon'ble Governor of Tamil Nadu. In Government letter 2nd cited, a copy of the minutes of the State Level Monitoring Cell held on 08.12.2018 was sent to take meticulous follow-up action on the decision of the minutes.

3. In the minutes of the meeting among others, the following item have been recorded:

" Instructions shall be given to the vice-Chancellors of the Universities to pass resolutions in the Syndicate meeting to the effect that non-constitution of Anti-Ragging Committees in the affiliated colleges will attract a fine up to Rs.1 Lakh / Rs.5000/- per day till such committee is formed. Such punishment or negligence shall be imposed after giving 15 days' notice.

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...2

Anti-Ragging
31/5/19

4. In this connection, I am to request you to state whether the resolution has been passed as per the minutes of the meeting held on 8.12.2018. If so copy of the resolution and minutes of the meeting may be sent to the Government immediately.

5. As the Next meeting of the State Level monitoring cell for eradicating the menace of ragging in education institutions under the chairmanship of Hon'ble the Governor of Tamil Nadu is proposed to be convened shortly, I am to request you to look into the matter personally and to furnish the action taken on the minutes of the above meeting of the State Level Monitoring Cell.

Yours faithfully

Jaganathi
25/7/19

for Principal Secretary to Government

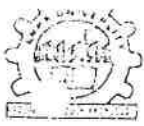
15/8
25/7/19

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PRINCIPAL

Namakal Kavipada
Ravalinjera Gait arts
College for women
Namakal.

LT No. 28 759 / TMC / 2019 dated 24/7/19.



ANNA UNIVERSITY
Chennai - 600 025

Phone: 2235 7034
Fax: 91-44-2235 1956
Gram: AVNATECH
Email: registrar@annauniv.edu

REGISTRAR

Lr.No.6015/SA 3/2019

Date: 14.08.2019

To

1. The Principal of all Government / Self-financing Engineering Colleges / Autonomous Colleges affiliated under Anna University.
2. The Dean / Constituent Colleges of Anna University.

Sir / Madam,

Sub: Anna University - Centre for Student Affairs - Regulations on curbing the Menace of Ragging - Reg.

Ref: Advt.No.: PGRC/08(01) 2019, Public notice issued by AICTE.

I am to enclose the public notice issued by the Member Secretary, All India Council For Technical Education, New Delhi, in respect of curbing the menace of ragging in the affiliated engineering colleges under the ambit of Anna University. In this regard, the Principals/Deans are advised to adhere the regulations (as mentioned in the public notice) to prevent ragging in your educational institutions and also to send the action taken report to "The Director, Centre for Student Affairs, Anna University, Chennai" at the earliest.

Yours faithfully,

K. S. R. Institute
14/8/19

for REGISTRAR

Encl: as above

Copy to:

Stock file.

gm
14.8.19 2/14/18

KSRIET - TIRUCHENGODE.	
Inward No.:	6443
Date:	26/08/19
Attention:	
Principal:	<i>[Signature]</i>
File No.:	

[Green Checkmark]
PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 015,
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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
 (Ministry of Education, Government of India)
 100, Anna University, Velamkudi, Chennai-600 070.
 Ph: 044-2651677-78, 89, Fax: 044-2651600, Email: aicte@aicte-india.org
 Website: www.aicte-india.org

PUBLIC NOTICE
CURBING THE MENACE OF RAGGING IN AICTE APPROVED TECHNICAL INSTITUTIONS

It is brought to the notice of all AICTE approved institutions, students and other various stakeholders that ragging is a criminal offence and AICTE has already notified its Regulation vide F.No. 37-3/Legal/AICTE/2009 dated July 1, 2009 and subsequent amendments notified vide F.No. 37-3/Legal/AICTE/2009 & F.No. 34-AICTE/AR/Antiragging/2016 dated July 17, 2014 and February 22, 2017 respectively (available on AICTE web portal: www.aicte-india.org) on curbing the menace of ragging in AICTE approved Technical Institutions, in order to prohibit, prevent and eliminate the scourge of ragging in AICTE approved Technical Institutions.

The above Regulations are mandatory and applies to all AICTE approved Institutions. Therefore, all the Institutions should take necessary steps for its proper implementation such as:

- Constitution of Anti-Ragging Committee and Anti-Ragging Squad
- Obtaining Undertakings at the time of admission and at the time of allotment of Hostel
- Dedicated cadre of Warden(s) and regular visits to hostels
- Creating awareness through regular meetings with students
- Appointing Professional Counselor(s) for Freshers
- Erection of Poster/Banners displaying provisions of law, punishments etc.

Any violation of AICTE Regulations as cited above by an AICTE approved Institution or an instance wherein any Institution fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators for incidents of ragging suitably, AICTE shall call for punitive action against erring Institutions as per provisions of the Approval Process Handbook.

Students in distress owing to ragging related incidents can access the Toll Free Helpline No. : 1800 - 180 - 5522 or write to the Member Secretary, AICTE, JNU Campus, Nelson Mandela Marg, Vasant Kunj, New Delhi-110 070.

Advt. No.: PGRC/08 (01)/2019 Member Secretary, AICTE




PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALM NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.



K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

VISHAKA COMMITTEE
INTERNAL COMPLAINTS COMMITTEE
AGAINST SEXUAL HARASSMENT

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215
VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE**

Circular

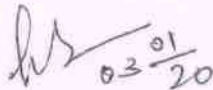
Academic Year: 2019 – 2020

Date: 03.01.2020

Sub: Second Committee Meeting

The second meeting of internal complaints committee against sexual harassment is scheduled on 04.01.2020 at 10.30 a.m. in ECE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	Review of previous meeting
2.	Complaints review
3.	Conducting programme
4.	Any Other Matter



Presiding Officer


PRINCIPAL

Copy to:-

1. All members
2. File


**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

MINUTES OF THE MEETING

Meeting No: 2/2019-2020 Date: 04.01.2020 Venue: ECE Seminar Hall				
Members attended: Mrs.S.A, Dr.J.C.K, Mr.M.S.V, Mrs.R.S, Dr.W.D, N.S, P.S, G.G, A.R, J.P.J.				
S.No.	Agenda	Discussion	Action taken	Responsibilities
1.	Review of previous meeting	CSR activities may be initiated through this committee to the nearby schools.	Members are requested to find the possibilities.	Members
2.	Complaints review	No complaints received.	This assures that the college environment is offering a safe place for the female staff and students.	Members
3.	Conducting programme	A programme on "Women and Child Security" may be organized at the earliest.	Schedule should be planned and the same should be circulated to the respective heads of the department at the earliest.	Respective department heads.
4.	Any Other Matter	New student members for the next academic year may be requested to the respective heads.	Reconstitution of new members can be done in the month of June.	Presiding Officer

hr
04/01/20

PRESIDING OFFICER

Copy to: All HoDs and members

Dr.J.C.K	Mr.M.S.V	Mrs.R.S	Dr.W.D	Mrs.N.S	P.S	G.G	A.R	J.P.J
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hr
PRINCIPAL

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVAKKAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

ICCASH/KSRIET/2019-20/EVEN

DATE: 21.10.2019

CIRCULAR

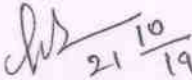
TIME: 09.15 AM

Classification	Routine	-	Urgent	√	Immediate	-
Originator: Convenor Vishaka Committee			Circulated to: All members			

Sub: A programme on “Counseling for Distressed Girls Students” – Reg.

Agenda:

- Arranging a programme on “Counseling for Distressed Girls Students” for all female staff and students, at Gallery Hall on 22.10.2019.


21/10/19
Presiding Officer


21/10/19
PRINCIPAL

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
MARAKKAL DI, TAMIL NADU.

Circulated to:

- 1 Dr.J.C.Kannan
- 2 Mr.M.S.Vijayaraj
- 3 Mrs.R.Sathyapriya
- 4 Dr.W.Devapriya
- 5 Mrs.N.Suganya
- 6 Ms.P.Sneha
- 7 Ms. J P.Jessica collins
- 8 Ms.G.Geetharani
- 9 Ms. A.Ramya



**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

WELCOMES

All female staff and students

for

"COUNSELING FOR DISTRESSED GIRLS STUDENTS"


Resource Person

Mrs.Kavitha Lakshmanan

VENUE : GALLERY HALL

DATE : 22.10.2019

TIME : 9.15 am

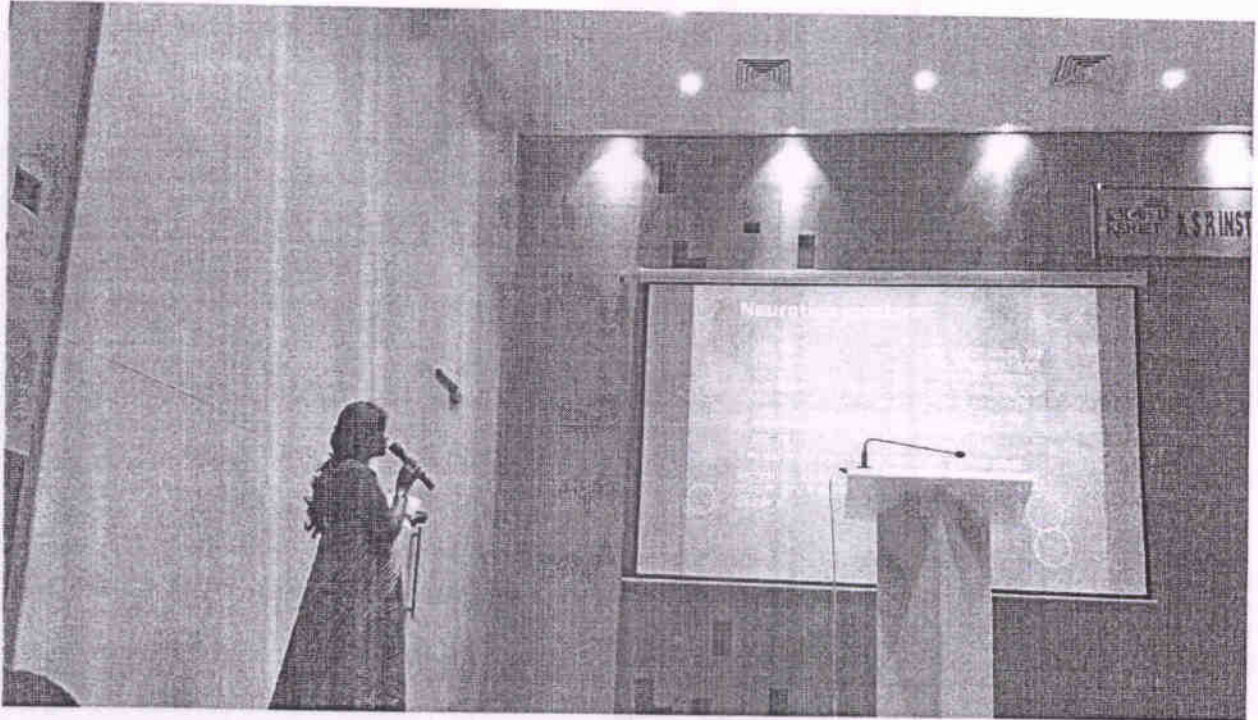

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TIRUCHENGODE - 637 215,
NAMAKKAL Dt. TAMIL NADU.**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE-637215

VISHAKA COMMITTEE (INTERNAL COMPLAINT COMMITTEE)

ACADEMIC YEAR-2019-2020



Programme on "Counseling for Distressed Girls Students"


**PRINCIPAL,
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K. S. R. KALVI NAGAR,
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NAMAKKAL DL, TAMIL NADU.**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE-637215

VISHAKA COMMITTEE (INTERNAL COMPLAINTS COMMITTEE)

ACADEMIC YEAR-2019-2020



Programme on Safety Measures for Girls and Lady Faculties


**PRINCIPAL,
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NAMAKKAL Dt, TAMIL NADU.**

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

VISHAKA COMMITTEE -INTERNAL COMPLAINTS COMMITTEE

Circular

Academic Year: 2019 – 2020

Date: 04.07.2019

Sub: First Committee Meeting

The meeting of Vishaka committee - Internal complaints committee is scheduled on 04.07.2019 at 10.30 a.m. in ECE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	Welcoming of new members
2.	About the committee
3.	Conducting awareness programmes
4.	Any Other Matter


04/07/19
Presiding Officer


PRINCIPAL

Copy to:-

1. All members
2. File


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K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

VISHAKA COMMITTEE - INTERNAL COMPLAINTS COMMITTEE

MINUTES OF THE MEETING

2019-2020		Date: 05.07.2019	Venue: ECE Seminar Hall	
Members attended: S.A, Dr.J.C.K, Mr.M.S.V, R.S, Dr.W.D, N.S, P.S,J.P.J,G.G,A.R				
S.No.	Agenda	Discussion	Action taken	Responsibilities
1.	Welcoming of new members	The newly elected student committee members were greeted by the faculty members of the committee. The role and the responsibilities were allotted.	The new members list should be notified to all.	Presiding Officer
2.	About the committee	Committee goal and objectives were discussed and the newly elected members clarified their doubts about the functions of the committee.	Presiding officer stated the intention, goals, objectives and the significance of framing the committee.	Members
3.	Conducting Awareness Programmes	Awareness programme on Good Touch Vs Bad Touch can be organized for the female staff and students.	Schedule should be planned at the earliest.	Staff I/C
4.	Any Other Matter	CSR activities may be initiated through this committee to the nearby schools.	Members are requested to find the possibilities.	Presiding Officer


PRESIDING OFFICER


PRINCIPAL

Copy to: All HoDs and members

Dr.J.C.K	Mr.M.S.V	R.S	Dr.W.D	N.S	P.S	J.P.J	G.G	A.R
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TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

Date: 21.06.2019


**Sub: Reconstitution of members for the Internal Complaints Committee-
Vishaka committee – Reg.**

The new members for Internal Complaints Committee-Vishaka committee have been reconstituted for the academic year 2019-2020. The committee has been setup with the aim of providing women, an appropriate complain mechanism against unwelcome sexually determined behavior whether directly or by implication. The members are requested to extend their full cooperation for the successful operation of the committee. The committee is reconstituted with the following faculty and student members.

S.No.	Name of the Member	Designation	Department	Representation
1	Mrs.S.Agiladevi	Assistant Professor	Chemistry	Presiding Officer
2	Dr.J.C.Kannan	Professor & Head	Physics	Faculty Member
3	Mr.M.S.Vijayaraj	Associate Professor	Maths	Faculty Member
4	Mrs.R.Sathyapriya	Assistant Professor	CSE	Faculty Member
5	Dr.W.Devapriya	Professor	ECE	Faculty Member
6	Mrs.N.Suganya	Lab Assistant	Physics	Faculty Member
7	P.Sneha	III Year	CSE	Student Member
8	J P.Jessica collins	III Year	IT	Student Member
9	G.Geetharani	III Year	ECE	Student Member
10	A.Ramya	III Year	EEE	Student Member


21/06/19
Presiding Officer


PRINCIPAL


PRINCIPAL,
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TIRUCHENGODE - 637 215,
NANDIGAL Dt, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE - 637 215**



**GRIEVANCE REDRESSAL
COMMITTEE**

2019 - 2020

KSRIET / GRC / 2019-20 / 01

Date: 14.08.19


CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 16.08.19, Friday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


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TIRUCHENGODE 637 215,
NAMAKKAL DT, TAMIL NADU.

K S R Institute for Engineering and Technology

Tiruchengode - 637215



GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

Date & Time : 16.08.2019 & 10:00 AM

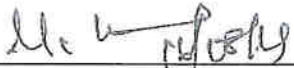
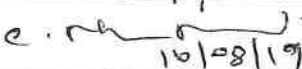



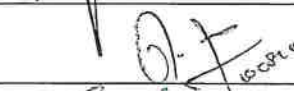

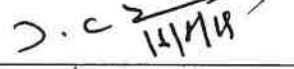
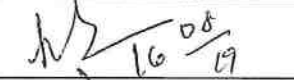

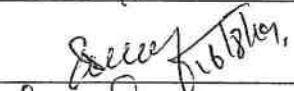
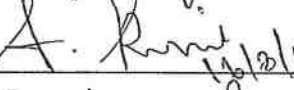
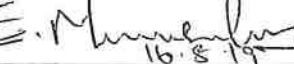
Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.

A handwritten signature in green ink, appearing to be 'K. S. R.', is written over the official stamp.

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE DISTRICT, TS,
INDIANARAYAN, Dt. Tiruchengode.

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	
2.	Dr. C. Muhuntharajan Head/ENG	Convener	 16/8/19
3.	Dr. P. Meenakshi Devi, Head/IT	Member	 16/8/19
4.	Dr. B. Kalaavathi, Head/CSE	Member	 16/8/19
5.	Dr. P. Murugesan, Head/ Mech	Member	 16/8/19
6.	Dr. R. Jeyabharath, Head/EEE	Member	 16/8/19
7.	Dr. R. Nandakumar, Head/ECE	Member	 16/8/19
8.	Dr. J.C. Kannan, Head / Phy	Member	 16/8/19
9.	Ms. S. Agiladevi, AP / Chemistry	Member	 16/8/19
10.	Mr. M.S. Vijayaraj, Head / Maths	Member	 16/8/19
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 16/8/19
12.	Mr. A. Ravi, Deputy Warden	Member / Boys Hostel	 16/8/19
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 16/8/19


 PRINCIPAL,
 K. S. R. INSTITUTE FOR
 ENGINEERING AND TECHNOLOGY,
 K. S. R. ROAD,
 TIRUCHENGODE-612015,
 NAMAKKAL DISTRICT, TAMIL NADU.

ANNA UNIVERSITY
CHENNAI - 600 025, INDIA

Phone : (O) 22352161, 22357004
Fax : 91-44-2235 1956
Gram : ANNATECH
E-mail : registrar@annauniv.edu

REGISTRAR

Lr. No. 483 / CAI / AU / 2019

Date: 02.11.2019

To

All Principals / Chairman of Affiliated Institutions
Of Anna University, Chennai – 600025

Sir,

Sub: Affiliated Colleges – Redressal of Grievances – through
Webportal – Informed about AICTE circular – Reg.

Ref: AICTE F.No.1-101 / DPG/ AICTE/ Regulations / 2017, dated:
20.02.2017

Your attention is invited to the AICTE circular cited above, an online portal for Grievance Redressal is to be created. After thorough deliberations on the requirements, the following directions are given:

1. A structured mechanism for online registration of Grievances is to be created by the College within a period of 30 days and not later than 10th December 2019.
2. The broad structure of the portal comprising of following 5 sub menus:
 - a. Students b. Faculty c. Other staff d. Parent e. Alumni
 - b. Any representation can be made only with reference to student / faculty / stakeholder. The following details may be obtained from different stakeholders:
Student – Name, Roll Number, Department, Mobile No., E.Mail ID
Faculty – I.D No., Department, Mobile No., E.Mail ID
Other Staff – I.D. No., Section, Mobile No., E.Mail ID
Parent: Ward Details, Mobile No., E.Mail ID
Alumni: Name, Year of passing / Registration No., Mobile No., E.Mail ID
 - c. The Grievance Redressal Committee constituted by the College as given in the Application for Affiliation should be made operational.

Online monthly status report on the number of grievances received, disposed off and pending should be sent to AICTE by the Committee.


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K. S. R. KALVI NAGAR,
TIRUCHENGODE-637 215,
NAMAKKAL Dt. TAMIL NADU.


REGISTRAR
REGISTRAR
ANNA UNIVERSITY
CHENNAI-600 025



K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2019-20 / 02

Date: 20.01.20


CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 22.01.20, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


20/01/20
PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE-637 215,
NAMAKKAL DI, TAMIL NADU.

K S R Institute for Engineering and Technology

Tiruchengode - 637215




GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

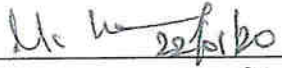
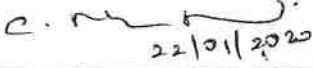
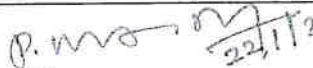

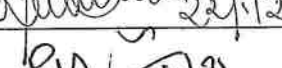



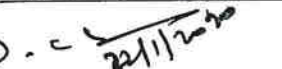
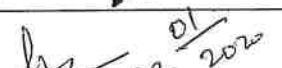

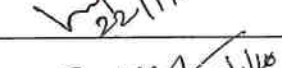
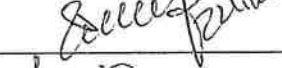
Date & Time: 22.01.20 & 10:00 AM

Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
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- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.


PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALVI NAGAR,
TIRUCHENGODE 637 215,
NAMAKKAL Dt. TAMIL NADU.

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 22/11/20
2.	Dr. C. Muhuntharajan Head/ENG	Convener	 22/11/2020
3.	Dr. P. Meenakshi Devi, Head/IT	Member	 22/11/20
4.	Dr. B. Kalaavathi, Head/CSE	Member	 22/11/20
5.	Dr. P. Murugesan, Head/ Mech	Member	 22/11/20
6.	Dr. R. Jeyabharath, Head/EEE	Member	 22/11/20
7.	Dr. R. Nandakumar, Head/ECE	Member	 22/11/20
8.	Dr. J.C. Kannan, Head / Phy	Member	 22/11/20
9.	Ms. S. Agiladevi, AP / Chemistry	Member	 22/11/20
10.	Mr. M.S. Vijayaraj, Head / Maths	Member	 22/11/20
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 22/11/20
12.	Mr. A. Ravi, Deputy Warden	Member / Boys Hostel	 22/11/20
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 22/11/2020


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K. S. R. KALVI NAGAR,
TIRUCHENGOORU - 627 215,
NARAYANAPURAM, TAMIL NADU.



K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215

ANTIRAGGING VIGILANCE
AND SQUAD COMMITTEE

(2018-2019)

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215



REF:KSRIET/squad/E-CIR/2018-2019/01

DATE:02-08-2018

CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00am to 12.00pm in board room. All the committee members are asked to attend the meeting.

S.c
24/7/18
CONVENER

[Signature]
PRINCIPAL

Circulated to all Department

[Signature]
PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

Meeting no: 1
Date: 03/08/2018
Time :11.00 am
Venue: Board room

Members Present :

1. Dr.J.C.KANNAN, Professor &HOD – Physics -convener
2. Dr.P.MURUGESAN, Professor &HOD – Mechanical-convener
3. Mr.V.DEVABHARATHI, AP – Physics –Member
4. Mr.C.SANTHAKUMAR ,AP – EEE –Member
5. Mr.R.VASANTHAKUMAR, AP – Mechanical –Member

Points discussed

Meeting started at 11.00am

- Students are not allowed to make a complaint or to address any authority in a collective petition. Such combined action is supervised of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good orders and decorum.
- Squad members were asked to go rounds during the working hours in the corridor and canteen premises.
- Students are forbidden from making any mark on the furniture or on the walls or any part of the college premises or to spill ink on the floors or litter the class rooms and grounds.
- Students are expected to keep decency and decorum in their behavior , dress, hair style
- Meeting ended at 1.30pm

J.C.K. 31/8/18
CONVENER


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NAMAKKAL Dt, TAMIL NADU.


PRINCIPAL

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215



REF:KSRIET/squad/E-CIR/2018-2019/02

DATE:02-11-2018

CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00am to 12.00pm in board room. All the committee members are asked to attend the meeting.

J.c 2/11/18

CONVENER

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE – 637 215



Vigilance squad/Discipline committee

Minutes of meeting (2018-2019)

Meeting no: 2

Date: 03/11/2018

Time :11.00 am

Venue: Board room

Members Present :


1. Dr.J.C.KANNAN, Professor &HOD – Physics -convener
2. Dr.P.MURUGESAN, Professor &HOD – Mechanical-convener
3. Mr.V.DEVABHARATHI, AP – Physics –Member
4. Mr.C.SANTHAKUMAR ,AP – EEE –Member
5. Mr.R.VASANTHAKUMAR, AP – Mechanical –Member

Points discussed

Meeting started at 11.00am

- Students are expected to keep decency and decorum in their behavior , dress, hair style.
- As per instruction given to the squad members the members monitored.
- No issues were recorded due to the security given.
- Meeting ended at 1.30pm

J.C. Kannan
3/11/18
CONVENER


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TIRUCHENGODE – 637 215
CIRCULAR

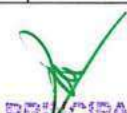
ANTI-RAGGING CELL

Ref: KSRIET/CIR/2018-18/Anti-Ragging/01

24.08.2018

This is to inform that, the following faculty members are asked to monitor the Ragging activities in our college campus on all working days and hostel (from 04.09.2018) in order to make out campus is completely free from the ragging and your kind co-operation is solicited. **The anti-ragging cell members are asked to sign daily the register which is kept in our Principal office.**

S.No.	Name of the faculty	Day	Place	Time
1.	Mr. S. Madhan, AP/English Mr. P. Mohan, AP/English	Monday	IV floor Corridor (S&H)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Mr. R.Kavitha, AP/ Maths Mr. N. Kumaravel, AP/ Maths	Tuesday		
	Mrs. P. Devisri, AP/ Maths Mr. Dr. D. Madhan, AP/ Physics	Wednesday		
	Mr. B.Murugesan AP/ Chemistry Mrs. S. Agiladevi, AP/ Chemistry	Thursday		
	Mr. K. Suresh, AP/ Maths Mr. N. Prakash, AP/Maths	Friday		
2.	Mr. R. Pradeep, AP/ ECE	Monday	III floor Corridor (ECE)	
	Ms. M.Udhayakumar, AP/ ECE	Tuesday		
	Ms. V Sindhjua AP/ ECE	Wednesday		
	Ms. P. Janani, AP/ ECE	Thursday		
	Ms. P.Mohanasunthari, AP/ ECE	Friday		
3	Mr. L. Priyangadevi, AP/ IT	Monday	II floor Corridor (IT)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Mrs. K. G. Lavanya, AP/ IT	Tuesday		
	Mr. S.Nandhagopal, AP/ IT	Wednesday		
	Mr. D. Balakrishnan, AP/ IT	Thursday		
	Mr. L. Deepanprabu, AP/ IT	Friday		
4	Ms. D. Kavinya, AP/ CSE	Monday	I floor Corridor (CSE)	
	Mr. R. Gopal, AP/ CSE	Tuesday		
	Mr. R.Sathyapriya, AP/ CSE	Wednesday		
	Mr. V.Prakasham, AP/CSE	Thursday		
	Mr. V. Gopinath, AP/ CSE	Friday		


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NAMAKKAL DL, TAMIL NADU.

5	Mrs. R. Sacithraa, AP/ EEE Mr. A.Thangaraju, AP/ EEE	Monday	Ground floor & Canteen (EEE)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Ms. K.Meenatchi, AP/ EEE Mr. T. Aravind, AP/ EEE	Tuesday		
	Ms. K.Indumathi, AP/ EEE Mr. D.Dhivyaa, AP/ EEE	Wednesday		
	Ms. A. Jeevitha, AP/ EEE Mr C. Sivakumar, AP/ EEE	Thursday		
	Ms. R.Krishnakumar, AP/ EEE Mr. P.Shanmuga Aravind, AP/ EEE	Friday		
6.	Mr. S.Rahul, AP/ MECH Mr. J. Madhan, AP/ MECH	Monday	Mechanical Block Ground floor (Mechanical)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Ms. G.Anitha, AP/ MECH Mrs. V. Sobiya, AP/ MECH	Tuesday		
	Mr. S. Sanjaikumar, AP/ MECH Mr. D. Ramkumar, AP/ MECH	Wednesday		
	Mr. S. Mohanavelan, AP/ MECH Mrs. S. Rajkumar, AP/ MECH	Thursday		
	Mr. M. Sambathkumar, AP/ MECH Mr. S. Baskaran, AP/ MECH	Friday		
7.	List Enclosed		Hostel	5.30 PM to 8.00 PM

J. C. Kannan
1/5/18
Anti Ragging Co-Ordinator

[Signature]
Principal

Note : Any alteration of the above duties should be made through the knowledge of NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
Your kind cooperation is solicited.

[Signature]
**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI BAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DC, TAMIL NADU.**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE – 637 215

MINUTES OF ANTI-RAGGING COMMITTEE MEETING

Meeting No : 1

Date : 24.08.2018


Venue : Dept. of Physics

Attended by : All Committee Members

Sl. No.	Topic	Discussion / Action taken	Responsibility	Target
1	Enhancement of Committees	The tasks of the committees have been overviewed and proper guidance is given for further developments.	All Committee Members	Continuous
2	Provisions on affidavits	<ul style="list-style-type: none">The filling of online affidavits by both the students & parents must be finalized on time.Proper arrangements should be ensured for the process	Committee Members & Class Advisors	15.09.2018
3	Actions on complaints	Serve actions will be taken under Anti-ragging Act if anything is found violated while monitoring the activities of the students or receiving any complaints	All Committee Members	Continuous
4	Framing of responsibilities	<ul style="list-style-type: none">The weekly report of the committee has to be prepared and the same has to be submitted on every FridayBanners need to be made ready for keeping placed in the campus & the required places.The Anti-Ragging complaint box has to be opened on every Friday for taking actions against the menace if anything is found.The minutes of meeting might be prepared after the meetings.Circular for meetings 15 days once ought to be prepared.The Hostel Duty for the faculty members should be scheduled and monitored properly.The Entry Register needs to be signed regularly & followed.	Committee Members concerned & Anti-Ragging Coordinator	Continuous

2-c 24/8/18
ANTI-RAGGING CO-ORDINATOR


24/8/18
PRINCIPAL


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NAMAKKAL DI, TAMIL NADU.

ANTI - RAGGING CELL

HOSTEL DUTY- 5.30 PM to 8.00 PM

S.No.	NAME OF THE FACULTY	DEPT.	Date
1	Mr. B. MURUGESAN	CHEMISTRY	3.9.2018 MONDAY
2	Mr. R. KANAGASELVAM	ENGLISH	4.9.2018 TUESDAY
3	Mr. N.KUMARAVEL	MATHS	5.9.2018 WEDNESDAY
4	Mr. T. MARTHANDAN	ECE	6.9.2018 THURSDAY
5	Mr. D. RAMKUMAR	MECH	7.9.2018 FRIDAY
6	Mr. R. KULANDAIVELU	MATHS	10.9.2018 MONDAY
7	Mr. S. RAJKUMAR	MECH	11.9.2018 TUESDAY
8	Mr. A. RAVI	ECE	12.9.2018 WEDNESDAY
9	Mr. P.SHANMUGA ARAVIND	EEE	14.9.2018 FRIDAY
10	Mr. S. BASKARAN	MECH	15.9.2018 SATURDAY
11	Mr. V. PRAVEEN KUMAR	ECE	17.9.2018 MONDAY
12	Mr. M. SAMBATH KUMAR	MECH	18.9.2018 TUESDAY
13	Mr. J. DIVAKARAN	ECE	19.9.2018 WEDNESDAY
14	Dr. D.MADHAN	PHYSICS	20.9.2018 THURSDAY
15	Mr. M. V. MAHESH	ECE	24.9.2018 MONDAY
16	Mr. K. VENKATACHALAM	ECE	25.9.2018 TUESDAY
17	Mr. V.PRAKASHAM	CSE	26.9.2018 WEDNESDAY
18	Mr. M.UDHAYAKUMAR	ECE	27.9.2018 THURSDAY
19	Mr. S. KRISHNA KUMAR	EEE	28.9.2018 FRIDAY
20	Mr. S.NANDHAGOPAPL	IT	29.9.2018 SATURDAY
21	Mr. A. MURUGESAN	EEE	3.10.2018 WEDNESDAY
22	Mr. R. PRADEEP	ECE	4.10.2018 THURSDAY
23	Mr. A. PREMKUMAR	MECH	5.10.2018 FRIDAY
24	Mr. T. ARAVIND	EEE	6.10.2018 SATURDAY
25	Mr. B. VINOTHKUMAR	ECE	8.10.2018 MONDAY
26	Mr. M. SATHISH KUMAR	MECH	9.10.2018 TUESDAY


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27	Mr. C.SIVAKUMAR	EEE	10.10.2018 WEDNESDAY
28	Mr. S. SANJAIKUMAR	MECH	11.10.2018 THURSDAY
29	Mr. K. GOWSIC	IT	12.10.2018 FRIDAY
30	Mr. J.MADHAN	MECH	13.10.2018 SATURDAY
31	Mr. R. GOPAL	CSE	15.10.2018 MONDAY
32	Mr. S. NANDAKUMAR	ECE	16.10.2018 TUESDAY
33	Mr. N.PRAKASH	MATHS	17.10.2018 WEDNESDAY
34	Mr. T. SENTHIL	ECE	22.10.2018 MONDAY
35	Mr. M V. SHANMUGAM	MECH	23.10.2018 TUESDAY
36	Mr. M. SELVAKUMAR	IT	24.10.2018 WEDNESDAY
37	Mr.S. RAHUL	MECH	25.10.2018 THURSDAY
38	Mr. A.M. RAMKUMAR	MECH	26.10.2018 FRIDAY
39	Mr. S.MOHANAVELAN	MECH	27.10.2018 SATURDAY
40	Mr. K. GOPALAKRISHNAN	MECH	29.10.2018 MONDAY
41	Mr. G.GOWRISANKAR	MECH	30.10.2018 TUESDAY
42	Mr. P.CHAKRAVARTHI	MECH	31.10.2018 WEDNESDAY
43	Mr. V.GOPINATH	CSE	1.11.2018 THURSDAY
44	Mr. S. ARUN PRASATH	IT	2.11.2018 FRIDAY
45	Mr. R.VENKATESAN	CSE	3.11.2018 SATURDAY
46	Mr. S. DEEPAN PRABU	IT	8.11.2018 THURSDAY
47	Mr. D.BALAKRISHNAN	IT	9.11.2018 FRIDAY
48	Mr. S.BALAMURUGAN	MECH	10.11.2018 SATURDAY
49	Mr. K. SURESH	MATHS	12.11.2018 MONDAY
50	Mr. P.MOHAN	ENGLISH	13.11.2018 TUESDAY

J.C. Kannan
Anti Ragging Co-Ordinator

[Signature]
Principal

Note : Any alteration of the above duties should be made through the knowledge of
NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
Your kind cooperation is solicited.

[Signature]
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NAMAICKAL DI, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215
ANTI-RAGGING COMMITTEE (2018 -2019)

Sl. No.	Name of the Committee	Name of the faculty	Designation	Department	Contact No.
1.	NODAL OFFICER	Dr. J.C.KANNAN	PROF. & HEAD	PHYSICS	9842803325
2.	MONITERING COMMITTEE	Dr. B.SRIVIDHYA	PROF. & HEAD	CHEMISTRY	04288 274773
		Dr. C.MUGUNTARAJAN		ENGLISH	
		Mr. M.S.VIJAYARAJ		MATHS	
3	ANTI-RAGGING COMMITTEE	Mr. K.VELUSAMY	ASST. PROF	MECH	9524756058
		Mr. C.SANTHAKUMAR		EEE	9952841020
		Mr. P. PREMKUMAR		ECE	9715077095
		Mr. M.JAWAHAR		CSE	9994010051
		Mr. M. SELVAKUMAR		IT	9843289593
		Dr. S. SATHEESKUMAR		PHYSICS	9842008191
		Mr. N.KUMARAVEL		MATHS	9698277170
		Mr. P. MOHAN		ENGLISH	9965848971
		Mr. B. MURUGESAN		CHEMISTRY	8144330789
4	ANTI-RAGGING SQUAD	Mr. S. DHARMALINGAM	PHYSICAL DIRECTOR		9600766447
		Mr. A.S.RAMAKRISHNAN	CHIEF SECURITY OFFICER		9894953537
		Mr. S.VISWANATHAN	SECURITY OFFICERS		9944456256
		Mr. A. PRAKASH		9894953538	

Note : Our college website : www.ksriet.ac.in


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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAKAKKAL DI, TAMIL NADU.


PRINCIPAL

ANNA UNIVERSITY

COLLEGE DETAILS


S.No	Name of the College	Website	State	Address	City	District	Pin Code	Std Code	Phone No.
1	K S R Institute for Engineering and Technology	www.ksriet.ac.in	Tamilnadu	KSR Kalvi Nagar, Thokkavadi	Tiruchengode	Namakkal	637 215	04288	274773

Contd.. 1

Other Phone	Fax	Email	Mobile	Total no. of students	Regulatory Authority
274741 (4 lines)	04288 - 274773	admin@ksriet.ac.in	9787833333	1846	Anti-Ragging Committee

HEAD OF INSTITUTION

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	M.Venkatesan		venkatesh.muthusamy@gmail.com	04288	274773	04288	282345	274773	9944456056


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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.

SECOND IN COMMAND

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	P.Meenakshidevi		drmeenakshidevi@gmail.com	04288	274773	04288	282345	274773	9944456156

RAGGING COMMITTEE HEAD

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	J.C.Kannan		vasikanna@gmail.com ksr_kanna2006@yahoo.com	04288	274773	0427	2405072	274773	9842803325



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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 005,
NAMANKAL Dt, TAMIL NADU.




PRINCIPAL

Anti-Ragging Committee

S. No	Name	Position	Category	Present Designation / Occupation	Telephone Numbers	Mobile Numbers	E-mail ID	Address
1	Mr. P.AROKIYARAJ	Member	Police Department	Police Inspector	04288-285154	9444964404	info@ksriet.ac.in	Tiruchengode Rural Police Station, Tiruchengode
2	Mr. R. SENTHIL	Member	Revenue / Taluk / Civil /Officers	Revenue Inspector	04288-256000	7708264993	info@ksriet.ac.in	Revenue Inspector Office, Molasi
3	Mr. P.G. MURUGESAN	Member	Representatives of Parents	Parents	--	9965705090	pgmurugesan1982@gmail.com	1/126,Sengamedu Akkaraipatti Po Rasipuram Tk, Namkkal Dt. 637 501
4	Ms. V.DHANUSHIYA	Member	Representatives of Students	Student	---	9942715107	dhanushiya2001@gmail.com	3/85 A Judge Sundaram chettiar Thottam, Kandampatti PO, Salem 636 005
5	Mr. S.SANKAR	Member	Representatives of Students	Student	---	9894507787	yessankar0@gmail.com	59, Keela Street Pathur, Thiruvavur Dt - 613703
6	Mr. P.SELVARAJ	Member	Representatives of Non-Teaching	Staff	---	9994427340	selvamoom1985@gmail.com	5/177, Murasukuttai, Kuchipalayam Po Tiruchengode Tk 637215
7	DR. M.VENKATESAN	Member	Principal	Principal	04288 - 274743	9944456056	venkatesh.muthusamy@gmail.com	Brindhavan Nagar, Kootapalli, Tiruchengode 637215

D. S. S. / 12/11/12
ANTI-RAGGING CO-ORDINATOR


PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.


PRINCIPAL

DATE: 07/09/18

DAY: FRIDAY.

NO	STAFF'S NAME & DEPARTMENT	PLACE	IN TIME	OUT TIME	STAFF'S SIGNATURE	REMARKS		
1.	Mr. K. SURESH, AP/MATHS	V FLOOR	9.00 AM TO 4.30 PM LUNCH TIME	4.30 PM TO 8.00 PM	K. Suresh	NIL		
2.	Mr. N. PRAKASH, AP/MATHS	CORRIDOR (SSH)			NIL			
3.	MS. P. MOHANASUNTHARI, AP/ECE	III FLOOR CORRIDOR (ECE)			NIL			
4.	Mr. L. DEEPAN PRABU, AP/IT	II FLOOR CORRIDOR (IT)			NIL			
5.	Mr. V. GOPINATH, AP/CSE	I FLOOR CORRIDOR (CSE)			NIL			
6.	Mr. R. KRISHNAKUMAR, AP/EEE	GROUND FLOOR			B. 45 AM TO 4.00 PM BREAK & LUNCH TIME	4.00 PM TO 8.00 PM	R. Krishna Kumar	NIL
7.	Mr. P. SHANMUGA ARAVIND, AP/EEE	CANTEEN (EEE)					NIL	
8.	Mr. M. SAMBATHICUMAR, AP/MECH	MECHANICAL			5.30 AM TO 8.00 PM	8.00 PM	M. Sambathicumar	NIL
9.	Mr. S. BASIBARAN, AP/MECH	Block (MECH) GROUND FLOOR					NIL	
10.	Mr. D. RAMKUMAR, AP/MECH	HOSTEL					NIL	

ANTI-RAGGING CO-ORDINATOR

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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.

DATE: 5/10/18

DAY: Friday.

S.NO	STAFF'S NAME & DEPARTMENT	PLACE	IN TIME	OUT TIME	STAFF'S SIGNATURE	REMARKS
1	Mr. K. SURESH, AP/MATHS	IV FLOOR			K. Suresh	
2	Mr. N. PRAKASH, AP/MATHS	CORRIDOR (S&H)			N. Prakash	
3	Ms. P. MOHANASUNDARI, AP/EE	III FLOOR CORRIDOR (EE)	9:00 AM	4:30 PM	P. Mohanasundari	Nil
4	Mr. L. DEEPA PRABHU, AP/IT	II FLOOR CORRIDOR (IT)	9:00 AM	4:30 PM	L. Prabh	
5	Mr. V. GOPINATH, AP/CSE	I FLOOR CORRIDOR (CSE)	9:00 AM	4:30 PM	V. Gopinath	Nil
6	Mr. R. KRISHNAKUMAR, AP/EEE	GROUND FLOOR	9:45 AM	4:00 PM	R. Krishna	
7	Mr. P. SHANMUGA DRAVIND, AP/EEE	CANTEEN (EEE)	9:45 AM	4:00 PM	P. Shanmuga	
8	Mr. M. SAMPATHKUMAR, AP/MECH	MECHANICAL			M. Sampath	
9	Mr. S. BASICARAN, AP/MECH	BLOCK & GROUND FLOOR (MECH)			S. Basicaran	
10	Mr. A. PREMLKUMAR, AP/MECH	HOSTEL	5:30 PM	8:00 AM	A. Prem	

ANTI-RAGGING COORDINATOR

PRINCIPAL

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DL, TAMIL NADU.

DATE: 1/11/18

DAY: THURSDAY

NO	STAFF'S NAME & DEPARTMENT	PLACE	IN OUT TIME		STAFF'S SIGNATURE	REMARKS
1	Mr. B. MURUGESAN, AP/CHE	IV Floor			NIL	✓
2	Mrs. S. AGILADEVI, AP/CHE	Corridor (S&H)				
3	Ms. P. JANANI, AP/ECE	III Floor Corridor (ECE)	8.45 am	4.30 pm	P. J.	NIL
4	Mr. D. BALAKRISHNAN, AP/IT	II Floor Corridor (IT)	9.00 am	4.30 pm		
5	Mr. V. PRAKASHAM, AP/CSE	I Floor Corridor (CSE)	8.45 am	2.00 pm	V.P.	
6	Ms. A. JEEVITHA, AP/EEE	Ground Floor	8.45 am	4.00 pm	A. J.	
7	Mr. C. SIVAKUMAR, AP/EEE	Corridor (EEE)				
8	Mr. S. MOHARAJEELAN, AP/MECH	Mechanical				
9	Mrs. S. RAJESWARARAJU, AP/MECH	Block & Ground floor (mech)				
10	Mr. V. CHOPINATH, AP/CSE	Hostel	5.30 pm	8.00 pm		

ANTI-RAGGING COORDINATOR

PRINCIPAL

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

ANTI RAGGING UNDERTAKING BY THE STUDENT

1. I, PRASANTH.S SRINIVASAN s/o | d/o MR. P. SRINIVASAN, having been admitted to KSR INSTITUTE FOR ENGINEERING AND TECHNOLOGY, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty for abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that I will not indulge in any behavior or act that maybe constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penallaw or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on S. Pranth

Signature of deponent


Name : PRASANTH.S SRINIVASAN

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ on _____


S. Pranth
Signature of deponent


**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGOODE - 637 216,
NAMAKKAL DT, TAMIL NADU.**

UNDERTAKING BY PARENT/GUARDIAN

1. I,MR. P. SRINIVASAN father/mother/guardian of, PRASANTH.S SRINIVASAN, having been admitted to KSR INSTITUTE FOR ENGINEERING AND TECHNOLOGY, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,(hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or pasively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on 


Signature of deponent

Name : MR. P. SRINIVASAN


Address :2-141,KAMARAJAR NAGAR,AVADATHUR,SAVURIYUR(PO),METTUR(TK),SALEM(DT)-636501

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ on _____


Signature of deponent


**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.**

ANTI RAGGING UNDERTAKING BY THE STUDENT

1. I, JANARTHANAN S s/o | d/o MR. R.SENTHILNATHAN, having been admitted to KSR INSTITUTE FOR ENGINEERING AND TECHNOLOGY, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.
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Declared on _____

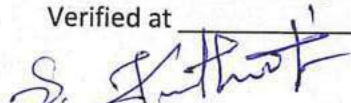

Signature of deponent


Name : JANARTHANAN S

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ on _____

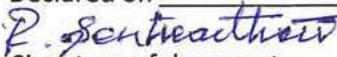

Signature of deponent


**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.**

UNDERTAKING BY PARENT/GUARDIAN

1. I, MR. R.SENTHILNATHAN father/mother/guardian of, JANARTHANAN S, having been admitted to KSR INSTITUTE FOR ENGINEERING AND TECHNOLOGY, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.
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Declared on _____


Signature of deponent

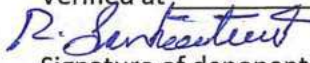
Name : MR. R.SENTHILNATHAN


Address : DADAGAPPATTI SANGAR FILIMS ROAD GUGAI SALEM.6

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ on _____


Signature of deponent


**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.**



K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE-637215

VISHAKA COMMITTEE

INTERNAL COMPLAINTS COMMITTEE

AGAINST SEXUAL HARASSMENT

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

ICCASH/KSRIET/2018-19/EVEN

DATE: 04.01.2019

CIRCULAR

TIME: 10.30 AM

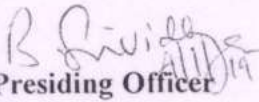
Classification	Routine	-	Urgent	√	Immediate	-
Originator: Convener Anti-Sexual Harassment Committee			Circulated to: All members			

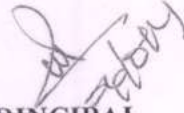
Sub: A programme on “Women and Child Security in Digital World” – Reg.

The following members are requested to attend the meeting by 3.00 pm tomorrow at ECE seminar hall.

Agenda:


- Arranging a programme on “Women and Child Security in Digital World” for all female staff and students, at Founder Hall on 07.01.2019.


Presiding Officer


PRINCIPAL

Circulated to:

- 1 Dr.J.C.Kannan
- 2 Mr.M.S.Vijayaraj
- 3 Dr.G.Malathy
- 4 Dr.W.Devapriya
- 5 Mrs.N.Suganya
- 6 Ms.V.Yuvapriyanka
- 7 Ms.M.Janani
- 8 Ms.P.Iswarya
- 9 Ms.T.Suvetha


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NAMAKKAL DISTRICT, TAMIL NADU.



**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

WELCOMES

All female staff and students

for

“Women and Child Security in Digital World”

Resource Person

S Padma

**Professor and Head / Department of computer applications
KS Rangasamy College of Arts and Science, Autonomous**

VENUE : FOUNDER HALL

DATE : 07.01.2019

TIME : 10.30 A.M to 12.00 Noon

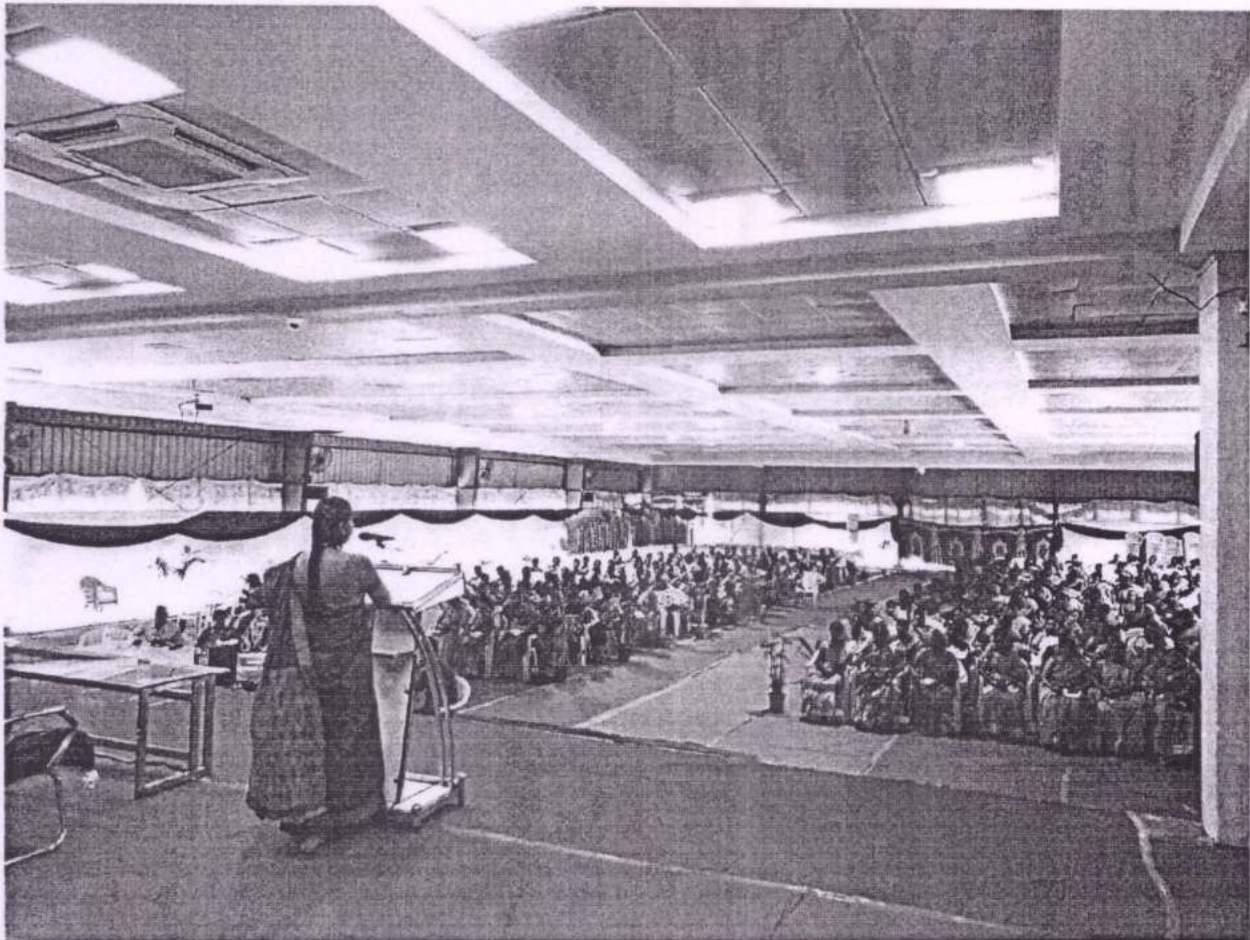

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NAMAKKAL Dt, TAMIL NADU.**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE-637215



**INTERNAL COMPLAINTS COMMITTEE AGAINST
SEXUAL HARASSMENT -- (2018-2019)**



Programme on Women and Child security in Digital World

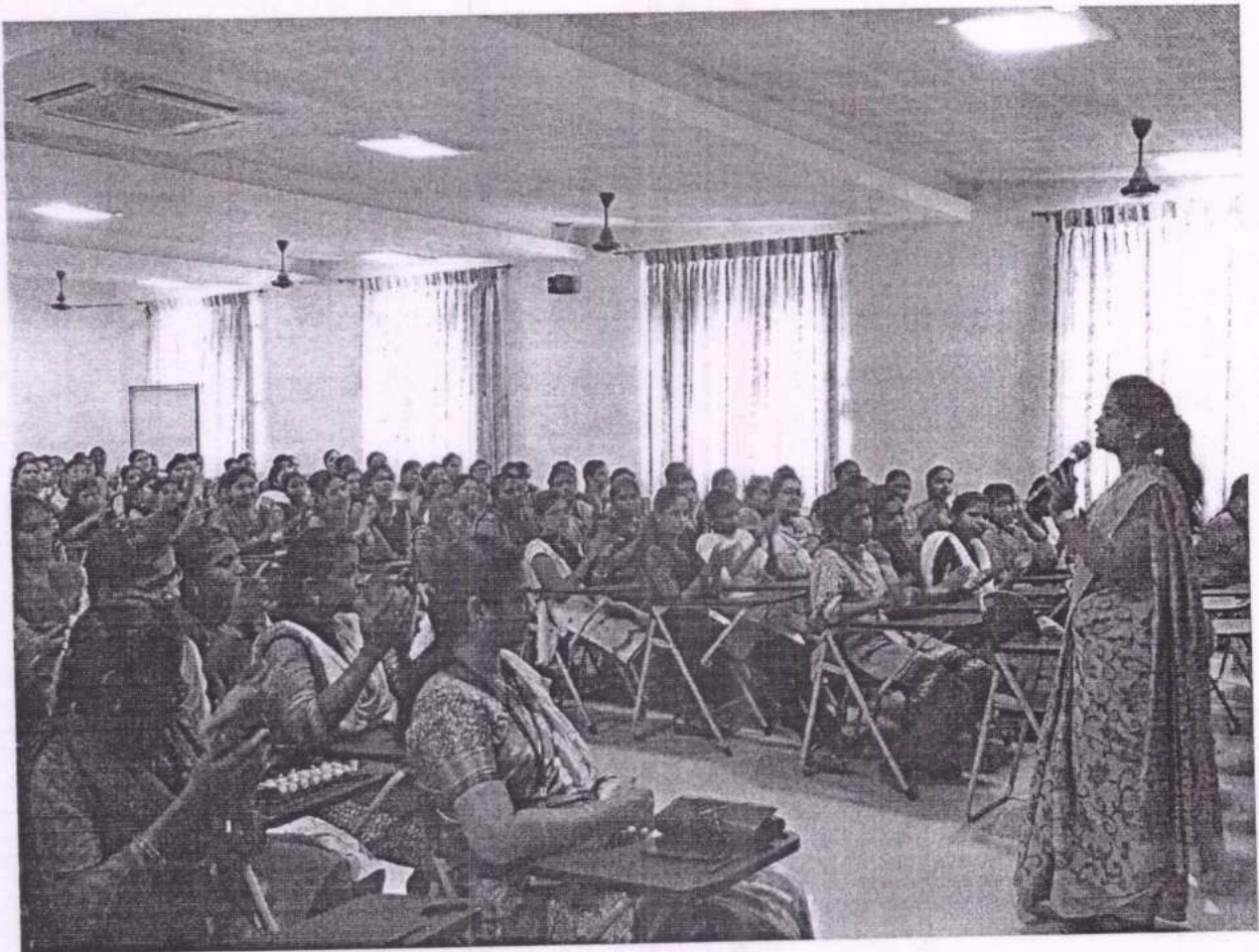
✓
PRINCIPAL,
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K. S. R. KALM NAGAR,
TIRUCHENGODE - 637 215, /
NAMAKKAL DL, TAMIL NADU.

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TIRUCHENGODE-637215



**INTERNAL COMPLAINTS COMMITTEE AGAINST
SEXUAL HARASSMENT -- (2018-2019)**



Awareness programme on Good Touch Vs Bad Touch


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**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215
VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE**

Circular

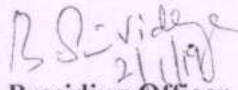
Academic Year: 2018 – 2019

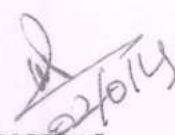
Date: 02.01.2019

Sub: Second Committee Meeting

The second meeting of internal complaints committee against sexual harassment is scheduled on 03.01.2019 at 10.30 a.m. in ECE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below


S.No.	Agenda
1.	Review of previous meeting
2.	Complaints review
3.	Conducting programme
4.	Any Other Matter


Presiding Officer


PRINCIPAL

Copy to:-

1. All members
2. File


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

MINUTES OF THE MEETING

Meeting No: 2/2018-2019 Date: 03.01.2019 Venue: ECE Seminar Hall				
Members attended: Dr.B.S, Dr.J.C.K, Mr.M.S.V, Dr.G.M, Dr.W.D, N.S, V.Y, M.J, P.I, T.S				
S.No.	Agenda	Discussion	Action taken	Responsibilities
1.	Review of previous meeting	CSR activities may be initiated through this committee to the nearby schools.	Members are requested to find the possibilities.	Members
2.	Complaints review	No complaints received.	This assures that the college environment is offering a safe place for the female staff and students.	Members
3.	Conducting programme	A programme on "Women and Child Security" may be organized at the earliest.	Schedule should be planned and the same should be circulated to the respective heads of the department at the earliest.	Respective department heads.
4.	Any Other Matter	New student members for the next academic year may be requested to the respective heads.	Reconstitution of new members can be done in the month of June.	Presiding Officer

B. Divide
PRESIDING OFFICER

[Signature]
PRINCIPAL

Copy to: All HoDs and members

Dr.J.C.K	Mr.M.S.V	Dr.G.M	Dr.W.D	N.S	V.Y	M.J	P.I	T.S
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TIRUCHENGODE - 637 215,
NAMAKKAL DL, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

Circular

Academic Year: 2018 – 2019


Date: 06.07.2018


Sub: First Committee Meeting

The second meeting of internal complaints committee against sexual harassment is scheduled on 07.07.2018 at 10.30 a.m. in ECE seminar hall. The members of the committee are requested to make it convenient to attend the meeting.

The agenda is given below


S.No.	Agenda
1.	Review of previous meeting
2.	Complaints review
3.	Conducting programme
4.	Any Other Matter


Presiding Officer


PRINCIPAL

Copy to:-

1. All members
2. File


PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DL, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

VISHAKA COMMITTEE-INTERNAL COMPLAINTS COMMITTEE

MINUTES OF THE MEETING

Meeting No: 1/2018-2019 Date:07 .07.2018 Venue: ECE Seminar Hall				
Members attended: Dr.B.S, Dr.J.C.K, Mr.M.S.V, Dr.G.M, Dr.W.D, N.S, V.Y, M.J, P.I, T.S				
S.No.	Agenda	Discussion	Action taken	Responsibilities
1.	Review of previous meeting	CSR activities may be initiated through this committee to the nearby schools.	Members are requested to find the possibilities.	Members
2.	Complaints review	No complaints received.	This assures that the college environment is offering a safe place for the female staff and students.	Members
3.	Conducting programme	Aprogramme on “Women and Child Security” may be organized at the earliest.	Schedule should be planned and the same should be circulated to the respective heads of the department at the earliest.	Respective department heads.
4.	Any Other Matter	New student members for the next academic year may be requested to the respective heads.	Reconstitution of new members can be done in the month of June.	Presiding Officer

B. S. Vignesh
PRESIDING OFFICER

[Signature]
PRINCIPAL

Copy to: All HoDs and members

Dr.J.C.K. <i>[Signature]</i>	Mr.M.S.V <i>[Signature]</i>	Dr.G.M <i>[Signature]</i>	Dr.W.D <i>[Signature]</i>	N.S <i>[Signature]</i>	V.Y <i>[Signature]</i>	M.J <i>[Signature]</i>	P.I <i>[Signature]</i>	T.S <i>[Signature]</i>
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TIRUCHENGODE - 637 215,
NAMAKKAL DL, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE - 637 215**



**GRIEVANCE REDRESSAL
COMMITTEE
2018 - 2019**

K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2018-19 / 01

Date: 27.08.18

CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 29.08.18, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


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NAMAKKAL Dt, TAMIL NADU.

K S R Institute for Engineering and Technology

Tiruchengode - 637215



GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

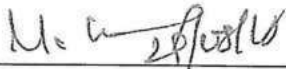
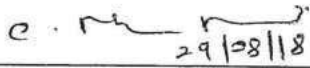

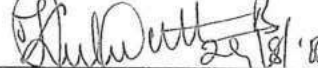





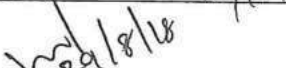
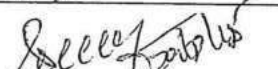
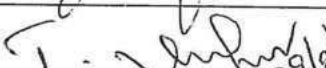
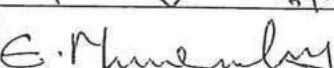
Date & Time : 29.08.2018 & 10:00 AM

Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.


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K. S. R. KALVI NAGAR,
TIRUCHENGODE-637 215,
NAMAKKAL DL, TAMIL NADU

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 29/8/18
2.	Dr. C. Muhuntharajan Head/ENG	Convener	 29/8/18
3.	Dr. P. Meenakshi Devi, Head/IT	Member	 29/8/18
4.	Dr. B. Kalaavathi, Head/CSE	Member	 29/8/18
5.	Dr. P. Murugesan, Head/ Mech	Member	 29/8/18
6.	Dr. R. Jeyabharath, Head/EEE	Member	 29/8/18
7.	Dr. R. Nandakumar, Head/ECE	Member	 29/8/18
8.	Dr. J.C. Kannan, Head / Phy	Member	 29/8/18
9.	Dr. B. Srividhya, Head / Chemistry	Member	 29/8/18
10.	Mr. M.S. Vijayaraj, Head / Maths	Member	 29/8/18
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 29/8/18
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	 29/8/18
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 29/8/18


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K. S. R. KALVI NAGAR,
TIRUCHENGODE-637 215,
NAMAKKAL Dt, TAMIL NADU.



Ksr let <ksrietoffice@gmail.com>

Fwd: Edugrievance URL for K S R Institute For Engineering And Technology, Tiruchengode, Tamil Nadu.

Principal Ksrct <principal@ksrct.ac.in>
To: ksrietoffice <ksrietoffice@gmail.com>

Thu, Nov 22, 2018 at 5:13 PM

----- Forwarded message -----

From: **Online Grievance Redressal System** <edugrievance.chennai@orell.com>
Date: Thu, Nov 22, 2018 at 5:02 PM
Subject: Edugrievance URL for K S R Institute For Engineering And Technology, Tiruchengode, Tamil Nadu.
To: Principal Ksrct <principal@ksrct.ac.in>

Dear Sir,

The Edugrievance Software URL for your Institution is as follows:

www.ksriet.edugrievance.com

The admin Interface can be accessed by the given id and password.

Username: ksriet@gmail.com

Password: [ksriet](#)

Kindly inform us a convenient day and time for the training session.

Please find the attached user guide of our software for your reference.

--

Thanking you,

Best regards,

Aiswariya C (+919744933300 | 9387-414-000)


Business Development Coordinator

edugrievance.chennai@orell.com | edugrievance@orell.com

unknown.png

Orell Software Solutions Pvt Ltd.

HQ: 1st Floor, BCG Tower, Opp. CSEZ, Seaport Airport Road, Kakkanad, Kochi-682 037


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ENGINEERING AND TECHNOLOGY,
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NAMAKKAL Dt. TAMIL NADU.

Email : info@orell.com | info@orell.in Tel : +91 484 4141 000 (100 Lines)

24/7 HelpDesk : +91 9388-814-000

BANGALORE :

Connection Point, Old Airport Exit Road, Bangalore - 560 017
Email : bengaluru@orell.in

MUMBAI :

C-1 Type, Building No:11, Office No:3:3, Sector 2, Vashi, Navi Mumbai - 400 709
Email : mumbai@orell.in

NEW DELHI :

51-C, First Floor, Arjun Nagar, Safdarjung Enclave, New Delhi - 110 029
Email : delhi@orell.in

KOLKATA :

No-166, 2nd Floor, Manu Bhavan, D.H. Road, Kolkata - 700 063
Email : kolkata@orell.in

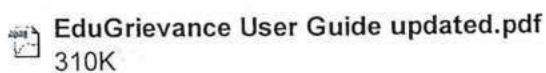
UAE :

Orell (FZC), P.O. Box : 120007, SAIF Zone , Sharjah, UAE
Email : info@orell.ae

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Dr. A. Kumaravel, B.E., M.Tech., Ph.D
Principal
K.S.Rangasamy College of Technology
Tiruchengode-637 215
Phone-04288 274748
Cell- 9443553626
Fax:04288 274860

2 attachments



PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGA
TIRUCHENGODE-637 213,
NAMAKKAL DI, TAMIL NADU.

EduGrievance Cell

KSRIET/GRC/2018-19/02

Date: 27.12.2018

This is to inform all the Heads, Faculty Members, Non-Teaching Staff and Students that as per AICTE instructions, an **Online Grievance System** has been initiated for our college. Those who have Grievances on any areas can mention in the Online Web Portal and the necessary solution will be given at the earliest. Those who want to send their Grievances should register their names in the Portal. In this regard, all are instructed to contact any of the below mentioned Faculty Members for the Registration Process. These Faculty Members will act as Grievance Cell Members with different types of issues in the EduGrievance Web Portal.

S. No.	Designation	Faculty Name & Department	Grievance Type
1	Management Interface	Dr. M. Venkatesan, Principal	-
2	Admin	Dr. C. Muhuntarajan, ASP & Head - English	-
3	Grievance Cell Member	Dr. B. Srividhya, Prof. & Head - Chemistry	1. Grievance Related to Victimization
4	Grievance Cell Member	Mr. R. Vasanthakumar, Asst. Prof. - Mech	1. Grievance related to harassment by students or teachers. 2. Non-observation of AICTE norms and standards.
5	Grievance Cell Member	Mr. P.S. Prakashkumar, Asst. Prof. - IT	1. Grievance related to Admission. 2. Grievance related to charging of fees.
6	Grievance Cell Member	Mr. M.A. Stephen Raj, Asst. Prof. - EEE	1. Grievance related to Attendance. 2. Refusal to return documents such as certificates.
7	Grievance Cell Member	Ms. B. Latha, Asst. Prof. - ECE	1. Grievance on discrimination by students from SC/ST/Minority/Women/Disabled Categories. 2. Non-payment or Delay in payment of scholarships.
8	Grievance Cell Member	Mr. V. Prakasham, Asst. Prof. - CSE	1. Grievance regarding non-transparent or unfair evaluation process. 2. Grievance related to provision of student amenities and quality education as promised or required to be provided.

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NAMAKKAL DI, TAMIL NADU.

PRINCIPAL

EduGrievance Cell

KSRIET/GRC/2018-19/02

Date: 27.12.2018

This is to inform all the Heads, Faculty Members, Non-Teaching Staff and Students that as per AICTE instructions, an **Online Grievance System** has been initiated for our college. Those who have Grievances on any areas can mention in the Online Web Portal and the necessary solution will be given at the earliest. Those who want to send their Grievances should register their names in the Portal. In this regard, all are instructed to contact any of the below mentioned Faculty Members for the Registration Process. These Faculty Members will act as Grievance Cell Members with different types of issues in the EduGrievance Web Portal.

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4	Grievance Cell Member	Mr. R. Vasanthakumar, Asst. Prof. - Mech	1. Grievance related to harassment by students or teachers. 2. Non-observation of AICTE norms and standards.
5	Grievance Cell Member	Mr. P.S. Prakashkumar, Asst. Prof. - IT	1. Grievance related to Admission. 2. Grievance related to charging of fees.
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8	Grievance Cell Member	Mr. V. Prakasham, Asst. Prof. - CSE	1. Grievance regarding non-transparent or unfair evaluation process. 2. Grievance related to provision of student amenities and quality education as promised or required to be provided.

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27/12/18
PRINCIPAL

K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2018-19 / 02

Date: 28.01.19

CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 30.01.19, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


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K S R Institute for Engineering and Technology

Tiruchengode - 637215



GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING


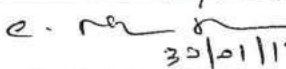
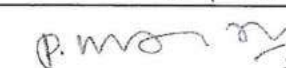
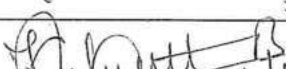

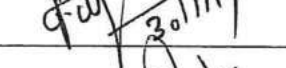
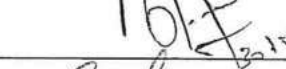

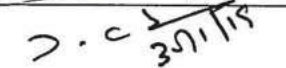
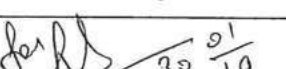
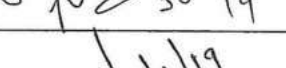
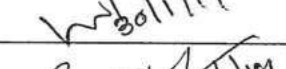
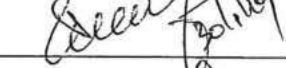
Date & Time: 30.01.19 & 10:00 AM

Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.


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ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 24/01/19
2.	Dr. C. Muhuntharajan Head/ENG	Convener	 30/01/19
3.	Dr. P. Meenakshi Devi, Head/IT	Member	 30/1/19
4.	Dr. B. Kalaavathi, Head/CSE	Member	 30/1/19
5.	Dr. P. Murugesan, Head/ Mech	Member	 30/1/19
6.	Dr. R. Jeyabharath, Head/EEE	Member	 30/1/19
7.	Dr. R. Nandakumar, Head/ECE	Member	 30/1/19
8.	Dr. J.C. Kannan, Head / Phy	Member	 30/1/19
9.	Dr. B. Srividhya, Head / Chemistry	Member	 30/01/19
10.	Mr. M.S. Vijayaraj, Head / Maths	Member	 30/1/19
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 30/1/19
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	 30/1/19
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 30.1.19


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215

ANTIRAGGING VIGILANCE
AND SQUAD COMMITTEE

(2017-2018)

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

REF: KSRIET/MECH/E-CIR/2017-2018/01

DATE: 19-06-2017

CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00am to 12.00pm in board room. All the committee members are asked to attend the meeting


CONVENER


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Circulated to all Departments


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Vigilance squad/Discipline committee
Minutes of Meeting (2017-2018)

Meeting No.: 1

Date : 20.06.2017

Time : 3.00 PM

Venue : Board room

Members Present:


1. Dr. J.C. KANNAN, Professor & HoD - Physics – Convener
2. Dr. P. MURUGESAN, Professor & HoD – Mechanical – Convener
3. Mr. V. DEVABHARATHI, AP – Physics – Member
4. Mr. C.SANTHAKUMAR – AP-EEE-Member
5. Mr. R. VASANTHAKUMAR, AP – Mechanical-Member



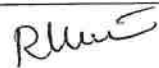
Points to be discussed

- Meeting started at 3.00 PM
- Co-ordinator is directed conduct committee meeting frequently and discuss day to day situation in the campus and inform to the higher authorities.
- Organize meeting with students especially with girls to advise them to regulate their own movements and interactions, especially with strangers or undesirable characters.
- Students are motivated frequently. When students are not motivated, they tend to work in an undisciplined manner
- Students are forbidden from making any mark on the furniture or on the walls or any part of the College premises or to spill ink on the floors or litter the class rooms and grounds.
- Students are expected to keep decency and decorum in their behaviour, dress, hair style
- Meeting ended at 4.00 PM


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NAMAKKAL Dt, TAMIL NADU.

S. NO	MEMBERS	SIGNATURE
1	Mr. V. DEVABHARATHI, AP – Physics	
2	Mr. C.SANTHAKUMAR – AP-EEE	
3	Mr. R. VASANTHAKUMAR, AP – Mechanical	


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215



REF:KSRIET/squad/E-CIR/2017-2018/02

DATE:07-09-2017


CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00am to 12.00pm in board room. All the committee members are asked to attend the meeting.

J.c 7/9/17
CONVENER


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K. S. R. KAIVENPALAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

Meeting no: 2

Date: 08/09/2017

Time :11.00 am

Venue: Board room

Members Present :

1. Dr.J.C.KANNAN, Professor &HOD – Physics -convener
2. Dr.P.MURUGESAN, Professor &HOD – Mechanical-convener
3. Mr.V.DEVABHARATHI, AP – Physics –Member
4. Mr.C.SANTHAKUMAR ,AP – EEE –Member
5. Mr.R.VASANTHAKUMAR, AP – Mechanical –Member

Points discussed

Meeting started at 11.00am

- Students are expected to keep decency and decorum in their behavior , dress, hair style
- Squad members were asked to go rounds during the working hours in the corridor and canteen premises.
- Students are not allowed to make a complaint or to address any authority in a collective petition. Such combined action is supervised of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good orders and decorum.
- Students are forbidden from making any mark on the furniture or on the walls or any part of the college premises or to spill ink on the floors or litter the class rooms and grounds.
- Meeting ended at 1.30pm


CONVENER


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215



REF:KSRIET/squad/E-CIR/2017-2018/01

DATE:08-06-2017


CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00am to 12.00pm in board room. All the committee members are asked to attend the meeting.

J. e 8/6/17
CONVENER


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Circulated to all Department


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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DS, TAMIL NADU.

Vigilance squad/Discipline committee

Minutes of meeting (2017-2018)

Meeting No: 1
Date: 09/06/2017
Time : 11.00 am
Venue: Board room

Members Present :

1. Dr.J.C.KANNAN, Professor &HOD – Physics -convener
2. Dr.P.MURUGESAN, Professor &HOD – Mechanical-convener
3. Mr.V.DEVABHARATHI, AP – Physics –Member
4. Mr.C.SANTHAKUMAR ,AP – EEE –Member
5. Mr.R.VASANTHAKUMAR, AP – Mechanical –Member

Points discussed

- Meeting started at 11.00am
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- Squad members were asked to go rounds during the working hours in the corridor and canteen premises.
- Students are expected to keep decency and decorum in their behavior , dress, hair style
- Meeting ended at 1.30pm

J.C.K.
5/6/17
CONVENER


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6/6/17
PRINCIPAL

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215
ANTI-RAGGING COMMITTEE (2017 -2018)

Sl. No.	Name of the Committee	Name of the faculty	Designation	Department	Contact No.
1.	NODAL OFFICER	Dr. J.C.KANNAN	PROF. & HEAD	PHYSICS	9842803325
2.	MONITERING COMMITTEE	Dr. B.SRIVIDHYA	PROF. & HEAD	CHEMISTRY	04288 274773
		Dr. C.MUGUNTARAJAN		ENGLISH	
		Mr. M.S.VIJAYARAJ		MATHS	
3	ANTI-RAGGNING COMMITTEE	Mr. K.VELUSAMY	ASST. PROF	MECH	9524756058
		Mr. C.SANTHAKUMAR		EEE	9952841020
		Mr. P. PREMKUMAR		ECE	9715077095
		Mr. M.JAWAHAR		CSE	9994010051
		Mr. M. SELVAKUMAR		IT	9843289593
		Dr. S. SATHEESKUMAR		PHYSICS	9842008191
		Mr. A. JAYAKUMAR		MATHS	9677382456
		Mr. P. MOHAN		ENGLISH	9965848971
		Mr. B. MURUGESAN		CHEMISTRY	8144330789
4	ANTI-RAGGING SQUAD	Mr. S. DHARMALINGAM	PHYSICAL DIRECTOR		9600766447
		Mr. A.S.RAMAKRISHNAN	CHIEF SECURITY OFFICER		9894953537
		Mr. S.VISWANATHAN	SECURITY OFFICERS		9944456256
		Mr. A. PRAKASH		9894953538	

Note : Our college website : www.ksriet.ac.in


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 K. S. R. INSTITUTE FOR
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 K. S. R. COLLEGE ROAD,
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 PRINCIPAL

ANNA UNIVERSITY

COLLEGE DETAILS


S.No	Name of the College	Website	State	Address	City	District	Pin Code	Std Code	Phone No.
1	K S R Institute for Engineering and Technology	www.ksriet.ac.in	Tamilnadu	KSR Kalvi Nagar, Thokkavadi	Tiruchengode	Namakkal	637 215	04288	274773

Contd.. 1

Other Phone	Fax	Email	Mobile	Total no. of students	Regulatory Authority
274741 (4 lines)	04288 - 274773	admin@ksriet.ac.in	9787833333	1846	Anti-Ragging Committee

HEAD OF INSTITUTION

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	M.Venkatesan		venkatesh.muthusamy@gmail.com	04288	274773	04288	282345	274773	9944456056



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NAMAKKAL DL, TAMIL NADU.

SECOND IN COMMAND

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	P.Meenakshidevi		drmeenakshidevi@gmail.com	04288	274773	04288	282345	274773	9944456156

RAGGING COMMITTEE HEAD

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	J.C.Kannan		vasikanna@gmail.com ksr_kanna2006@yahoo.com	04288	274773	0427	2405072	274773	9842803325


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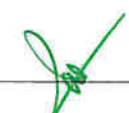
ANTI-RAGGING CELL

Ref: KSRIET/CIR/2017-18/Anti-Ragging/01

24.08.2017


This is to inform that, the following faculty members are asked to monitor the Ragging activities in our college campus on all working days and hostel (from 04.09.2017) in order to make out campus is completely free from the ragging and your kind co-operation is solicited. **The anti-ragging cell members are asked to sign daily the register which is kept in our Principal office.**

S.No.	Name of the faculty	Day	Place	Time
1.	Mr. S. Madhan, AP/English Mr. P. Mohan, AP/English	Monday	IV floor Corridor (S&H)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Mr. P. Sivakumar, AP/ Maths Mr. N. Kumaravel, AP/ Maths	Tuesday		
	Mrs. P. Devisri, AP/ Maths Mr. Dr. D. Madhan, AP/ Physics	Wednesday		
	Mr. S.Celladurai AP/ Chemistry Mrs. S. Agiladevi, AP/ Chemistry	Thursday		
	Mr. K. Suresh, AP/ Maths Mr. R. Kulandaivelu, AP/Maths	Friday		
2.	Ms. P. Vidhya, AP/ ECE	Monday	III floor Corridor (ECE)	
	Ms. S. Gomathi, AP/ ECE	Tuesday		
	Ms. P. Saranya, AP/ ECE	Wednesday		
	Ms. E.L. Dhivya Priya, AP/ ECE	Thursday		
	Ms. S. Premalatha, AP/ ECE	Friday		
3	Mr. M. Selvakumar, AP/ IT	Monday	II floor Corridor (IT)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Mrs. K. G. Lavanya, AP/ IT	Tuesday		
	Mrs. K.G. Lavanya, AP/ IT	Wednesday		
	Mr. S. Arun Prasath, AP/ IT	Thursday		
	Mrs. L. Priyangadevi, AP/ IT	Friday		
4	Ms. D. Kavīnya, AP/ CSE	Monday	I floor Corridor (CSE)	
	Mr. R. Gopal, AP/ CSE	Tuesday		
	Mr. S. Sararayanan, AP/ CSE	Wednesday		
	Ms. N.Sharmila, AP/CSE	Thursday		
	Mr. R. Venkatesan, AP/ CSE	Friday		



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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

5	Mrs. R. Sacithraa, AP/ EEE Mr. A.Thangaraju, AP/ EEE	Monday	Ground floor & Canteen (EEE)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Ms. S. Sudha, AP/ EEE Mr. T. Aravind, AP/ EEE	Tuesday		
	Ms. D.Dhivyaa, AP/ EEE Mr. A. Murugesan, AP/ EEE	Wednesday		
	Ms. A. Jeevitha, AP/ EEE Ms. A. Inthumathi, AP/ EEE	Thursday		
	Ms. K. M. Priyadharshini, AP/ EEE Ms. S. Ilakkiya, AP/ EEE	Friday		
6.	Mr. A.M. Ramkumar, AP/ MECH Mr. K. Gopalakrishnan, AP/ MECH	Monday	Mechanical Block Ground floor (Mechanical)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
	Mr. A.V.T. Shubhash, AP/ MECH Mr. R. Nirmalraja, AP/ MECH	Tuesday		
	Mr. M. V. Shanmugam, AP/ MECH Mr. M. Sathishkumar, AP/ MECH	Wednesday		
	Mr. S. Mohanavelan, AP/ MECH Mrs. S. Rajkumar, AP/ MECH	Thursday		
	Mr. M. Sambathkumar, AP/ MECH Mr. S. Baskaran, AP/ MECH	Friday		
7.	List Enclosed		Hostel	5.30 PM to 8.00 PM


Anti Ragging Co-Ordinator


Principal

Note : Any alteration of the above duties should be made through the knowledge of
NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
Your kind cooperation is solicited.


PRINCIPAL,
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NAMAKKAL Dt, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE – 637 215

MINUTES OF ANTI-RAGGING COMMITTEE MEETING

Meeting No : 1


Date : 24.08.2017

Venue : Dept. of Physics

Attended by : All Committee Members

Sl. No.	Topic	Discussion / Action taken	Responsibility	Target
1	Enhancement of Committees	The tasks of the committees have been overviewed and proper guidance is given for further developments.	All Committee Members	Continuous
2	Provisions on affidavits	<ul style="list-style-type: none">The filling of online affidavits by both the students & parents must be finalized on time.Proper arrangements should be ensured for the process	Committee Members & Class Advisors	15.09.2017
3	Actions on complaints	Serve actions will be taken under Anti-ragging Act if anything is found violated while monitoring the activities of the students or receiving any complaints	All Committee Members	Continuous
4	Framing of responsibilities	<ul style="list-style-type: none">The weekly report of the committee has to be prepared and the same has to be submitted on every FridayBanners need to be made ready for keeping placed in the campus & the required places.The Anti-Ragging complaint box has to be opened on every Friday for taking actions against the menace if anything is found.The minutes of meeting might be prepared after the meetings.Circular for meetings 15 days once ought to be prepared.The Hostel Duty for the faculty members should be scheduled and monitored properly.The Entry Register needs to be signed regularly & followed.	Committee Members concerned & Anti-Ragging Coordinator	Continuous


ANTI-RAGGING CO-ORDINATOR


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NAMAKKAL DI, TAMIL NADU.



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TIRUCHENGODE – 637 215

ANTI - RAGGING CELL

HOSTEL DUTY- 5.30 PM to 8.00 PM

S.No.	NAME OF THE FACULTY	DEPT.	Date
1	Mr. N.KUMARAVEL	MATHS	4.9.2017 MONDAY
2	Mr. R. KANAGASELVAM	ENGLISH	5.9.2017 TUESDAY
3	Mr. B. MURUGESAN	CHEMISTRY	6.9.2017 WEDNESDAY
4	Mr. T. MARTHANDAN	ECE	7.9.2017 THURSDAY
5	Mr. D. RAMKUMAR	MECH	8.9.2017 FRIDAY
6	Mr. R. KULANDAIVELU	MATHS	9.9.2017 SATURDAY
7	Mr. S. RAJKUMAR	MECH	11.9.2017 MONDAY
8	Mr. A. RAVI	ECE	12.9.2017 TUESDAY
9	Mr. P.SHANMUGA ARAVIND	EEE	13.9.2017 WEDNESDAY
10	Mr. S. BASKARAN	MECH	14.9.2017 THURSDAY
11	Mr. S. KRISHNA KUMAR	ECE	15.9.2017 FRIDAY
12	Mr. P. SIVAKUMAR	MATHS	18.9.2017 MONDAY
13	Mr. V. PRAVEEN KUMAR	ECE	19.9.2017 TUESDAY
14	Mr. M. SAMBATH KUMAR	MECH	20.9.2017 WEDNESDAY
15	Mr. J. DIVAKARAN	ECE	21.9.2017 THURSDAY
16	Dr. D.MADHAN	PHYSICS	22.9.2017 FRIDAY
17	Mr. M. V. MAHESH	ECE	23.9.2017 SATURDAY
18	Mr. K. VENKATACHALAM	ECE	25.9.2017 MONDAY
19	Mr. K. KAVIN RAJ	MECH	26.9.2017 TUESDAY
20	Mr. J. MATHAN	ECE	27.9.2017 WEDNESDAY
21	Mr. S. KRISHNA KUMAR	EEE	28.9.2017 THURSDAY
22	Mr. S. CHELLADURAI	CHEMISTRY	3.10.2017 TUESDAY
23	Mr. A.THANGARAJU	EEE	4.10.2017 WEDNESDAY
24	Mr. G. GOWTHAM RAJ	ECE	5.10.2017 THURSDAY
25	Mr. A. PREMKUMAR	MECH	6.10.2017 FRIDAY
26	Mr. A. MURUGESAN	EEE	7.10.2017 SATURDAY


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27	Mr. T. ARVIND	EEE	9.10.2017 MONDAY
28	Mr. M. SATHISH KUMAR	MECH	10.10.2017 TUESDAY
29	Mr. C.SIVAKUMAR	EEE	11.10.2017 WEDNESDAY
30	Mr. M.SAKTHIVEL	MECH	12.10.2017 THURSDAY
31	Mr. K. GOWSIC	CSE	13.10.2017 FRIDAY
32	Mr. K. VIJAY	MECH	14.10.2017 SATURDAY
33	Mr. R. GOPAL	CSE	20.10.2017 FRIDAY
34	Mr. K. R. GOKUL ANAND	ECE	21.10.2017 SATURDAY
35	Mr. K. SURESH	MATHS	23.10.2017 MONDAY
36	Mr. S. NANDHA KUMAR	ECE	24.10.2017 TUESDAY
37	Mr. M. V. SHANMUGAM	MECH	25.10.2017 WEDNESDAY
38	Mr. M. SELVAKUMAR	IT	26.10.2017 THURSDAY
39	Mr.R. TAMIL MANI	ECE	27.10.2017 FRIDAY
40	Mr. A.M. RAMKUMAR	MECH	28.10.2017 SATURDAY
41	Mr. S.MOHANA VELAN	MECH	30.10.2017 MONDAY
42	Mr. R. NIRMALRAJA	MECH	31.10.2017 TUESDAY
43	Mr. A.V.T. SHUBHASH	MECH	1.11.2017 WEDNESDAY
44	Mr. K. GOPALAKRISHNAN	MECH	2.11.2017 THURSDAY
45	Mr. S. KARTHICK	ECE	3.11.2017 FRIDAY
46	Mr. P. RAJAKUMAR	IT	4.11.2017 SATURDAY
47	Mr. R.VENKATESAN	CSE	6.11.2017 MONDAY
48	Mr. S. ARUN PRASATH	IT	7.11.2017 TUESDAY
49	Mr. N. K. SHANKAR	ECE	8.11.2017 WEDNESDAY
50	Mr. S. SARAVANAN	CSE	9.11.2017 THURSDAY
51	Mr. V. PRAKASHAM	CSE	10.11.2017 FRIDAY


Anti Ragging Co-Ordinator


Principal

Note : Any alteration of the above duties should be made through the knowledge of
 NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
 Your kind cooperation is solicited.

DATE: 06/09/17

DAY: WEDNESDAY

NO	STAFF'S NAME & DEPARTMENT	PLACE	INTIME	OUT TIME	STAFF'S SIGNATURE	REMARKS
1.	Mrs. P. DEVISRI, AP / MATHS	12 FLOOR CORRIDOR				
2.	MR. DT. D. MADHAN, AP / PHYSICS	(S2.H)				
3.	Mrs. P. SARANYA, AP / ECE	11 FLOOR CORRIDOR (ECE)				
4.	Mrs. K. G. LAVANYA, AP / IT	11 FLOOR CORRIDOR (IT)				
5.	MR. S. SARAVANAN, AP / CSE	1 FLOOR CORRIDOR (CSE)				
6.	MS. D. DHIVYAA, AP / EEE	GROUND FLOOR & CANTEEN (EEE)				
7.	MR. A. MURUGESAN, AP / EEE					
8.	MR. M. V. SHANMUGAM, AP / MECH	MECHANICAL BLOCK				
9.	MR. M. SATHISHKUMAR, AP / MECH	GROUND FLOOR (MECH)				
10.	MR. B. MURUGESAN, AP / CHEMISTRY	HOSTEL	5.30 PM	8.00 PM		

8.45 AM TO 9.00 AM
 BREAK
 4.00 PM TO 4.30 PM
 LUNCH

ANTI RAGGING CO-ORDINATOR

PRINCIPAL
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 K. S. R. KALYANAGAN,
 TIRUCHENGODE - 637 009,
 NAMAKKAL DL, TAMIL NADU.

DATE: 05/10/17

TO: THURSDAY

STAFF NAME & DEPARTMENT	PLACE	IN TIME	OUT TIME	STAFF SIGNATURE	REMARKS
1. Ms. S. CELLADURIA, AP/CE	II FLOOR CORRIDOR (CEA)				
2. Ms. S. AMILADEVI, AP/CHEMISTRY	II FLOOR CORRIDOR (CEA)				
3. Ms. E. L. DHANAPRIYA, AP/ECE	II FLOOR CORRIDOR (ECE)	9:00 AM	1:00 PM		
4. Ms. S. DRUNPRASATHA, AP/IT	II FLOOR CORRIDOR (IT)				
5. Ms. S. N. SHARMILA, AP/CSE	I FLOOR CORRIDOR (CSE)				
6. Ms. A. JEEVITHA, AP/EEE	GROUND FLOOR				
7. Ms. K. INDUHATHI, AP/EEE	CANTEEN (EEE)	11:00 AM	BREAK		
8. Ms. S. MOHANVELAN, AP/MECH	MECHANICAL BLOCK	11:45 AM	BREAK		
9. Ms. S. RAJKUMAR, AP/MECH	GROUND FLOOR (MECH)				
Mr. G. Gowtham, AP/PLC	HOSTEL	5:30 PM	To 8:00 PM		

ANTI-RAGGING COORDINATOR


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TRICHENGODE - 687 215,
NAMAKKAL DISTRICT, TAMIL NADU.

PRINCIPAL

Date: 06/11/17

Day: Monday

No.	Staff Name	Department	Place	In time	Out time	Staff Signature	Remark
1.	Mr. S. Madhan	Ap/Eng	IV Floor			[Signature]	
2.	Mr. P. Mohan	Ap/Eng	Corridor (CSE)			[Signature]	
3.	Mr. M. Selvakumar	Ap/IT	II floor Corridor (IT)	9:00 AM	Lunch		Mr. [Signature]
4.	Ms. P. Vidhiya	Ap/ECE	III floor Corridor (ECE)	9:00 AM	Lunch		P. [Signature]
5.	Ms. D. Kavinya	Ap/CSE	I floor Corridor (CSE)	10:10			[Signature]
6.	Mr. S. R. Sathya	Ap/EEE	Ground floor Corridor	8:45 AM	Break		Rem [Signature]
7.	Mr. A. Thangaraju	Ap/EEE	(Canteen) EEE	8:45 AM	Break		[Signature]
8.	Mr. M. Ram Kumar	Ap/Mech	Mechanical Block	8:45 AM			[Signature]
9.	Mr. K. Gopalakrishnan	Ap/Mech	Ground floor Mech				[Signature]
10.	Mr. R. Venkatesan	Ap/CSE	Hostel	5:30 PM to 8:00 PM			[Signature]


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 NAMAKKAL DT, TAMIL NADU.

Anti Ragging Coordinator

Principal



K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

VISHAKA COMMITTEE
INTERNAL COMPLAINTS COMMITTEE
AGAINST SEXUAL HARASSMENT

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

Date: 25.06.2018

**Sub: Reconstitution of members for the Internal Complaints Committee-
Vishaka committee – Reg.**

The new members for Internal Complaints Committee-Vishaka committee has been reconstituted for the academic year 2018-2019. The committee has been setup with the aim of providing women, an appropriate complain mechanism against unwelcome sexually determined behavior whether directly or by implication. The members are requested to extend their full cooperation for the successful operation of the committee. The committee is reconstituted with the following faculty and student members.

S.No.	Name of the Member	Designation	Department	Representation
1	Dr.B.Srividhya	Professor & Head	Chemistry	Presiding Officer
2	Dr.J.C.Kannan	Professor & Head	Physics	Faculty Member
3	Mr.M.S.Vijayaraj	Associate Professor	Maths	Faculty Member
4	Dr.G.Malathy	Professor	CSE	Faculty Member
5	Dr.W.Devapriya	Professor	ECE	Faculty Member
6	Mrs.N.Suganya	Lab Assistant	Physics	Faculty Member
7	Ms.V.Yuvapriyanka	III Year	CSE	Student Member
8	Ms.M.Janani	III Year	IT	Student Member
9	Ms.P.Iswarya	III Year	ECE	Student Member
10	Ms.T.Suvetha	III Year	EEE	Student Member


Presiding Officer 25/6/18


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**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

**INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL
HARASSMENT**

WELCOMES

Lady faculty members and girl students

for

Saksham – Gender Sensitization Programme

On Wednesday, 24.01.2018


By

BARBARA LIDIA.C

Advocate and Notary Public, Erode

VENUE : EEE SEMINAR HALL

TIME : 2.00 P.M to 4.00 P.M


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY




TIRUCHENGODE-637215

**INTERNAL COMPLAINTS COMMITTEE AGAINST
SEXUAL HARASSMENT -- (2017-2018)**



Saksham-Gender sensitization Programme


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**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE –
637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Circular

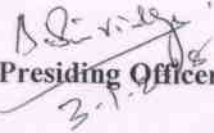
Academic Year: 2017 – 2018

Date: 03.01.2018

Sub: Second Committee Meeting

The second meeting of internal complaints committee against sexual harassment is scheduled on 04.01.2018 at 10.30 a.m. in ECE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	Review of previous meeting
2.	Complaints review
3.	Gender Sensitization programme
4.	Any other matter


Presiding Officer
3-1-18


PRINCIPAL

Copy to:-

1. All members
2. File

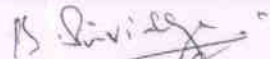

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

MINUTES OF THE MEETING


Meeting No: 2/2017-2018		Date: 04.01.2018		Venue: ECE Seminar Hall	
Members attended: Dr.B.S, Dr.J.C.K, Mr.M.S.V, Mrs.R.S, Mrs.W.D, Mrs.T.U, S.S, R.D, M.D, G.S					
S.No.	Agenda	Discussion	Action taken	Responsibilities	
1.	Review of previous meeting	Anti-sexual harassment policy updation is requested.	Members presented the updated policy for the approval of presiding officer.	Presiding Officer	
2.	Complaints review	No complaints received.	The current college environment provides safe place for the female staff and student. The same may be sustained.	Members	
3.	Gender Sensitization programme	As discussed earlier gender sensitized programme may be planned at the earliest.	Members are instructed to prepare the schedule and circulate it at the earliest.	Members	
4.	Any other matter	New student members for the next academic year may be requested to the respective heads.	Reconstitution of the members can be done during the month of June.	Presiding Officer	


PRESIDING OFFICER


PRINCIPAL

Copy to: All HoDs and members

Dr.J.C.K	Mr.M.S.V	Mrs.R.S	Mrs.W.D	Mrs.T.U	S.S	R.D	M.D	G.S
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NAMAKKAL DT, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Circular

Academic Year: 2017 – 2018


Date: 05.07.2017

Sub: First Committee Meeting

The first meeting of internal complaints committee against sexual harassment is scheduled on 06.07.2017 at 10.30 a.m. in EEE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	Welcoming of new members
2.	About the committee
3.	Saksham – Gender Sensitization
4.	Conducting Programmes
5.	Any other matter

S. Sividey
Presiding Officer
5.7.2017


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[Signature]
PRINCIPAL

Copy to:-

1. All members
2. File

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

MINUTES OF THE MEETING

Meeting No: 1/2017-2018		Date: 06.07.2017		Venue: EEE Seminar Hall	
Members attended: Dr.B.S, Dr.J.C.K, Mr.M.S.V, Mrs.R.S, Mrs.W.D, Mrs.T.U, S.S, R.D, M.D, G.S					
S.No.	Agenda	Discussion	Action taken	Responsibilities	
1.	Welcoming of new members	The newly elected staff and student committee members were greeted by the faculty members of the committee. The role and the responsibilities were allotted.	The new members list should be notified to all.	Presiding Officer	
2.	About the committee	Functions of the committee are discussed and clarified for the newly elected staff and student members.	Presiding officer stated the intention, goals, objectives and the significance of framing the committee.	Members	
3.	Saksham – Gender Sensitization	Gender sensitization measures should be taken to campus to ensure security to women.	Measures taken should be disseminated to all.	Staff I/C	
4.	Conducting Programmes	Sensitizing programmes may be organized for all so that both the gender should be educated to ensure female safety.	Programme per year can be organized.	Presiding Officer	
5.	Any Other Matter	Any revision or updation in the policy may be notified.	The presiding officer requested the members to make necessary updation in the anti-sexual harassment policy.	Members	

A. Privala
PRESIDING OFFICER

[Signature]
PRINCIPAL

Copy to: All HoDs and members


Dr.J.C.K <i>J.C.K.</i>	Mr.M.S.V <i>M.S.V.</i>	Mrs.R.S <i>R.S.</i>	Mrs.W.D <i>W.D.</i>	Mrs.T.U <i>T.U.</i>	S.S	R.D <i>R.D.</i>	M.D <i>M.D.</i>	G.S <i>G.S.</i>
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NAMAKKAL DISTRICT, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE - 637 215**



**GRIEVANCE REDRESSAL
COMMITTEE
2017 - 2018**


**PRINCIPAL,
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NANAICKAL DI, TAMIL NADU.**

K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2017-18 / 01

Date: 28.08.17


CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 30.08.17, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


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TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.**

K S R Institute for Engineering and Technology

Tiruchengode - 637215




GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING



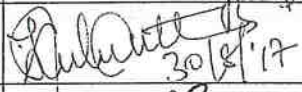
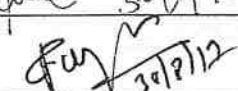
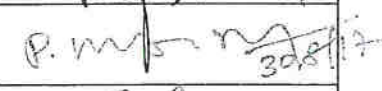
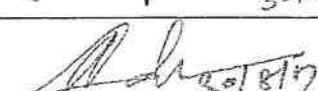
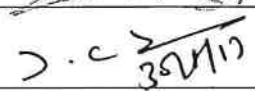
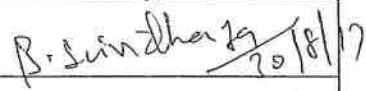
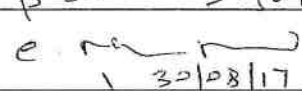
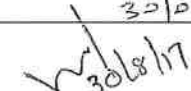
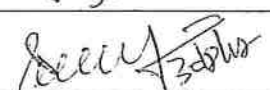
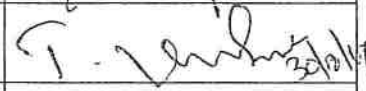
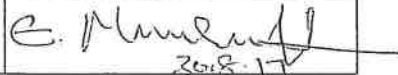
Date & Time : 30.08.2017 & 10:00 AM


Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	
2.	Dr. R. Jeyabharath, Head/EEE	Convener	
3.	Dr. B. Kalaavathi, Head/CSE	Member	
4.	Dr. P. Murugesan, Head/ Mech	Member	
5.	Dr. P. Meenakshi Devi, Head/IT	Member	
6.	Dr. R. Nandakumar, Head/ECE	Member	
7.	Dr. J.C. Kannan, Head / Phy	Member	
8.	Dr. B. Srividhya, Head / Chemistry	Member	
9.	Dr. C. Muhuntharajan Head/ENG	Member	
10.	Mr. M.S. Vijayaraj, Head / Maths	Member	
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. P. KALVAKUR, TRICHY
TRICHY

K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2017-18 / 02

Date: 29.01.18


CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 31.01.18, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


29/01/18
PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALM NAGAR,
TIRUCHENGODE - 637 215,
NANDIGAL Dt, TAMIL NADU**

K S R Institute for Engineering and Technology

Tiruchengode - 637215



GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING



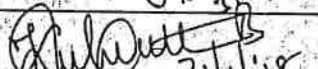



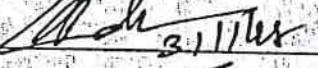
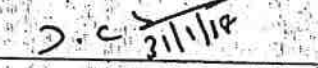
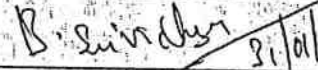
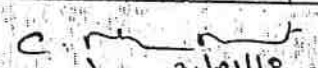
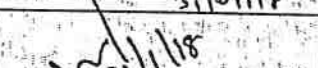
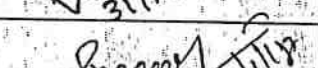

Date & Time : 31.01.18 & 10:00 AM


Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
W. S. R. (CALVIN NAGAR,

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 31/1/18
2.	Dr. R. Jeyabharath, Head/EEE	Convener	 31/1/18
3.	Dr. B. Kalaavathi, Head/CSE	Member	 31/1/18
4.	Dr. P. Murugesan, Head/ Mech	Member	 31/1/18
5.	Dr. P. Meenakshi Devi, Head/IT	Member	 31/1/18
6.	Dr. R. Nandakumar, Head/ECE	Member	 31/1/18
7.	Dr. J.C. Kannan, Head / Phy	Member	 31/1/18
8.	Dr. B. Srividhya, Head / Chemistry	Member	 31/1/18
9.	Dr. C. Muhuntharajan Head/ENG	Member	 31/1/18
10.	Mr. M.S. vijayaraj, Head / Maths	Member	 31/1/18
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 31/1/18
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	 31/1/18
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 31/1/18


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAGARKovil Dt, TAMIL NADU.



K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215

ANTIRAGGING VIGILANCE
AND SQUAD COMMITTEE

(2016-2017)

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

REF: KSRIET/MECH/E-CIR/2016-2017/01

DATE: 3-07-2016


CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00pm to 12.00pm in board room. All the committee members are asked to attend the meeting


CONVENER


PRINCIPAL

Circulated to all Departments


PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAIGAL DL, TAMIL NADU.

Vigilance squad/Discipline committee
Minutes of Meeting (2016-2017)

Meeting No.: 1

Date : 04.07.2016

Time : 3.00 PM

Venue : Board room

Members Present:


1. Dr. J.C. KANNAN, Professor & HoD - Physics – Convener
2. Dr. P. MURUGESAN, Professor & HoD – Mechanical – Convener
3. Mr. V. DEVABHARATHI, AP – Physics – Member
4. Mr. C.SANTHAKUMAR – AP-EEE-Member
5. Mr. R. VASANTHAKUMAR, AP – Mechanical-Member

Points to be discussed


- Meeting started at 3.00 PM
- When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she should greet him/her.
- When a teacher enters the class, the students must keep standing until the teacher has invited them to sit down or he/she himself/herself has occupied his/her seat
- No student shall leave the classroom during a lecture without the permission of the teacher.
- Students who happen to have no class should not loiter in the corridors or campus during class hours. They must either go to the Library and read or retire to their hostels.
- Students are forbidden to attend or organize any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice or petition or paste it anywhere in the college premises without the written sanction of the Principal.
- Meeting ended at 4.00 PM


CONVENER


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K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

S. NO	MEMBERS	SIGNATURE
1	Mr. V. DEVABHARATHI, AP – Physics	V.D.
2	Mr. C.SANTHAKUMAR – AP-EEE	C.S.
3	Mr. R. VASANTHAKUMAR, AP – Mechanical	R.V.


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TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215



REF:KSRIET/MECH/E-CIR/2016-2017/07

DATE:04-01-2017

CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00am to 12.00pm in board room. All the committee members are asked to attend the meeting.

J. c. 21/1/17
CONVENER

[Signature]
PRINCIPAL

Circulated to all Department

[Green checkmark]
**PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVINAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.**

Vigilance squad/Discipline committee
Minutes of Meeting (2016-2017)

Meeting No.: 2

Date : 05.01.2017

Time : 3.00 PM

Venue : Board room


Members Present:

1. Dr. J.C. KANNAN, Professor & HoD - Physics – Convener
2. Dr. P. MURUGESAN, Professor & HoD – Mechanical – Convener
3. Mr. V. DEVABHARATHI, AP – Physics – Member
4. Mr. C.SANTHAKUMAR – AP-EEE-Member
5. Mr. R. VASANTHAKUMAR, AP – Mechanical-Member


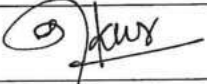
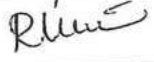
Points to be discussed


- Meeting started at 3.00 PM
- Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good order and decorum
- Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.
- Students are forbidden from making any mark on the furniture or on the walls or any part of the College premises or to spill ink on the floors or litter the class rooms and grounds.
- Students are expected to keep decency and decorum in their behaviour, dress, hair style
- Students must always wear their identity cards on their neck whenever they are on the campus. Students found without Identity card will be charged a fine of Rs. 50/-They are essential for bus concession, payment of fee entry into the library, loan of books, voting at college union election, refund of caution deposit etc. Duplicate cards will be issued only in extraordinary circumstances, on formal application establishing the loss of the original and on payment of Rs. 150/-. Identity card must be surrendered when the T.C. is issued.
- Students shall compulsorily wear the prescribed college uniform on all working days except Wednesdays. Uniform symbolizes unity and uniformity, not diversity. It also indicates equality and a sense of belonging to the institution. Uniform provides a special identity. Hence it is a source of pride and responsibility, not liability. Parents are to see that the uniform and hairstyle of their wards are in tune with modesty and dignity that every Newmanite shall possess.
- Meeting ended at 4.00 PM


CONVENER


PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.


PRINCIPAL


S. NO	MEMBERS	SIGNATURE
1	Mr. V. DEVABHARATHI, AP – Physics	
2	Mr. C.SANTHAKUMAR – AP-EEE	
3	Mr. R. VASANTHAKUMAR, AP – Mechanical	


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALAI NAGAR,
TIRUCHENGODE - 637 218,
NAMAKKAL DC, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215
ANTI-RAGGING COMMITTEE (2016 -2017)

Sl. No.	Name of the Committee	Name of the faculty	Designation	Department	Contact No.
1.	NODAL OFFICER	Dr. J.C.KANNAN	PROF. & HEAD	PHYSICS	9842803325
2.	MONITERING COMMITTEE	Dr. B. SRIVIDHYA	PROF. & HEAD	CHEMISTRY	04288 274773
		Prof. C. MUGUNTARAJAN		ENGLISH	
		Prof. M. ASICK ALI		MATHS	
3	ANTI-RAGGNING COMMITTEE	Mr. K.VELUSAMY	ASST. PROF	MECH	9524756058
		Mr. C.SANTHAKUMAR		EEE	9952841020
		Mr.		ECE	9952255006
		Mr. M.JAWAHAR		CSE	9994010051
		Mr. M. SELVAKUMAR		IT	9843289593
		Dr. S.SATHEESKUMAR		PHYSICS	9842008191
		Mr. A. JAYAKUMAR		MATHS	9677382456
		Mr. P. MOHAN		ENGLISH	9965848971
		Mr. K. ALAGARRAJA		CHEMISTRY	8144330789
		4		ANTI-RAGGGING SQUAD	Mr. S. DHARMALINGAM
Mr. A.S.RAMAKRISHNAN	CHIEF SECURITY OFFICER				9894953537
Mr. S.VISWANATHAN	SECURITY OFFICERS				9944456256
Mr. A. PRAKASH					9894953538

Note : Our college website : www.ksriet.ac.in


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALAI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DC, TAMIL NADU.


PRINCIPAL

ANNA UNIVERSITY

COLLEGE DETAILS

S.No	Name of the College	Website	State	Address	City	District	Pin Code	Std Code	Phone No.
1	K S R Institute for Engineering and Technology	www.ksriet.ac.in	Tamilnadu	KSR Kalvi Nagar, Thokkavadi	Tiruchengode	Namakkal	637 215	04288	274773

Contd.. 1

Other Phone	Fax	Email	Mobile	Total no. of students	Regulatory Authority
274741 (4 lines)	04288 - 274773	admin@ksriet.ac.in	9787833333	1846	Anti-Ragging Committee

HEAD OF INSTITUTION

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	M.Venkatesan		venkatesh.muthusamy@gmail.com	04288	274773	04288	282345	274773	9944456056



PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

SECOND IN COMMAND

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	P.Meenakshidevi		drmeenakshidevi@gmail.com	04288	274773	04288	282345	274773	9944456156

RAGGING COMMITTEE HEAD

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	J.C.Kannan		vasikanna@gmail.com ksr_kanna2006@yahoo.com	04288	274773	0427	2405072	274773	9842803325


PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALM NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DL, TAMIL NADU.


PRINCIPAL

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215
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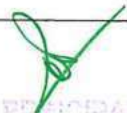
ANTI-RAGGING CELL

Ref: KSRIET/CIR/2016-17/Anti-Ragging/01

25.07.2016


This is to inform that, the following faculty members are asked to monitor the Ragging activities in our college campus on all working days and hostel (from 03.08.2016) in order to make out campus is completely free from the ragging and your kind co-operation is solicited. **The anti-ragging cell members are asked to sign daily the register which is kept in our Principal office.**

S.No.	Name of the faculty	Place	Time
1.	Mr. S. Madhan, AP/English Mr. P. Mohan, AP/English Mr. P. Sivakumar, AP/ Maths Mr. N. Kumaravel, AP/ Maths Mrs. P. Devisri, AP/ Maths Mr. D. Tamilselvan, AP/ Physics Mr. K. Alagarraja, AP/ Chemistry Mrs. S. Agiladevi, AP/ Chemistry Mr. K. Suresh, AP/ Maths Mr. P. Selvakumar, AP/ Chemistry	IV floor Corridor (S&H)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
2.	Mrs. K. J. Uma, AP/ ECE Ms. P. Vidhya, AP/ ECE Mrs. B. Latha, AP/ ECE Ms. S. Gomathi, AP/ ECE Ms. P. Saranya, AP/ ECE	III floor Corridor (ECE)	
3	Ms. M. Soundariya, AP/ IT Mrs. K. G. Lavanya, AP/ IT Mrs. P. Shanmuga priya, AP/ IT Mr. P. Rajakumar, AP/ IT Mrs. L. Priyangadevi, AP/ IT	II floor Corridor (IT)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
4	Mrs. R. Deebika, AP/ CSE Mr. T. Sounder Rajan, AP/ CSE Mr. P. Krishna Sankar, AP/ CSE Ms. N.Sharmila, AP/CSE Ms. S. M. Keerthana, AP/ CSE	I floor Corridor (CSE)	



PRINCIPAL,
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K. S. R. KALINAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

5	Mrs. R. Sacithraa, AP/ EEE Mr. S. Karthikeyan, AP/ EEE Ms. S. Sudha, AP/ EEE Mr. T. Aravind, AP/ EEE Mr. C. Sivakumar, AP/ EEE Mr. A. Murugesan, AP/ EEE Ms. V. Logeshwari, AP/ EEE Ms. A. Inthumathi, AP/ EEE Ms. K. M. Priyadharshini, AP/ EEE Ms. S. Nithya, AP/ EEE	Ground floor & Canteen (EEE)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
6.	Mr. M. Ashok kumar, AP/ MECH Mr. G. Gowri Shankar, AP/ MECH Mr. A.V.T. Shubhash, AP/ MECH Mr. R. Nirmalraja, AP/ MECH Mr. M. V. Shanmugam, AP/ MECH Mr. M. Sathishkumar, AP/ MECH Mr. S. Mohanavelan, AP/ MECH Mrs. K. Uma, AP/ MECH Mr. M. Sambathkumar, AP/ MECH Mrs. V. Sobiya, AP/ MECH	Mechanical Block Ground floor (Mechanical)	8.45 AM to 9.00 AM Break and Lunch Time 4.00 PM to 4.30 PM
7.	List Enclosed	Hostel	5.30 PM to 8.00 PM

J.C. 25/7/14
Anti Ragging Co-Ordinator


Principal

Note : Any alteration of the above duties should be made through the knowledge of
NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
Your kind cooperation is solicited.

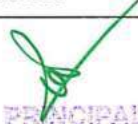

PRINCIPAL,
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NAMAKKAL Dt, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215

ANTI - RAGGING CELL

HOSTEL DUTY- 5.30 PM to 8.00 PM

S.No.	NAME OF THE FACULTY	DEPT.	Date
1	Mr. R. KANAGASELVAM	ENGLISH	3.8.2016 WEDNESDAY
2	Mr. S.SELVARASU	MATHS	4.8.2016 THURSDAY
3	Mr. M. SAKTHIVEL	MECH	5.8.2016 FRIDAY
4	Mr. T. MARTHANDAN	ECE	6.8.2016 SATURDAY
5	Mr. D. RAMKUMAR	MECH	8.8.2016 MONDAY
6	Mr. B. MURUGESAN	CHEMISTRY	9.8.1016 TUESDAY
7	Mr. S. RAJKUMAR	MECH	10.8.2016 WEDNESDAY
8	Mr. H. SENTHIL KUMAR	ECE	11.8.2016 THURSDAY
9	Mr. P.SHANMUGA ARAVIND	EEE	12.8.2016 FRIDAY
10	Mr. S. BASKARAN	MECH	13.8.2016 SATURDAY
11	Mr. A.PRABHAKARAN	ECE	16.8.2016 TUESDAY
12	Mr. A. JAYAKUMAR	MATHS	17.8.2016 WEDNESDAY
13	Mr. V. PRAVEEN KUMAR	ECE	18.8.2016 THURSDAY
14	Mr. T. PRABHU	MECH	19.8.2016 FRIDAY
15	Mr. S. DEEPAK	ECE	20.8.2016 SATURDAY
16	Mr. T. SENTHIL	ECE	22.8.2016 MONDAY
17	Mr. N. SELVARAJ	MATHS	23.8.2016 TUESDAY
18	Mr. K. VENKATACHALAM	ECE	24.8.2016 WEDNESDAY
19	Mr. S. SANJAI KUMAR	MECH	26.8.2016 FRIDAY
20	Mr. M. V. MAHESH	ECE	27.8.2016 SATURDAY
21	Mr. S. KRISHNA KUMAR	EEE	29.8.2016 MONDAY
22	Mr. S. CHELLADURAI	CHEMISTRY	30.8.2016 TUESDAY
23	Mr. A.THANGARAJU	EEE	31.8.2016 WEDNESDAY
24	Mr. G. GOWTHAM RAJ	ECE	1.9.2016 THURSDAY
25	Mr. A. PREMKUMAR	MECH	2.9.2016 FRIDAY


PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY
K. S. R. KALYANAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

26	Mr. L. NISHANTH	EEE	3.9.2016 SATURDAY
27	Mr. M. JAWAHAR	CSE	6.9.2016 TUESDAY
28	Dr. M. THIAGARAJAN	MATHS	7.9.2016 WEDNESDAY
29	Mr. J. MATHAN	MECH	8.9.2016 THURSDAY
30	Mr. A. RAVI	EEE	9.9.2016 FRIDAY
31	Mr. K. KAVIN RAJ	MECH	10.9.2016 SATURDAY
32	Mr. P. KRISHNAKUMAR	EEE	14.9.2016 WEDNESDAY
33	Mr. K. SRIRAM KUMAR	CSE	15.9.2016 THURSDAY
34	Mr. K. VIJAY	MECH	16.9.2016 FRIDAY
35	Mr. R. GOPAL	CSE	17.9.2016 SATURDAY
36	Mr. V. ARUN	ECE	19.9.2016 MONDAY
37	Mr. S. NANDHA KUMAR	ECE	20.9.2016 TUESDAY
38	Mr. D. JEEVANANTH	MECH	21.9.2016 WEDNESDAY
39	Mr. M. SELVAKUMAR	IT	22.9.2016 THURSDAY
40	Mr. K. R. GOKUL ANAND	ECE	23.9.2016 FRIDAY
41	Mr. A.M. RAMKUMAR	MECH	26.9.2016 MONDAY
42	Mr. M.A. STEPHEN RAJ	EEE	27.9.2016 TUESDAY
43	Mr. R. TAMIL MANI	ECE	28.9.2016 WEDNESDAY
44	Mr. P. PREMKUMAR	MECH	29.9.2016 THURSDAY
45	Mr. R. NARESH	IT	30.9.2016 FRIDAY
46	Mr. S. KARTHICK	ECE	1.10.2016 SATURDAY
47	Mr. K. GOPALAKRISHNAN	MECH	3.10.2016 MONDAY
48	Mr. S. BOOPATHY	ECE	4.10.2016 TUESDAY
49	Mr. S. ARUN PRASATH	IT	5.10.2016 WEDNESDAY
50	Mr. N. K. SHANKAR	ECE	6.10.2016 THURSDAY
51	Mr. S. VELMURUGAN	EEE	7.10.2016 FRIDAY

J.C. 2/7/16
Anti Ragging Co-Ordinator

[Signature]
Principal

Note : Any alteration of the above duties should be made through the knowledge of NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
Your kind cooperation is solicited.

[Signature]
PRINCIPAL
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY
K. S. R. KALMARGAT,
TIRUCHENGOOR - 621 015,
NAKAICCAL Dt, Tamil Nadu

DAY : WEDNESDAY

DATE : 10.08.2016

Sl No	Staff's Name & Department	Place	IN Time	Out Time	Staff's Signature	Remarks
1	Mrs. P. DEVI SRI, AP/MATHS	IV FLOOR	8.45 AM To 9.00 AM	BREAK, LUNCH	P. Devi Sri	
2	Ms. D. TAMIL SELVAN, AP PHYSICS	CORRIDOR (S & H)	4.00 PM To 4.30 PM		D. Tamil Selvan	
3	MS. B. LATHA, AP, ECE	III FLOOR CORRIDOR (ECE)	8.45 AM To 9.00 AM	BREAK, LUNCH	B. Latha	10/8/16
4	Mrs. P. SHANMUGA PRIYA AP/ IT	II FLOOR CORRIDOR (IT)	8.45 AM To 9.00 AM	BREAK, LUNCH	P. Shanmuga Priya	10/8/16
5	Ms. P. BRISHNA SANKAR AP/ CSE	I ST FLOOR CORRIDOR (CSE)	8.45 AM To 9.00 AM	BREAK, LUNCH	P. Brishna Sankar	10/8/16
6	Mr. C. SIVAKUMAR, AP/ EEE	GROUND FLOOR CANTINEEN (EEE)	8.45 AM To 9.00 AM	BREAK LUNCH	C. Sivakumar	10/8/16
7	Mr. A. MURUGESAN, AP/ (EEE)		4.00 PM To 4.30 PM		A. Murugesan	10/8/16
8	Mr. M. V. SHANMUGAM, AP/ MECH	MECHANICAL BLOCK	8.45 AM To 9.00 AM	BREAK	M. V. Shanmugam	
9	Mr. M. SATHISH KUMAR, AP (MECH)	GROUND FLOOR (MECH)	4.00 PM To 4.30 PM	LUNCH	M. Sathish Kumar	10/8/16
10	Mr. S. RAJKUMAR, AP/ (MECH)	HOSTEL	5.30 PM To 8.00 PM		S. Rajkumar	10/8/16

ANTI RAGGING CO-ORDINATOR

PRINCIPAL

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

DAY: FRIDAY

DATE: 03-09-2016

Sl. No.	Staff's Name & DEPARTMENT	PLACE	IN TIME / OUT TIME	Staff's Signature	Remarks
1	Mrs. K. SURESH, AP/MATHS	IV FLOOR CORRIDOR	8:45 AM TO 9:00 PM BREAK LUNCH 4:00 PM TO 4:30 PM		
2	Mrs. P. SELVAKUMAR, AP/CHEMIS	(3 & 4)			
3	Mrs. P. SARANYA, AP/ECE	III FLOOR CORRIDOR (ECE)	8:45 AM TO 9:00 PM BREAK LUNCH 4:00 PM TO 4:30 PM		
4	Mrs. J. PRIYANCA DEVI, AP/IT	II FLOOR CORRIDOR (IT)			
5	Mrs. S.M. KEERTHANA, AP/CSE	I FLOOR CORRIDOR (CSE)			
6	Mrs. J. M. ROYDINARSHINI, AP/EEE	G-ROUND FLOOR & CANTEN	8:45 AM TO 9:00 PM BREAK LUNCH 4:00 PM TO 4:30 PM		
7	Mrs. S. NITHYA, AP/EEE	(EEE)			
8	MR. M. SAMBATHI KUMAR, AP/MECH	MECHANICAL BLOCK	8:45 AM TO 9:00 PM BREAK LUNCH 4:00 PM TO 4:30 PM		
9	Mrs. V. SUBBIA, AP/MECH	GROUND FLOOR (MECH)			
10	MR. A. PREM KUMAR, AP/MECH	HOSTEL	5:30 PM TO 8:00 PM		

DAY: SATURDAY

DATE: 03-09-2016

1. MR. J. NISHANTH, AP/EEE HOSTEL 5:30 PM TO 8:00 PM

PRINCIPAL
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. SETHUPATHI NAGAR,
TIRUCHENGOORE - 637 315,
NAMAGAL Dt., TAMIL NADU.

ANTI RAISING CO-ORDINATOR

PRINCIPAL

DAY: Friday

DATE: 30-9-2016

Sl. No	STAFF'S NAME & DEPARTMENT	FLOOR	IN THE	AT THE	START TIME	REMARKS
1	Mr. K. SURESH, AP/MATHS	IV FLOOR	8.45 AM To 9.00 PM	Break	4.00 pm To 4.30 pm	
2	Ms. P. SELVA KUMAR, AP/CHEMISTRY	CORRIDOR (CHEM)				
3	Ms. P. SARANYA, AP/ECE	III FLOOR CORRIDOR (ECE)	8.45 AM To 9.00 AM	Break	4.00 pm To 4.30 pm	P. Saranya
4	Ms. J. PRIYAGADDEVI, AP/IT	II FLOOR CORRIDOR (IT)				
5	Ms. S.M. KARTHANA, AP/CSE	I FLOOR CORRIDOR (CSE)	8.45 AM To 9.00 AM	Break	4.00 pm To 4.30 pm	
6	Ms. A.N. PRIYADHARSHINI, AP/EEE	GROUND FLOOR & CANTEEN (EEE)				
7	Ms. S. NITHYA, AP/EEE	MECHANICAL BLOCK	8.45 AM To 9.00 AM	Break	4.00 pm To 4.30 pm	
8	Mr. M. SAMBATHAN KUMAR, AP/MECH	GROUND FLOOR MECH				
9	Ms. V. S. BIYA, AP/MECH	HOSTEL	5.30 pm To 8.00 pm			
10	Mr. R. NARESH, AP/IT					

DAY: SATURDAY

DATE: 01-10-2016

1. Mr. S. SATHISH, AP/ECE

HOSTEL

5.30 pm To 8.00 pm

UNIT CO-ORDINATOR

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.

PRINCIPAL



K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

VISHAKA COMMITTEE
INTERNAL COMPLAINTS COMMITTEE
AGAINST SEXUAL HARASSMENT

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT


Date: 29.06.2017

Sub: Reconstitution of members for the Internal Complaints Committee against Sexual Harassment – Reg.

The new members for Internal Complaints Committee against Sexual Harassment has been reconstituted for the academic year 2017-2018. The committee has been setup with the aim of providing women, an appropriate complain mechanism against unwelcome sexually determined behavior whether directly or by implication. The members are requested to extend their full cooperation for the successful operation of the committee. The committee is reconstituted with the following faculty and student members.

S.No.	Name of the Member	Designation	Department	Representation
1	Dr.B.Srividhya	Professor & Head	Chemistry	Presiding Officer
2	Dr.J.C.Kannan	Professor & Head	Physics	Faculty Member
3	Mr.M.S.Vijayaraj	Associate Professor	Maths	Faculty Member
4	Mrs.R.Sachithraa	Assistant Professor	EEE	Faculty Member
5	Mrs.W.Devapriya	Associate Professor	ECE	Faculty Member
6	Mrs.T.Udhaya	Lab Instructor	CSE	Faculty Member
7	Ms.S.Shalini	III Year	CSE	Student Member
8	Ms.R.Divya	III Year	IT	Student Member
9	Ms.M.Divya	III Year	ECE	Student Member
10	Ms.G.Srinithi	III Year	EEE	Student Member

B. Srinivasa
Presiding Officer
29.6.2017


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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DI, TAMIL NADU.**

[Signature]
29/6/17
PRINCIPAL



**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

**INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL
HARASSMENT**

ORGANIZES

A

**Orientation Programme for Female Faculty and Girl
Students**

Date and Time: 14.02.2017 10.30 am

Venue: ECE Seminar Hall

Resource Person


Dr.P.Meenakshi Devi

Professor and Head

Department of Information Technology

KSRIET

All the female faculty and girls student are cordially invited to attend the program


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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.**

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE –
637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

ICCASH/KSRIET/2016-17/EVEN

DATE: 03.01.2017

CIRCULAR

TIME: 10.30 AM

Classification	Routine	-	Urgent	√	Immediate	-
Originator: Convener Anti-Sexual Harassment Committee			Circulated to: All members			

Sub: “Orientation Programme for Female Faculty and Girl Students” – Reg.

The following members are requested to attend the meeting by 11.00 am tomorrow at ECE seminar hall.

Agenda:

- Arranging an “Orientation Programme for Female Faculty and Girl Students” for lady faculty members and girl students at ECE Seminar Hall on 14.02.2017.

B. Sivraj
Presiding Officer
8.1.2017

[Handwritten Signature]
PRINCIPAL

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ENGINEERING AND TECHNOLOGY,
K. S. R. KALVINAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DL, TAMIL NADU.**

Circulated to:

1. All members
2. File

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE-637215



**INTERNAL COMPLAINTS COMMITTEE AGAINST
SEXUAL HARASSMENT -- (2016-2017)**



Orientation Programme for Female faculty and Girl students


PRINCIPAL,
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TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE –
637 215

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Circular

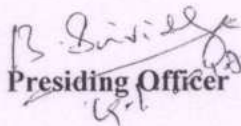
Academic Year: 2016 – 2017


Date: 04.01.2017

Sub: Second Committee Meeting

The second meeting of internal complaints committee against sexual harassment is scheduled on 05.01.2017 at 10.30 a.m. in EEE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	Review of previous meeting
2.	Complaints review
3.	Orientation for female staff and students
4.	Any other matter


Presiding Officer


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TIRUCHENGODE - 637 215,
NAMAKKAL DL, TAMIL NADU.


PRINCIPAL

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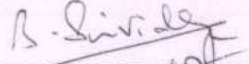
1. All members
2. File

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

MINUTES OF THE MEETING

Meeting No: 2/2016-2017		Date: 05.01.2017		Venue: EEE Seminar Hall	
Members attended: Dr.B.S, Dr.J.C.K, Mrs.S.P, Mrs.W.D, Mr.N.S, Mr.A.J.S, P.C, M.M, K.H, M.H					
S.No.	Agenda	Discussion	Action taken	Responsibilities	
1.	Review of previous meeting	Presiding officer insisted that members should be aware of the act and powers of the committee.	Members assured that they will do their best to make the anti-sexual harassment policy an effective one.	Staff and student members	
2.	Complaints review	No complaints received.	This shows that policy is strictly adhered and not paving way for any sexual harassment issues.	Members	
3.	Orientation for female staff and students	An orientation programme may be organized for the female staff and the students.	Members are instructed to prepare the schedule and circulate it at the earliest.	Members	
4.	Any other matter	New student members for the next academic year may be requested to the respective heads.	Reconstitution of the members can be done during the month of June.	Presiding Officer	


PRESIDING OFFICER


PRINCIPAL

Copy to: All HoDs and members

Dr.J.C.K	Mrs.S.P	Mrs.W.D	Mr.N.S	Mr.A.J.S	P.C	M.M	K.H	M.H
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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Circular

Academic Year: 2016 – 2017

Date: 06.07.2016

Sub: First Committee Meeting

The first meeting of internal complaints committee against sexual harassment is scheduled on 07.07.2016 at 10.30 a.m. in ECE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	Dissemination of committee members
2.	Powers of the committee
3.	Issues pertaining to sexual harassment
4.	Organising Programmes
5.	Any other matter

B. Srinivasan
Presiding Officer
6.7.2016



[Signature]
PRINCIPAL

Copy to:-

1. All members
2. File

K. S. R. INSTITUTE FOR ENGINEERING AND TECHNOLOGY
K. S. R. KALVI ROAD,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

MINUTES OF THE MEETING

Meeting No: 1/2016-2017		Date: 07.07.2016	Venue: ECE Seminar Hall	
Members attended: Dr.B.S, Dr.J.C.K, Mrs.S.P, Mrs.W.D, Mr.N.S, Mr.A.J.S, P.C, M.M, K.H, M.H				
S.No.	Agenda	Discussion	Action taken	Responsibilities
1.	Dissemination of committee members	The newly elected staff and student committee members are introduced. The roles and responsibilities are allotted.	The new members list should be notified to all.	Presiding Officer
2.	Powers of the committee	Facts about the committee and the powers vested upon the committee are discussed.	The members are requested to go through the sexual harassment act to strengthen the committee activities.	Members
3.	Issues pertaining to sexual harassment	Issues concerning to gender and sexual harassment is disseminated in the meeting as per the act.	Notice on anti-sexual harassment policy is placed at prominent places.	Staff I/C
4.	Organizing Programmes	Sensitizing programmes may be organized for female staff and students.	Programme per year can be organized.	Presiding Officer
5.	Any other matter	The committee is striving hard to keep up the anti-harassment policy.	The presiding officer requested all the members to be vigilant in making the anti-harassment policy an effective one.	Member staff and student coordinator at department level

B. Srinivas
PRESIDING OFFICER
 7.7.2016

[Signature]
PRINCIPAL

Copy to: All HoDs and members

Dr.J.C.K <i>J.C.K</i>	Mrs.S.P <i>S.P</i>	Mrs.W.D <i>W.D</i>	Mr.N.S <i>N.S</i>	Mr.A.J.S <i>A.J.S</i>	P.C <i>P.C</i>	M.M <i>M.M</i>	K.H <i>K.H</i>	M.H <i>M.H</i>
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**K. S. R. INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
 K. S. R. KALM NAGAR,
 TIRUCHENGODE - 637 215,
 NAMAKKAL Dt, TAMIL NADU.**

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE - 637 215**



**GRIEVANCE REDRESSAL
COMMITTEE
2016 - 2017**

K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2016-17 / 01

Date: 08.08.16

CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 10.08.16, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.



PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments



PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR
TIRUCHENGODE 637 215,
NAMAKKAL DI, TAMIL NADU.

K S R Institute for Engineering and Technology

Tiruchengode - 637215



GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

Date & Time : 10.08.2016 & 10:00 AM

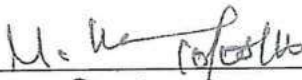

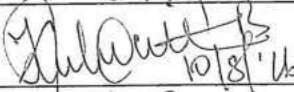
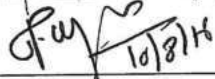
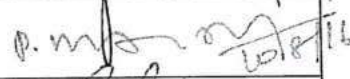

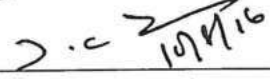
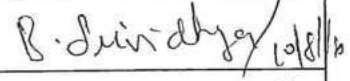

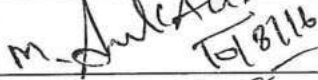
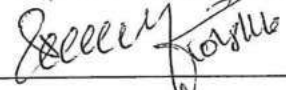

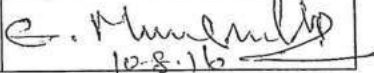
Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.

A handwritten signature in green ink, appearing to be 'K. S. R.', written over the printed name of the Principal.

PRINCIPAL,
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI NAGAR,
TIRUCHENGODE-637 215,
NAMAKKAL Dt, TAMIL NADU.

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 10/8/16
2.	Dr. R. Jeyabharath, Head/EEE	Convener	 10/8/16
3.	Dr. B. Kalaavathi, Head/CSE	Member	 10/8/16
4.	Dr. P. Murugesan, Head/ Mech	Member	 10/8/16
5.	Dr. P. Meenakshi Devi, Head/IT	Member	 10/8/16
6.	Mr. R. Nandakumar, Head/ECE	Member	 10/8/16
7.	Dr. J.C. Kannan, Head / Phy	Member	 10/8/16
8.	Dr. B. Srividhya, Head / Chemistry	Member	 10/8/16
9.	Mr. C. Muhuntharajan Head/ENG	Member	 10/8/16
10.	Mr. M. Asick Ali, Head / Maths	Member	 10/8/16
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 10/8/16
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	 10/8/16
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 10-8-16


 PRINCIPAL,
 K. S. R. INSTITUTE FOR
 ENGINEERING AND TECHNOLOGY,
 K. S. R. KALVI NAGAR,
 TIRUCHENGODE-637 215,
 NAMAKKAL Dt. TAMIL NADU.

K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2016-17 / 02

Date: 09.01.17


CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 11.01.17, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


PRINCIPAL
K. S. R. INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K. S. R. KALVI GAT ROAD,
TIRUCHENGODE - 637215,
NAMAKKAL DISTRICT, TAMIL NADU.

K S R Institute for Engineering and Technology

Tiruchengode - 637215




GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

Date & Time : 11.01.2017 & 10:00 AM

Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.


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TIRUCHENGODE-637 215,
NAMAKKAL DL, TAMIL NADU.

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 11/11/17
2.	Dr. R. Jeyabharath, Head/EEE	Convener	 11/11/17
3.	Dr. B. Kalaavathi, Head/CSE	Member	 11/11/17
4.	Dr. P. Murugesan, Head/ Mech	Member	 11/11/17
5.	Dr. P. Meenakshi Devi, Head/IT	Member	 11/11/17
6.	Dr. R. Nandakumar, Head/ECE	Member	 11/11/17
7.	Dr. J.C. Kannan, Head / Phy	Member	 11/11/17
8.	Dr. B. Srividhya, Head / Chemistry	Member	 11/11/17
9.	Mr. C. Muhuntharajan Head/ENG	Member	 11/11/17
10.	Mr. M. Asick Ali, Head / Maths	Member	 11/11/17
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 11/11/17
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	 11/11/17
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 11/11/17


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE – 637 215



**ANTI-RAGGING VIGILANCE AND
SQUAD COMMITTEE**

ACADEMIC YEAR

(2015-2016)

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

REF: KSRIET/MECH/E-CIR/2015-2016/01

DATE: 10-06-2015


CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 11.00pm to 12.00pm in board room. All the committee members are asked to attend the meeting


CONVENER

Circulated to all Departments


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NAMAKKAL Dt, TAMIL NADU.

Vigilance squad/Discipline committee
Minutes of Meeting (2015-2016)

Meeting No.: 1

Date : 11.06.2015

Time : 3.00 PM

Venue : Board room

Members Present:

1. Dr. J.C. KANNAN, Professor & HoD - Physics – Convener
2. Dr. P. MURUGESAN, Professor & HoD – Mechanical – Convener
3. Mr. V. DEVABHARATHI, AP – Physics – Member
4. Mr. C.SANTHAKUMAR – AP-EEE-Member
5. Mr. R. VASANTHAKUMAR, AP – Mechanical-Member

Points to be discussed


- Meeting started at 3.00 PM
- Be warm, kind, and friendly—but never familiar. Do not tell students your troubles or too much about your family life. Do not tell off-colour jokes. You are a professional.
- Raise your eyebrow—never your voice. Never argue with a student. If the problem continues, lower your voice and keep repeating your instructions. Understand that silence is an important tool. Think of Clint Eastwood when he said, “Make my day.” The madder you get, the lower and slower your voice should become. If the student continues to argue, simply say, “We will discuss this later.” Then walk away.
- To work in collaboration with other functional teams and/or subject committees in running preventive and developmental programmes pertaining to student discipline upon arriving at a consensus on discipline work;
- To assist other teachers in managing students with serious behaviour problems;
- To collaborate with parents of students with behaviour problems in helping the students overcome their difficulties;
- To refer students wherever necessary, to the guidance team, the college social worker or outside bodies for follow-up work;
- Meeting ended at 4.00 PM


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TIRUCHENGODE - 637 215,
KANAKKAL DU. TANGI, NALLUR


PRINCIPAL

S. NO	MEMBERS	SIGNATURE
1	Mr. V. DEVABHARATHI, AP – Physics	V. P.
2	Mr. C.SANTHAKUMAR – AP-EEE	C. S.
3	Mr. R. VASANTHAKUMAR, AP – Mechanical	R. V.


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NARANKAL DI, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

REF: KSRIET/MECH/E-CIR/2015-2016/06

DATE: 07-12-2015

CIRCULAR

This is to inform all Vigilance and squad committee members that there will be Vigilance and squad committee meeting on tomorrow at 3.00pm to 4.00pm in board room. All the committee members are asked to attend the meeting


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NAMAKKAL DI, TAMIL NADU.

Vigilance squad/Discipline committee
Minutes of Meeting (2015-2016)

Meeting No.: 2
Date : 08.12.2015
Time : 3.00 PM
Venue : Board room

Members Present:


1. Dr. J.C. KANNAN, Professor & HoD - Physics – Convener
2. Dr. P. MURUGESAN, Professor & HoD – Mechanical – Convener
3. Mr. V. DEVABHARATHI, AP – Physics – Member
4. Mr. C.SANTHAKUMAR – AP-EEE-Member
5. Mr. R. VASANTHAKUMAR, AP – Mechanical-Member

Points to be discussed

- Meeting started at 3.00 PM
- The discipline master/mistress is the leader of the college discipline team who is in charge of the planning, organization, development and monitoring of matters relating to student discipline at college.
- The decision of whether discipline teachers should take up patrolling duties depends on the policy and the needs of the college
- Autocratic teachers desire control. Their discipline tools are characterized by the use of rewards and punishment, threats, bribes, yelling and demands. The typical quality of the students includes disobedience, sneakiness, being rebellious and lacking self-discipline
- Permissive teachers believe that given sufficient freedom, students are capable of self-regulation. Their discipline tools are characterized by pleading, giving in and giving up. The typical behaviour of their students is characterized by disrespectfulness, insecurity, self-centredness, lacking self-discipline
- to collaborate with parents of students with behaviour problems in helping the students overcome their difficulties
- Meeting ended at 4.00 PM


CONVENER


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TIRUCHENGODE - 637 215
NAMAKAL DE, Tamil Nadu

S. NO	MEMBERS	SIGNATURE
1	Mr. V. DEVABHARATHI, AP – Physics	V. Dev
2	Mr. C.SANTHAKUMAR – AP-EEE	C. Santhakumar
3	Mr. R. VASANTHAKUMAR, AP – Mechanical	R. Vasanthakumar


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215
CIRCULAR


ANTI-RAGGING CELL

Ref: KSRIET/CIR/2015-16/Anti-Ragging/01


22.07.2015

This is to inform that, the following faculty members are asked to monitor the Ragging activities in our college campus on all working days and hostel (from 25.07.2015) in order to make out campus is completely free from the ragging and your kind co-operation is solicited. **The anti-ragging coordinators are asked to sign daily the register which is kept in our Principal office.**

S.No.	Name of the faculty	Place	Time
1.	Mr. S. MADHAN Mr. P. MOHAN Mr. A. JAYAKUMAR Mr. P. SIVAKUMAR Mr. N. KUMARAVEL Mrs. P. DEVISRI Mr. D. TAMILSELVAN Mr. K. ALAGARRAJA Mr. B. MURUGESAN Mrs. S. AGILADEVI	IV floor Corridor (S&H)	8.45 AM to 9.15 AM Break and Lunch Time 4.00 PM to 4.30 PM
2.	Mrs. W. DEVAPRIYA Ms. K. J. UMA Ms. P. VIDHYA Mrs. B. LATHA Mrs. S. GOMATHI Ms. P. SARANYA	III floor Corridor (ECE)	
3	Mrs. S. RUSSIA Mrs. M. DHURGADEVI Mrs. R. SUBAPRIYA Ms. M. SOUNDARIYA Mrs. K. G. LAVANYA Mrs. P. SHANMUGA PRIYA Mr. P. RAJAKUMAR Mrs. L. PRIYANGADEVI	II floor Corridor (IT)	8.45 AM to 9.15 AM Break and Lunch Time 4.00 PM to 4.30 PM



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TIRUCHENGODE - 637 215,
NARSIPURAM, TAMIL NADU

4	<p>Mrs. Dr. G. MALATHY Mrs. P. SUMATHI Mr. M. JAGANATHAN Mr. M. JAWAHAR Mrs. R. DEEBIKA Mr. T. SOUNDER RAJAN Mr. P. KRISHNA SANKAR Mr. K. SRIRAM KUMAR Ms. N. SHARMILA Ms. S. M. KEERTHANA Mr. R. GOPAL S. KARTHIKEYAN</p>	<p>I floor Corridor (CSE)</p>	
5	<p>Mr. T. SRIHARI Mr. C. SANTHAKUMAR Mr. Y. KALIMUTHU Mr. M.A. STEPHEN RAJ Mr. S. VELMURUGAN Mrs. R. SACITHRAA Mr. P. SHANMUGA ARAVIND Mr. S. KRISHNA KUMAR Mr. A.THANGARAJU Mr. S. KARTHIKEYAN Ms. S. SUDHA Mr. L. NISHANTH Mr. T. ARAVIND Mr. C. SIVAKUMAR Mr. A. MURUGESAN Ms. V. LOGESHWARI Mr. A. RAVI Ms. A. INTHUMATHI Mr. P. KRISHNAKUMAR Ms. K. M. PRIYADHARSHINI Ms. S. NITHYA</p>	<p>Ground floor & Canteen (EEE)</p>	
6.	<p>Mr. S. PONNUSAMY Mr. R. VASANTHAKUMAR Mr. K. VELUSAMY Mr. R. SURENDRAN Mr. A. MOHANRAJ Mr. P. MANIKANDAN Mr. S. BALAMURUGAN Mr. M. AMARNATH Mr. M. PRABHU Mr. E.S. PALANIVEL Mr. M. SAKTHIVEL Mr. T. PRABHU Mr. P. CHAKRAVARTHI Mr. M. ASHOK KUMAR Mr. G. GOWRI SHANKAR Mr. A. PREMKUMAR Mr. K. VIJAY Mr. A.M. RAMKUMAR Mr. K. GOPALAKRISHNAN</p>	<p>Mechanical Block Ground floor (Mechanical)</p>	<p>8.45 AM to 9.15 AM Break and Lunch Time 4.00 PM to 4.30 PM</p>


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K. S. R. KALDIYAKKAL,
TIRUCHENGODE - 637 017,
NAMAKKAL Dt., TAMIL NADU.

	Mr. A.V.T. SHUBHASH Mr. R. NIRMALRAJA Mr. M. V. SHANMUGAM Mr. M. SATHISH KUMAR Mr. S. MOHANAVELAN Mrs. K. UMA Mr. M. SAMBATH KUMAR Mr. S. RAJKUMAR Mr. S. BASKARAN Mr. D. RAMKUMAR Mr. S. SANJAI KUMAR Mrs. V. SOBIYA Mr. J. MATHAN Mr. K. KAVIN RAJ Mr. D. JEEVANANTH		
7.	List Enclosed	Hostel	5.30 PM to 8.00 PM

J.C. 22/7/15
Anti Ragging Co-Ordinator


Principal

Note : Any alteration of the above duties should be made through the knowledge of
 NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
 Your kind cooperation is solicited.



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 NAMAKKAL Dt, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE – 637 215**

ANTI-RAGGING CELL

HOSTEL DUTY- 5.30 PM to 8.00 PM

S.N O	NAME OF THE FACULTY	DEPT	Date
1	N. SELVARAJ	MATHS	18.08.2015, Tuesday
2	A.GAJENDARAN	MECH	19.08.2015, Wednesday
3	A.PRABHAKARAN	ECE	20.08.2015, Thursday
4	A.THANGARAJU	EEE	24.08.2015, Monday
5	A.V.T. SHUBHASH	MECH	25.08.2015, Tuesday
6	B. MURUGESAN	CHEMISTRY	26.08.2015, Wednesday
7	C. ASOKAN	ECE	27.08.2015, Thursday
8	D. TAMILSELVAN	PHYSICS	28.08.2015, Friday
9	C. SIVAKUMAR	EEE	29.08.2015, Saturday
10	G. GOWRI SHANKAR	MECH	31.08.2015, Monday
11	G. GOWTHAM RAJ	ECE	01.09.2015, Tuesday
12	H. SENTHIL KUMAR	ECE	02.09.2015, Wednesday
13	K. GOPALAKRISHNAN	MECH	03.09.2015, Thursday
14	V. MANOJ KUMAR	EEE	07.09.2015, Monday
15	K. R. GOKUL ANAND	ECE	08.09.2015, Tuesday
16	K. VENKATACHALAM	ECE	09.09.2015, Wednesday
17	L. NISHANTH	EEE	10.09.2015, Thursday
18	M. ASHOK KUMAR	MECH	11.09.2015, Friday
19	S. KARTHICK	ECE	12.09.2015, Saturday
20	M. SAKTHIVEL	MECH	14.09.2015, Monday
21	M. THIAGARAJAN	MATHS	15.09.2015, Tuesday
22	M.A. STEPHEN RAJ	EEE	16.09.2015, Wednesday
23	N. K. SHANKAR	ECE	18.09.2015, Friday
24	N. RAMKUMAR	ECE	19.09.2015, Saturday
25	P. CHAKRAVARTHI	MECH	21.09.2015, Monday


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26	P. RAJAKUMAR	IT	22.09.2015, Tuesday
27	P. SHANMUGA ARAVIND	EEE	28.09.2015, Monday
28	R. GOPAL	CSE	29.09.2015, Tuesday
29	R. NIRMALRAJA	MECH	30.09.2015, Wednesday
30	R. SIBY	MECH	05.10.2015, Monday
31	R. SIVARAJ	IT	06.10.2015, Tuesday
32	R. TAMIL MANI	ECE	07.10.2015, Wednesday
33	S, NANDHA KUMAR	ECE	08.10.2015, Thursday
34	S. ARUN PRASATH	IT	09.10.2015, Friday
35	S. BOOBALAN	EEE	10.10.2015, Saturday
36	S. BOOPATHY	ECE	12.10.2015, Monday
37	S. DEEPAK	ECE	13.10.2015, Tuesday
38	S. KARTHIKEYAN	EEE	14.10.2015, Wednesday
39	T. SENTHIL	ECE	15.10.2015, Thursday
40	S. NIRMAL KUMAR	EEE	16.10.2015, Friday
41	V. DEVABHARATHI	PHYSICS	17.10.2015, Saturday
42	S. KRISHNA KUMAR	EEE	19.10.2015, Monday
43	T. MARTHANDAN	ECE	26.10.2015, Monday
44	S. SURYA PRAKASH	EEE	27.10.2015, Tuesday
45	T. PRABHU	MECH	28.10.2015, Wednesday
46	T. ARAVIND	EEE	29.10.2015, Thursday
47	V. KIRUBAKARAVELAN	EEE	30.10.2015, Friday
48	V. PRAVEEN KUMAR	ECE	31.10.2015, Saturday

J.e. 25/10/15
Anti Ragging Co-Ordinator

J.e. 22/10/15
Principal


Note : Any alteration of the above duties should be made through the knowledge of
 NODAL OFFICER : Prof. Dr. J.C.Kannan, HoD/ S&H.
 Your kind cooperation is solicited.

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215
ANTI-RAGGING COMMITTEE (2015 -2016)

Sl. No.	Name of the Committee	Name of the faculty	Designation	Department	Contact No.
1.	NODAL OFFICER	Dr. J.C.KANNAN	PROF. & HEAD	PHYSICS	9842803325
2.	MONITERING COMMITTEE	Dr. B. SRIVIDHYA	PROF. & HEAD	CHEMISTRY	04288 274773
		Prof. C. MUGUNTARAJAN		ENGLISH	
		Prof. M. ASICK ALI		MATHS	
3	ANTI-RAGGING COMMITTEE	Mr. K.VELUSAMY	ASST. PROF	MECH	9524756058
		Mr. C.SANTHAKUMAR		EEE	9952841020
		Mr.		ECE	9952255006
		Mr. M.JAWAHAR		CSE	9994010051
		Mr. M. SELVAKUMAR		IT	9843289593
		Dr. S.SATHEESKUMAR		PHYSICS	9842008191
		Mr. A. JAYAKUMAR		MATHS	9677382456
		Mr. P. MOHAN		ENGLISH	9965848971
		Mr. K. ALAGARRAJA		CHEMISTRY	8144330789
4	ANTI-RAGGING SQUAD	Mr. S. DHARMALINGAM	PHYSICAL DIRECTOR		9600766447
		Mr. A.S.RAMAKRISHNAN	CHIEF SECURITY OFFICER		9894953537
		Mr. S.VISWANATHAN	SECURITY OFFICERS		9944456256
		Mr. A. PRAKASH		9894953538	

Note : Our college website : www.ksriet.ac.in


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TIRUCHENGODE - 637 215,
NARAYALUR, TAMIL NADU.


PRINCIPAL

ANNA UNIVERSITY

COLLEGE DETAILS


S.No	Name of the College	Website	State	Address	City	District	Pin Code	Std Code	Phone No.
1	K S R Institute for Engineering and Technology	www.ksriet.ac.in	Tamilnadu	KSR Kalvi Nagar, Thokkavadi	Tiruchengode	Namakkal	637 215	04288	274773

Contd.. 1

Other Phone	Fax	Email	Mobile	Total no. of students	Regulatory Authority
274741 (4 lines)	04288 - 274773	admin@ksriet.ac.in	9787833333	1846	Anti-Ragging Committee

HEAD OF INSTITUTION

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	M.Venkatesan		venkatesh.muthusamy@gmail.com	04288	274773	04288	282345	274773	9944456056


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NAMAKKAL Dt, TAMIL NADU.

SECOND IN COMMAND

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	P.Meenakshidevi		drmeenakshidevi@gmail.com	04288	274773	04288	282345	274773	9944456156

RAGGING COMMITTEE HEAD

Title	Last Name	Other Name	Email	STD Code (Office)	Phone No. (Office)	STD Code (Residence)	Phone No. (Residence)	Fax	Mobile
Dr.	J.C.Kannan		vasikanna@gmail.com ksr_kanna2006@yahoo.com	04288	274773	0427	2405072	274773	9842803325


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE-637215

VISHAKA COMMITTEE
INTERNAL COMPLAINTS COMMITTEE
AGAINST SEXUAL HARASSMENT

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Date: 30.06.2016

Sub: Reconstitution of members for the Internal Complaints Committee against Sexual Harassment – Reg.

The new members for Internal Complaints Committee against Sexual Harassment has been reconstituted for the academic year 2016-2017. The committee has been setup with the aim of providing women, an appropriate complain mechanism against unwelcome sexually determined behavior whether directly or by implication. The members are requested to extend their full cooperation for the successful operation of the committee. The committee is reconstituted with the following faculty and student members.

S.No.	Name of the Member	Designation	Department	Representation
1	Dr.B.Srividhya	Professor & Head	Chemistry	Presiding Officer
2	Dr.J.C.Kannan	Professor & Head	Physics	Faculty Member
3	Mrs.P.Shanmuga Priya	Assistant Professor	IT	Faculty Member
4	Mrs.W.Devapriya	Associate Professor	ECE	Faculty Member
5	Mr.N.Shanmugam	Assistant	Maths	Faculty Member
6	JFP.Er.A.J Saravanan	President-Elect, JCI, Erode	NGO	Member
7	Ms.P.Chanya	III Year	CSE	Student Member
8	Ms. Mephy Mony	III Year	IT	Student Member
9	Ms.M.Hema Vardhini	III Year	ECE	Student Member
10	Ms.K.Harini	III Year	EEE	Student Member

B. Srividya
Presiding Officer
30.6.2016


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**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

**INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL
HARASSMENT**

ORGANIZES

A

**Orientation Programme for Female Faculty, Staff and
Students**

Date and Time: 19.02.2016 & 10.30 am

Venue: ECE Seminar Hall

Resource Person


Dr.B.Kalavathi

Professor and Head

Department of Computer Science and Engineering

KSRIET

All the female faculty, staff and students and girls are cordially invited to attend the program.


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**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE –
637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Circular

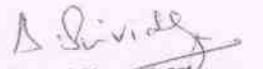
Academic Year: 2015 – 2016

Date: 06.01.2016


Sub: Second Committee Meeting

The second meeting of internal complaints committee against sexual harassment is scheduled on 07.01.2016 at 10.30 a.m. in EEE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	Review of previous meeting
2.	Monitoring safety
3.	Orientation for female staff and students
4.	Any other matter


Presiding Officer
6.1.2016


PRINCIPAL


**PRINCIPAL,
K. S. R. INSTITUTE FOR
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K. S. R. KALVI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL Dt, TAMIL NADU.**

Copy to:-

1. All members
2. File

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE - 637 215

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

MINUTES OF THE MEETING

Meeting No: 2/2016-2017			Date: 05.01.2017	Venue: EEE Seminar Hall
Members attended: Dr.B.S, Dr.J.C.K, Mrs.S.P, Mrs.W.D, Mr.N.S, Mr.A.J.S, A.U, R.I, S.B, K.K				
S.No.	Agenda	Discussion	Action taken	Responsibilities
1.	Review of previous meeting	Awareness campaign should be done to make women staff and students about the prohibition and prevention of sexual harassment.	Awareness campaign can be done	Staff and student members
2.	Monitoring safety	No complaints received.	This shows that policy is strictly adhered and not paving way for any sexual harassment issues.	Members
3.	Orientation for female staff and students	An orientation programme may be organized for the female staff and the students.	Schedule may be prepared and the same circulated to the respective heads of the department.	Respective department Hod's
4.	Any other matter	New student members for the next academic year may be requested to the respective heads.	Reconstitution of the members can be done during the month of June.	Presiding Officer

B. Srinivas
PRESIDING OFFICER

5-1-2017
 Copy to: All HoDs and members

[Signature]
PRINCIPAL

Dr.J.C.K	Mrs.S.P	Mrs.W.D	Mr.N.S	Mr.A.J.S	A.U	R.I	S.B	K.K
<i>jee</i>	<i>SP</i>	<i>WD</i>	<i>NS</i>	<i>AJS</i>	<i>AU</i>	<i>RI</i>	<i>SB</i>	<i>KK</i>


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NAMAKKAL DT, TAMIL NADU.

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

Circular

Academic Year: 2015 – 2016


Date: 26.06.2015

Sub: First Committee Meeting

The first meeting of internal complaints committee against sexual harassment is scheduled on 02.07.2015 at 10.30 a.m. in ECE seminar hall. The members of the committee are requested to make it convenient to attend the meeting. The agenda is given below

S.No.	Agenda
1.	About the committee
2.	Dissemination of committee members
3.	Issues pertaining to sexual harassment
4.	Conducting awareness campaign
5.	Any other matter

B. Sivaraj
Presiding Officer
26.6.2015


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[Signature]
26/6/15
PRINCIPAL

Copy to:-

1. All members
2. File

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215

INTERNAL COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT

MINUTES OF THE MEETING

Meeting No: 1/2015-2016		Date: 02.07.2015	Venue: ECE Seminar Hall	
Members attended: Dr.B.S, Dr.J.C.K, Mrs.S.P, Mrs.W.D, Mr.N.S, Mr.A.J.S, A.U, R.I, S.B, K.K				
S.No.	Agenda	Discussion	Action taken	Responsibilities
1.	About the committee	The intention of the committee should be disseminated to the student members and should be notified throughout the campus	Dissemination about the committee can be notified through circulars and canvassing done by the student and staff members.	Staff and student coordinator at Department level.
2.	Dissemination of committee members	The newly elected student committee members are introduced. The roles and responsibilities are allotted.	The new members list should be notified to all.	Presiding officer
3.	Harassment issues	Harassment of female at work place issues is discussed.	Notice on anti-sexual harassment policy is placed at prominent places.	Staff I/C
4.	Conducting awareness campaign	An awareness programme may be conducted.	Programme per year can be organized.	Presiding Officer
5.	Any other matter	The committee has not received any complaints.	The present environment must be sustained in order to provide safe environment for the female staff and student.	Member staff and student coordinator at department level

A. S. Divya
PRESIDING OFFICER

[Signature]
PRINCIPAL

Copy to: All HoDs and members

Dr.J.C.K <i>g.c.u</i>	Mrs.S.P <i>sp</i>	Mrs.W.D <i>w.d</i>	Mr.N.S <i>ns</i>	Mr.A.J.S <i>ajs</i>	A.U <i>au</i>	R.I <i>ri</i>	S.B <i>sb</i>	K.K <i>kk</i>
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NAMAKKAL DISTRICT, TAMIL NADU.**


**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
TIRUCHENGODE - 637 215**



**GRIEVANCE REDRESSAL
COMMITTEE
2015 - 2016**

MEMBERS OF GRIEVANCE REDRESSAL COMMITTEE (2015-2016)

S.No	Name of the Committee Members	Role	Contact No	Email ID
1.	Dr.M.Venkatesan, Principal	Chairman	9944456056	principal@ksriet.ac.in
2.	Dr.R.Jeyabharath, Head/EEE	Convener	9894913159	jeya_psg@rediffmail.com
3.	Dr.B.Kalaavathi, Head/CSE	Member	9442540803	kalabhuvanesh@gmail.com
4.	Dr.P.Murugesan, Head/ Mech	Member	9944777862	pmksrct@gmail.com
5.	Dr.P.Meenakshi Devi, Head/IT	Member	9944456156	drpmeenakshidevi@gmail.com
6.	Dr.R.Nandakumar, Head/ECE	Member	9600892211	nandhu.r79@gmail.com
7.	Dr. J.C. Kannan, Head / Phy	Member	9842803325	vasikanna@gmail.com
8.	Dr. B. Srividhya, Head / Chemistry	Member	9486153434	vmhanvidhya@yahoo.co.in
9.	Mr. C.Muhuntharajan Head/ENG	Member	9524223311	mugunth18@gmail.com
10.	Mr. M. Asick Ali, Head / Maths	Member	9976396840	asick68@gmail.com
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	9500998458	gopi_palani@yahoo.com
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	9750753431	Ksriet_lib@yahoo.com
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	8870841170	meenakshilh@gmail.com


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PROCEDURE, PERIODICITY AND ATTENDANCE AT MEETINGS:


- ❖ The Grievance Committee will meet as and when required. However, if necessary, it may meet more frequently at the instance of the Chairman or at the request of the other members to discuss the various issues received.
- ❖ At least three members of the Grievance Committee shall be present in a meeting.
- ❖ If a member of the Grievance Committee is connected with the grievance of the aggrieved individual, the concerned member of the Grievance Committee shall not participate in the deliberations regarding that individual's case.
- ❖ If the aggrieved person happens to be a member of the Grievance Committee, then he/she shall not participate in the deliberations as a member of the Committee when his/her representation is being considered.

PROCEDURE OF SUBMITTING GRIEVANCE


- ❖ The students can submit their grievances to the Grievance Committee of UGC through online in the below mentioned portal.
<http://www.ugc.ac.in/grievance/>
- ❖ The students can also submit their grievances to the Grievance Committee of Institute through writing or electronically to the mail id.: principal@ksriet.ac.in

PROCEDURE IN REDRESSAL OF GRIEVANCES:

- ❖ A aggrieved student or person may make an applicant seeking redressal of grievance.
- ❖ The address of the members should be published on the notice board & prospectus and also placed on the website of the institution.
- ❖ On receipt of an application by the registry, the employee-in-charge shall inform the chairman for furnishing his/her reply within seven days.
- ❖ The chairman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
- ❖ An aggrieved person may appear either in person or represented by such person as may be authorized to present his case.
- ❖ The chairman shall be guided by principles of natural justice while hearing the grievance.


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- ❖ The chairman shall ensure disposal of every application within one month of receipt for speedy redress of grievance.
- ❖ On the conclusion of proceedings, the Chairman shall pass such order with signature, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
- ❖ A complaint shall be filed by the aggrieved student, his / her parent or with a special permission from the Chairman by any other person.
- ❖ In case of any false/frivolous complaint, the Chairman may order appropriate action against the complainant.
- ❖ In case of lack of unanimity, the Grievance Committee shall take decisions by majority;
- ❖ The Grievance Committee shall communicate its decisions within ten days of receipt of complaint.



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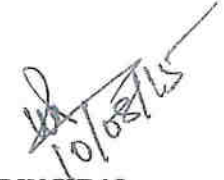


KSRIET / GRC / 2015-16 / 01

Date: 10.08.15


CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 12.08.15, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


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GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

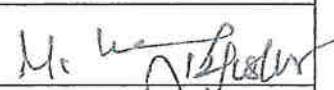
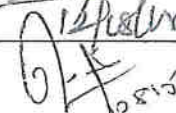
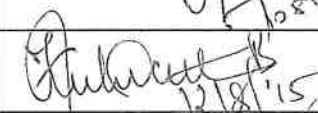
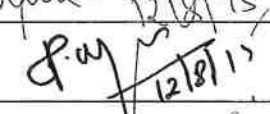

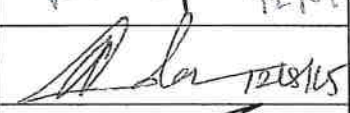
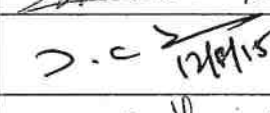
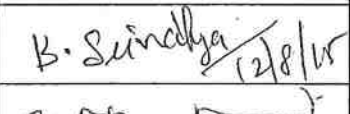

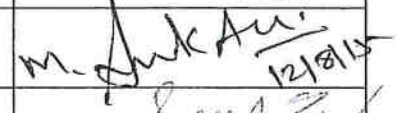
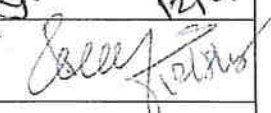
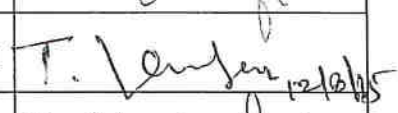
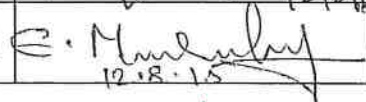
Date & Time : 12.08.2015 & 10:00 AM

Venue: Board Room

- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
- ❖ Complaints were not registered in this semester.
- ❖ The department heads were asked to instruct all the faculty members and staff members to have friendly and healthy relationship with the students.
- ❖ All the Committee Members discussed to find the inconvenience of students if any and to take the necessary steps for the betterment of students.
- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.

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NAMAKKAL Dt. TAMIL NADU.

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 12/8/15
2.	Dr. R. Jeyabharath, Head/EEE	Convener	 12/8/15
3.	Dr. B. Kalaavathi, Head/CSE	Member	 12/8/15
4.	Dr. P. Murugesan, Head/ Mech	Member	 12/8/15
5.	Dr. P. Meenakshi Devi, Head/IT	Member	 12/8/15
6.	Mr. R. Nandakumar, Head/ECE	Member	 12/8/15
7.	Dr. J.C. Kannan, Head / Phy	Member	 12/8/15
8.	Dr. B. Srividhya, Head / Chemistry	Member	 12/8/15
9.	Mr. C. Muhuntharajan Head/ENG	Member	 12/8/15
10.	Mr. M. Asick Ali, Head / Maths	Member	 12/8/15
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 12/8/15
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	 12/8/15
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 12.8.15


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K S R Institute for Engineering and Technology
Tiruchengode - 637215



KSRIET / GRC / 2015-16 / 02

Date: 25.01.16


CIRCULAR

This is to inform all the Grievance Redressal Committee members that we have a meeting on 27.01.16, Wednesday at 10.00 am in the Board Room. All are asked to attend the meeting without fail.


PRINCIPAL

Circulate to:

1. All the Committee Members
2. All the departments


PRINCIPAL.
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K S R Institute for Engineering and Technology

Tiruchengode - 637215



GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF MEETING

Date & Time : 27.01.2016 & 10:00 AM


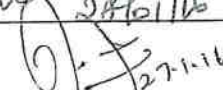
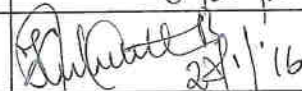
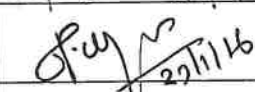

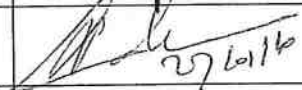
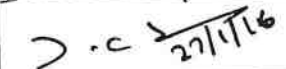
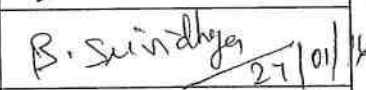

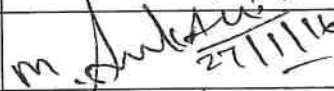

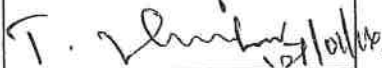
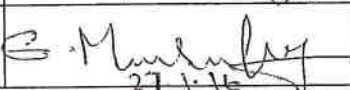
Venue: Board Room


- ❖ Members of the Grievances and Redressal committee were welcomed by the Chairman.
- ❖ The Chairman discussed the Grievances related to the following issues i) Making admission contrary to merit ii) Irregularity in the admission process iii) Withhold or refuse to return any certificates iv) Demand of money in excess specified v) Breach of the policy of reservation vi) Complaints of alleged discrimination (sc/st, obc, women, minority or ph) vii) Non-payment or delay in payment of scholarships to students viii) Delay in conduct of examinations or declaration of results ix) Withholding student amenities x) Denial of quality education xi) Non transparent or unfair evaluation practices xii) Harassment and victimization of students including sexual harassment xiii) Refund of fees on withdrawal of admissions, etc.
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- ❖ The ultimate aim of the Committee is to create healthy and comfortable ambience inside the campus.

A handwritten signature in green ink, appearing to be 'S. R. Kalvi', is written over the printed name of the Principal.

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NAMAKKAL Dt. TAMIL NADU.

ATTENDANCE SHEET

S. No.	Name of the Committee Members	Role	Signature
1.	Dr. M. Venkatesan, Principal	Chairman	 27/11/16
2.	Dr. R. Jeyabharath, Head/EEE	Convener	 27-1-16
3.	Dr.B.Kalaavathi, Head/CSE	Member	 27/11/16
4.	Dr. P. Murugesan, Head/ Mech	Member	 27/11/16
5.	Dr. P. Meenakshi Devi, Head/IT	Member	 27/11/16
6.	Mr. R. Nandakumar, Head/ECE	Member	 27/11/16
7.	Dr. J.C. Kannan, Head / Phy	Member	 27/11/16
8.	Dr. B. Srividhya, Head / Chemistry	Member	 27/01/16
9.	Mr. C. Muhuntharajan Head/ENG	Member	 27/11/16
10.	Mr. M. Asick Ali, Head / Maths	Member	 27/11/16
11.	Mr. P. Gopinath, AP / MECH	Member / Student Counselor	 27/11/16
12.	Mr. T. Rajan, Deputy Warden	Member / Boys Hostel	 27/11/16
13.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel	 27-1-16


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