

K S R Institute for Engineering and Technology

Tiruchengode, Namakkal (Dt), Tamil Nadu (Approved by AICTE, Affiliated to Anna University, Accredited by NAAC (A+) & NBA)



INDEX

Key Indicator 4.4.2

Document relating to Institution Established Systems and Procedures for Maintaining and Utilizing Physical, Academic and Support Facilities – Laboratory, Library, Sports Complex, Computers, Class rooms, etc.

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BUILDING MAINTENANCE

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE

YEAR: 2022-2023

LOCATION : Academic / Administrative / Mechanical Block

EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Walls	1			2				-				
Clean	X	2	5	5	2	-	5	5	~	5	5	
Flashings / Secure	4	2	5	5	4	2	5	5	2	2	5	
Good Condition	4	5	10	5	-	5	5	4	4	2	5	
No Pest, Wasp, etc.	5	5	2	4	5	1-	4	5	4	5	2	
Other	_	-	-	-	-	-	-	-	-	-	-	
Doors				1-1-10		20 - P	_					_
Good Condition	~	6	10	4	L	2	5	5	~	5	4	
Secure Hardware / Handles	1-	4	5	100	5	10	2	4	6	5	X	
Locks Working	5	4	4	5	L	20	5	5	6	5	5	
Glass Good Condition	5	4	1	5	5	5	5	5	L	5	5	
Other	-	-		-	-	-	-	-	-	-	2	
Windows												
Good Condition	4	4	5	-	1	4	L	5	X	5	5	
Latches in place	5	5	2	5	L	5	4	5	2	5	5	
Weather - stripping Good	4	X	5	5	6	6	5	5	6	5	4	
Hinges secure	15-	~	5	5	5	1	1-	5	2	L	5	
Roof		Can. C.					100200	12-1			8.7. 8	
Good Condition	1	1-	4	-	L	5	5	5	4	-	5	
Flashings Secure	1-	4	2	5	L	4	1-	4	1	5	4	
Vents Clear	5	1-	2	5	5	5	5	2	5	5	5	
Access Clear	-	12	L	5	4	5	5	2	5	2	5	
No Evident Leaks	5	5	5	5	1	5	L	5	5	5	5	
Other	-	-	-	-	V	2	2	5	V	1	1-	
Electric Panels / Receptacles												
Covers in place	1	4	4	4	5	2	5	5	4	5	5	
Nothing left plugged in	5	5	1	4	20	1-	1-	5	5	1	5	
Water Faucets		00 D.C. 198										
Not Leaking	4	-	L	4	4	X	L	4	6	20	5	
Winterized	1	2	10	2	2	2	L	5	1	5	5	
Seats / Tables		S	2	S	-	1. 3	-	26		8	10	
Good Condition	4	10	1-	5	10	4	5	5	2	×	5	
Clean	14	5	1-	5	1.00	5	20	10	12	4	5	
Securely Mounted	2	10	10	5	2	2	1	5	5	2	2	
Ash Cans/Waste Cans	-						1000	1.1			1	-
Secured	14	10	5	5	0	4	4	10	14	2	1	
Emptied	L	10	10	2	2	12	4	12	1.0	5	4	
Property Rack												-
Good Condition	110	10	10	5	100	5	4	4	4	10	14	
Clean	2	5	120	4	2	C	4	4	4	5	5	
Secure	5	1	1	C	2	2	1-	5	5	5	6	
Exterior Lighting						-					1	
Bulbs working	1.0	11-	1	5	12	14	X	4	4	×	1	
Lenses in place	5	15	5	E	1-	5	2	5	4	2	5	
Covers in place	5	1	5	10	1	4	6	4	6	5	5	
No exposed wires	1-	1	1		1	1.0	-	V	-	10	5	-

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE

YEAR: えっええ - えっえ 3・ LOCATION : Academic / Administrative / Mechanical Block

INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Floors									_			
Good Condition	1-	4	2	-	-	5	-	5	-	-	5	
No Rip / Torn Places	20	2	5	5	V	5	2-	2	L	27	4	
Clean	4	10	5	2	2	X	2	2	1	5	4	
Base Boards Secure	L	6	4	5	6	4	2	2	5	5	5	
Level / No Trips	1	5	5	5	2	L	6	5	6	5	5	
Other	-	-	-	-	-	-	-	-	-	-	-	
Walls	1.									1	-	24
Good Condition	4	1	4	5	L	5	4	4	4	5	X	
No Holes	12+	5	10	5	4	5	6	5	6	2	4	
Comers / Trim Secure	2	4	1-	4	10	5	C.	5	2	5	5	
No "Sharps"	4	4	1	4	20	2	10	5	6	5	5	1
Other	-	-	-	-	-	-	-	-	-	-	-	
Receptacles / Switches				_								
Covers Present	12	5	4	-	2	5	-	5	2	4	5	
Not Broken	5	4	5	5	V	1	6	5	4	2	6	
Not Over Loaded	4	5	1	4	5	6	10	4	4	5	4	
No Trips	10	5	5	4	6	6	5	2	6	5	20	
Other	-	-	-	-	-	-	-	-	-	-	-	
Ceilings					1							
Tile in Place	4	1	1	5	4	2	4	5	×	5	5	
Lights Working	L	5	10	5	20	2	5	5	1-	5	4	
Lenses in Place	4	5	1-	5	2	1	L	M	4	5	4	
Sprinklers Clean	5	1	5	5	2	L	12	5	6	10	20	
Duct Vents Clean	2	5	5	2	2	5	4	10	1-	1	L	
Nothing Hanging from Grid	~	2	5	20	L	2	2-	6	4	5	4	
No Leaks / Dark Spots	5	2	5	5	5	4	20	4	10	5	14	
Other	-	-	-	-	-	-	-	-	-		-	
Fire Extinguishers												
In place	4	10	5	5	1	1	4	4	12	10	4	
Charged	4	5	1-	5	2	10	2	2	1	5	15	
Tagged	4	5	5	10	2	5	6	1	2	10	12	
Unobstructed	2	5	5	4	1-	5	4	5	5	5	4	
Other	1-		-	-	-	-	-	-	-	-	-	
Sprinkler System					1000					-		-
Operable	1-	4	1	4	1-	4	10	4	2	4	4	
Not Leaking	X	4	10	5	L	6	5	4	5	5	2	
Unobstructed	1	1-	5	5	L	6	4	6	5	5	20	
Current Inspection	1	10	2	5	5	14	4	5	2	4	4	
Other	-	-	-	-	-	-	-	-	-	-	-	-

BUILDING MAINTENANCE

EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Cameras	-	0 1										
Secure	12	4	5	5	5	5	U	5	5	20	5	
Clean	10	2	4	5	×	24	5	L	6	4	5	
Wires Secure	1	5	4	4	2-1	4	2	5	5	5	5	
Other	-	-	-	-	-	-	-	-	-	-	-	
Fences / Gates												
Good Condition	12	4	4	5	4	5	4	5	2	4	4	
Hardware sevure	14	5	4	5	1	5	5	4	20	5	2	
Tie wires in place	14	4	L	5	2	4	5	5	5	2	4	
No crawl under	1-	5	5	6	L	4	5	2	2	5	LT	
Top Rail secure	14	4	5	L	L	2	1-	5	6	2	1-	
Latches / Locks present	12	2	4	6	L.	5	4	5	5	6	1-	
Gates Swing Property	10	2	5	1	6	10	4	5	5	2	1	
Open Retainers in place	14	1-	5	5	2	6	4	5	5	5	LT	
Other	-		-	-	-	-	-	-	-	-	-	
Parking/Curbing												100
Good Condition	12	10	5	10	10	1	5	4	-	5	1	
No Potholes	L	14	5	1-	V	1-	5	5	1-	10	20	-
Striping clear	-	10	5	1-	10	1	6	5	5	10	1-	
Handicap Signs present	1	1	1-	5	1-	6	10	5	5	1-	6	1
Van Access	10	2	21	5	1	10	5	L	L	4	2	
Clean	4	2	10	5	10	14	16	5	5	5	4	
Level / No trip hazards	4	10	4	1-	2	20	5	5	6	4	5	
Drain Covers in place	12	10	2	1-	2	4	14	5	6	1-	1	
Other		-	-	-	2	-	-	-	-	-	-	
Landscaping/Trees	-											
Good Condition	10	4	4	1-	La	2	4	5	-	5	6	
Clear of Trash	L	1	10	6	1	5	L	5	1	4	1	
Trimmed	1	1	1	5	×	1-	20	2	20	10	L	
Mowed	12	E	10	L	4	1-	L	5	6	12-	2	
No holes / gulley's	1-	1	11	1	1	2	2	4	5	4	6	
No Pest, Wasp, etc.	4	12	1-	4	10	12	14	5	5	2	4	
Drains clear	6	10	10	5	4	5	2	2	6	5	5	
Other	-	-	-	-	-	-	-	-	2	10	20	
Walks / Steps												
Good Condition	14	10	4	1	1	1-	12	5	1-	12	4	
Clean	4	5	4	L	1-	4	5	1	4	2	2	
Lit	1	11-	5	5	4	20	5	5	2-	12	10	
Level / No Trips	12	12	4	4	2	4	14	5	6	5	5	
Other	-	-	-	-	-	-	-	~	T	1	10	

BUILDING MAINTENANCE

INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Breaker Boxes								a				
No leaks around	-	4	5	5	5	4	4	5	5	5	20	
Covers Closed	5	5	5	X	4	5	6	5	5	5	5	
No tripped breakers	2	6	6	5	4	2	4	5	4	5	5	
No open slots	L	4	6	5	5	6	4	5	6	6	2	
Labels in place	5	6	12	6	1-	6	4	5	5	4	6	
Other	-	-	-	-	-	-	-	-	1	-	-	
Kitchen / Break room(s)			10 1		0 C			1		200		
Good Condition	12	4	4	5	6-1-	10	12	5	4	5	И	
No Leaks	1	5	1-	6	6	4	V	5	2	5	5	
Cooling Unit Coils Clean	6	L	10	6	5	6	V	6	6	2	5	
Exhaust fans clean	1-	1	1-	6	2	L	×	5	5	4	5	
Stoves Clean	10	6	10	2	L	6	4	6	5	5	4	
No Trips / slips	5	5	5	4	5	6	4	5	L	4	4	
Other	-	-	-	-	-	-	-	-	-	-	-	
Storage	100		1	6	3			8		3	v	
Chemicals labeled	5	1	1	5	5	4	5	6	5	5	4	
Separated properly (Food Cleaning)	1	4	10	5	20	6	1	5	12	5	5	
Sprinklers Clear	2	4	20	5	4	2	5	4	5	1-	4	
Aisles Clear	4	6	2	2	6	5	2	1	1	4	5	
Shelves Secure	4	2	5	6	2	L	4	6	5	5	4	
No Trash Accumulation	L	2	2	4	L	2	6	6	5	5	2	
No Slips	5	6	4	6	2	5	6	5	2	6	4	
No Trips	12	5	1-	6	2	5	2	4	2	5	5	
Other		-	-	-	-	-	-	-	-	-	-	

	Person(s) Comp	eleting Inspection - Print Full Name
Month	Name & Sign with date	Remarks Indicate *
June	C.SANTHA KUTSCHENY TU. 672	X- Extensor Wall to be clean. X- water tap Lawing in Reat Boom to be corned.
July	C'SANTHA KUMPROUS 2017-22	X-105 class Room window weather stripping
August	C. SANTAA KUMAR DAUZLER	0
September	C. SANTHA WINDE	* Breakers Covers not proper closing.
October	C'SANTHA KUMOR	X Treesheed to IIImming
November	C.SANTAA KUNG TEN ATTAL	× Floots to be closen properly
December	C. SANTHA KUMPER	* Exhaust fans to be clean inkitelien.
January	C. SANTHA KURAR 29:523	
February	C-SANTHA FURTHE	x-Tiles to concert has the perturned
March	C- SANTHA BURGER 3.23.	× charis to be service in verandha.
April	C. SANTHA KUMAPAUN 201723	* work trable cupbook fitting to be some
May		



CYBERSECURITY LAB

Company Name & Address	Specification	Invoice No	ate of	0	-
		Income of	Receipt	Order	8 No
SETTER JOL	DEL LOTE	ផ្លា	5* 11 17		6
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BIO MEDICAL LAB

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BIO MEDICAL LAB

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ELECTRICAL AND ELECTRONICS ENGINEERING LAB

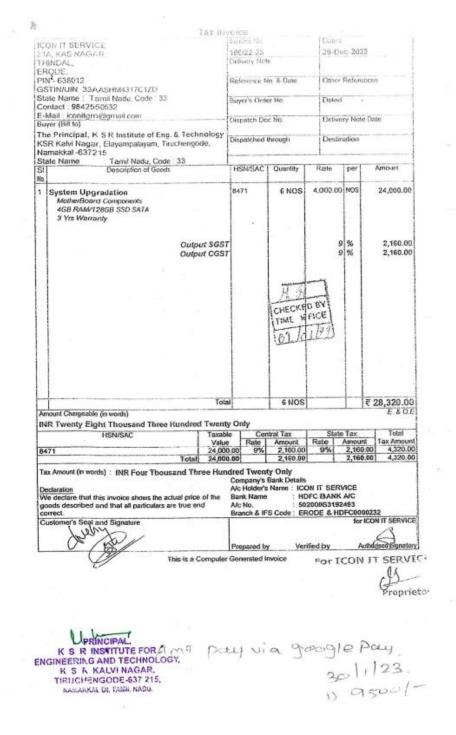
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ELECTRICAL AND ELECTRONICS ENGINEERING LAB

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SI Mo		Particulars / Description	Name and Address of the Suppler Receiver	No	Date	Recience	(person)	1	Und Cost in Mapees	Total Cost in Rupers	Leager Folo file	Vouther No	Cheque / D D Ne	Annuit m Rupeet	Staff Hickarge	ню	Prespai
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Ð	08 04 27	Hall effect centrolunid Linth radio and and Speed Centrol	Real Ariac millistri Bongalose	쾟	CE-C4-23	1Nos			4130	4130					ejer	P.Ver	
51	05 04 13	BLIC Motor Centrol Protosype	"	31	08 04 23	INAS			1180	1180					Am	F Ver	
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1A, KAS NAGAR,				v Note		10-1-	101 2		
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STIN/UIN: 33AASHM4317C1ZD		- 8	Buyer's	s Order No.		Date	d		
state Name : Tamil Nadu, Code : 33		4							
-Mail : iconitgm@gmail.com			Dispat	ch Doc No.		Des	very N	ote Da	ate
Buyer (Bill to) The Principal, K S R Institute of Eng. &						-	tinatio	-	1
(SR Kalvi Nagar, Elayampalayam, Firuch engode, Namakkal -637215	12		Dispat	ched through		Desi	(Instro	12	
State Name : Tamil Nadu, Code Description of Goods	: 33	HSN	SAC	Quantity	Rate		per		Amount
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CPU Service		8473		9 NOS	800	0.00	NOS		7,200.00
MotherBoard Service Mother Board Service		8473		4 NOS	800	0.00	NOS		3,200.00
3 System Upgradation		8471		1 NOS	4,300	0.00	NOS		4,300.00
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MotherBoard Components 4GB RAM256GB SSD SATA									
MotherBoard Components									
MotherBoard Components 4GB RAM/256GB SSD SATA									14,700.00
MetherBoard Components 4GB RAM/256GB SSD SATA 3 Yrs Warranty	put SGST put CGST					9 9	% %		14,700.00 1,323.00 1,323.00
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K S R INGY INTE FOR ENGINEERING AND TECHNOLOGY, K S N. KALV! NAGAR, TIRUCHENGODE-637 215, NAMAKKAL I L TAMIL NADU.



K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

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	r- 638012		Reference N	lo. & Date.	Other	Refe	rences
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0	ite Name : Tamil Nadu, Code : 33 ntact : 9842550532		Buyer's Orde	er No.	Dates	1	
	Mait iconitgm@gmail.com ver (Bill to)		Dispatch Do	c No.	Deliv	ery No	te Dete
h	e Principal, K S R Institute of Eng. & Tech R Kalvi Nagar, Elayampalayam, Tiruchengo makkal -637215		Dispatched t	lhrough	Desti	nation	
	te Name : Tamil Nadu, Code : 33				-		
1	Description of Goods		HSN/SAC	Quantity	Rate	per	Amount
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8	System Upgradation MotherBoard Components 4GB RAM128GB SSD SATA 3 Yrs Warranty	ut SGST	8471	6 NOS	4,000.00	9 %	24,000.00
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	tate Name : Tamil Nadu, Code : 33		dt. 22-Feb Buyer's Ord		Date	d	
	ontact : 9842550532		buyara ora	nga roge.	LABO		
	-Mail : iconitgm@gmail.com uver (Bill to)		Dispatch Do	oc No.	Delin	erv No	te Dete
	he Principal, KSR Institute of Eng.	8 Technology					
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SI			HSN/SAC	Quantity	Rate	per	Amount
1	CPU Service		8473	E HOS	Com	0.000	
1	Lenovo MotherBoard Service		04/3	5 NOS	850.0	0 NOS	4,250.0
2	Graphics Card		1	1 NOS	1,300.0	0 NOS	1.300.0
3	Monitor		8525	4 NOS		0 NOS	
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BILLS OF ELECTRICITY CONSUMPTION

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NGEDCO CII		and the second se		GST No:33AA	DCT4784E	IZC approximate
					SAC : 995	912
N 27160000)	trical Energy & Distribu	dias Consistent an	a exempted unde	# GST ****	
		and the second se	non services at		04909437	0484
Aarthi Educ	cational & Charit	able Trust,		Service No.	H4370484	
E E N/0 178		AGAR, TIRUCHENGOD	E TALUK,	Date of Bill	03-Nev-2	and the second se
NAMAKK	AL DISTRICT	norma inte errer		Due Date	09-Nov-2	
Thekkavadi				Tariff App. / Bl	-	also management and a second sec
and the first of the second second	Thekkavadi TIRUCHENGODE			a new party of the local division of the loc		
TIRUCHENGODE Nemakkal - 637215				GST No :) INSTITU
And in case of the local division of the loc		Supply Voltage:	22	KV 1	r. CAP.	KVA
ermitted MD :	700 K VA	Subbia counter		CONSUM	PTION	AMOUNT (Rs.)
	DETAILS		RATE	CONSUM	175192	13 40,218.80
Industrial Con	nsumption		7.65 per unit		55448	1,06,044.30
Peak Hour Co			1.91 per unit		39274 (-)	15,022.31(-)
Night Hour C	Consumption (5%	Rebate)	0.3825 per uni		June ()	0.00
. Lavish illumi	ination charges (I	Entire consumption)	0.3825 per uni 0 per unit		0	0,00
5. Quarters Co	nsamption		0 per unit 0 per unit		0	0.00
6. Commercial			12.25 per unit		48	588,00
	y Consumption		ia.es per ani			14,31,828.79
8. Total Energy			562 per KVA		766.4	4,30,716.80
9. Demand Cha	inges	Lunes				18,62,545.59
	and and Energy C	water				
ADD	de dutine 0 %S(GST&9 %CGST)				4,460,40
11. Meter Ken	ment Surcharge	for Govt service @0.5%				21 (22 (2
12. Beines Fi	sceeding con. dor	nand	1124 per KV	A	66.4	74,633.60
14 Comments	tion Charges for l	gw PF				0.00
15 Harmonica	Compensation C	harges (Incl. 18% GS1)				0.00
16. Cross Sub	sidy Surcharge (In	el. 18% GST)				93,878,40
17 Electricity	Tax					0,00
18 Additional	Surcharge (Incl.	18% GST)				0,00
19. Adjustmen	t Charges(Affoct	ing) (Incl. 18% GST)			52640	- 0.40
Rounding off						20,35,518.00
20. Assessmen	nt Amount					+ 22,123.58
21. Adjustmen	nt Charges(Not A	flecting) (Incl. 18% GST)				
	d amount / ASD a	moont it any				0.00
23. Self Gene	ration Tax	esci Genset 0.10 Amit				0.00
24. Self Gene	ration Tax for Di	IFY				0.00
	consumption from	i i i i i i i i i i i i i i i i i i i				20,57,642.00
Net Total	Deductable due	to Court Case				0.00
Less: Amount	Deductable due	to Advance CC				0.00
Less: Amount Tax collected						the second
	Baughte					20,57,642.00
Burnet T	enty Lakhs Fifty	Soven Thousand Six Hun	dred and Forty Tv	n Ooly		
Rupecs : Tw	able after due date	A upto 24-New-23		2	0,70,320.00 (i.e 15 days Notice Period)
			er section 194Q			2,035.0
	DTCS Paument a		Thill A mount of	iny Part/Excess/Sh	ort Amount v	will be rejected.
	This Bill is sub	hould be made for the ex-	e of the Court Car	es, etc., if any, bef	ore the appro	priate foruin,
	a mas com ne state					This process (DEVENILE
					10	0