



INDEX

Key Indicator 4.4.2

Document relating to Institution Established Systems and Procedures for Maintaining and Utilizing Physical, Academic and Support Facilities – Laboratory, Library, Sports Complex, Computers, Class rooms, etc.

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE

YEAR: 2021 - 2022 .

LOCATION : Academic / Administrative / Mechanical Block

INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Floors												
Good Condition	X	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No Rip / Torn Places	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Clean	✓	✓	X	✓	✓	✓	✓	X	✓	✓		
Base Boards Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Level / No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		
Walls												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	X		
No Holes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Comers / Trim Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No "Sharps"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		
Receptacles / Switches												
Covers Present	✓	✓	✓	✓	✓	✓	✓	X	X	✓		
Not Broken	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Not Over Loaded	✓	✓	✓	X	✓	✓	✓	✓	✓	✓		
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		
Ceilings												
Tile in Place	✓	✓	✓	✓	✓	✓	X	✓	✓	✓		
Lights Working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Lenses in Place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Sprinklers Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Duct Vents Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Nothing Hanging from Grid	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No Leaks / Dark Spots	✓	✓	✓	✓	✓	X	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		
Fire Extinguishers												
In place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Charged	✓	✓	✓	✓	✓	✓	X	✓	✓	X		
Tagged	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		
Sprinkler System												
Operable	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Not Leaking	✓	✓	✓	✓	✓	✓	X	✓	✓	✓		
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Current Inspection	X	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		

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INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Breaker Boxes												
No leaks around	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Covers Closed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No tripped breakers	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No open slots	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Labels in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		
Kitchen / Break room(s)												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No Leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Cooling Unit Coils Clean	✓	✓	✓	✓	X	✓	✓	✓	✓	✓		
Exhaust fans clean	✓	✓	X	✓	✓	✓	✓	✓	✓	✓		
Stoves Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No Trips / slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		
Storage												
Chemicals labeled	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Separated properly (Food Cleaning)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Sprinklers Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Aisles Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Shelves Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No Trash Accumulation	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No Slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Other	-	-	-	-	-	-	-	-	-	-		

Person(s) Completing Inspection - Print Full Name		
Month	Name & Sign with date	Remarks Indicate *
June	C. SANTHA KUMAR ⑨ KSK 26.6.21	X - Termite treatment to be done X - cameras should be clean.
July	C. SANTHA KUMAR ⑨ KSK 26.7.21	X - door handle to be service X - properly back to be clean & maintenance.
August	C. SANTHA KUMAR ⑨ KSK 27.8.21	X - Floors & Exhaust Fans to be clean. X - Tables to be clean.
September	C. SANTHA KUMAR ⑨ KSK 24.9.21	X - Exterior wall & lighting to be service. X - MCB switches overload to be correct.
October	C. SANTHA KUMAR ⑨ KSK 26.10.21	X - Cooling unit to be clean, X - steps to be clean, water leakage service
November	C. SANTHA KUMAR ⑨ KSK 25.11.21	X - Floor to be clean, X - windows to be maintain neatly.
December	C. SANTHA KUMAR ⑨ KSK 23.12.21	X - Breakeage tiles to be service, X - Fire extinguishers to be Re-fill.
January	C. SANTHA KUMAR ⑨ KSK 27.1.22	X - Floors to be clean, switch box services. X - Panel service works.
February	C. SANTHA KUMAR ⑨ KSK 24.2.22	X - wall paint to be complete, plumbing work to be complete, properly Raku Polish to be complete.
March	C. SANTHA KUMAR ⑨ KSK 25.3.22	X - Door painting, panel box cover. Fire Extinguishers Refilled
April		
May		


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE

YEAR: 2020-21.

LOCATION : Academic / Administrative / Mechanical Block

INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Floors												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Rip / Torn Places	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓
Base Boards Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	1	1	1	1	1	1	1	1	1	1	1	1
Walls												
Good Condition	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Holes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Comers / Trim Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No "Sharps"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	1	1	1	1	1	1	1	1	1	1	1	1
Receptacles / Switches												
Covers Present	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓
Not Broken	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Not Over Loaded	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	1	1	1	1	1	1	1	1	1	1	1	1
Ceilings												
Tile in Place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lights Working	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lenses in Place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sprinklers Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Duct Vents Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓
Nothing Hanging from Grid	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Leaks / Dark Spots	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	1	1	1	1	1	1	1	1	1	1	1	1
Fire Extinguishers												
In place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Charged	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓
Tagged	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	1	1	1	1	1	1	1	1	1	1	1	1
Sprinkler System												
Operable	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗
Not Leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Current Inspection	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓
Other	1	1	1	1	1	1	1	1	1	1	1	1


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INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Breaker Boxes												
No leaks around	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Covers Closed	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	✓
No tripped breakers	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No open slots	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Labels in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Kitchen / Break room(s)												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cooling Unit Coils Clean	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓
Exhaust fans clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Stoves Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips / slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Storage												
Chemicals labeled	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Separated properly (Food Cleaning)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sprinklers Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Aisles Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Shelves Secure	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓
No Trash Accumulation	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-

Person(s) Completing Inspection - Print Full Name		
Month	Name & Sign with date	Remarks Indicate *
June	C. SANTHA KUMAR ⑨ Aug 23.6.20	X - mic building light not working
July	C. SANTHA KUMAR ⑨ Aug 22.7.20	X -
August	C. SANTHA KUMAR ⑨ Aug 24.8.20	X - IV Floor Director Room wall to be service
September	C. SANTHA KUMAR ⑨ Aug 29.9.20	X - Expiry Fire Extinguisher to be fill.
October	C. SANTHA KUMAR ⑨ Aug 26.10.20	X - main building Backside wall service. X - 102 CLASS ROOM SWITCH BOX TO BE CORRECT near portico wall to be service
November	C. SANTHA KUMAR ⑨ Aug 24.11.20	X - Periodically to be check the systems
December	C. SANTHA KUMAR ⑨ Aug 24.12.20	X - Rain water Leakage service. X - G.I.F.F-I Breaker Box to be collect.
January	C. SANTHA KUMAR ⑨ Aug 25.1.21	X - Exterior Light to be service. X - cooling coil to be clean in kitchen.
February	C. SANTHA KUMAR ⑨ Aug 29.2.21	X - Trees need to be trimming X - main building switches overloaded.
March	C. SANTHA KUMAR ⑨ Aug 26.3.21	X - FLOORS DUCT to be clean in round building X - Camera Lens to be clean.
April	C. SANTHA KUMAR ⑨ Aug 23.4.21	-
May	C. SANTHA KUMAR ⑨ Aug 28.5.21	X - Garden sprinkler to be check.


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28.5.21.


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE


YEAR: 2020 - 2021.

LOCATION : Academic / Administrative / Mechanical Block

EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Walls												
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Flashings / Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Good Condition	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	✓	✓
No Pest, Wasp, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Doors												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Secure Hardware / Handles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Locks Working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Glass Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Windows												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Latches in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Weather - stripping Good	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hinges secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Roof												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Flashings Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Vents Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Access Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Evident Leaks	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Electric Panels / Receptacles												
Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nothing left plugged in	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Water Faucets												
Not Leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Winterized	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Seats / Tables												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Securely Mounted	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ash Cans / Waste Cans												
Secured	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Emptied	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Property Rack												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	✓	✓
Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Exterior Lighting												
Bulbs working	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓
Lenses in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No exposed wires	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓


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EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Cameras												
Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Wires Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fences / Gates												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hardware seure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tie wires in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No crawl under	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Top Rail secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Latches / Locks present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gates Swing Property	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Open Retainers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Parking / Curbing												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Potholes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Striping clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Handicap Signs present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Van Access	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No trip hazards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Drain Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Landscaping / Trees												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clear of Trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Trimmed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mowed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No holes / gulley's	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Pest, Wasp, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Drains clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Walks / Steps												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lit	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓


 PRINCIPAL,
 K S R INSTITUTE FOR
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 K S R KALVI NAGAR,
 TIRUCHENGODE-637 215,
 NAMAKKAL DI, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE

YEAR: 2019-20

LOCATION : Academic / Administrative / Mechanical Block

EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Walls												
Clean	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Flashings / Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Pest, Wasp, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Doors												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Secure Hardware / Handles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Locks Working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Glass Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Windows												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Latches in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Weather - stripping Good	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hinges secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Roof												
Good Condition	✓	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓
Flashings Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Vents Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Access Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Evident Leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Electric Panels / Receptacles												
Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nothing left plugged in	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Water Faucets												
Not Leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Winterized	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Seats / Tables												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Securely Mounted	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ash Cans / Waste Cans												
Secured	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Emptied	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Property Rack												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Exterior Lighting												
Bulbs working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lenses in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No exposed wires	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Cameras												
Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Wires Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fences / Gates												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hardware secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tie wires in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No crawl under	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Top Rail secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Latches / Locks present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gates Swing Property	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Open Retainers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Parking / Curbing												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Potholes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Striping clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Handicap Signs present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Van Access	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No trip hazards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Drain Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Landscaping / Trees												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clear of Trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Trimmed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mowed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No holes / gulley's	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Pest, Wasp, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Drains clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Walks / Steps												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lit	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE

YEAR: 2019 - 20

LOCATION : Academic / Administrative / Mechanical Block

INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Floors												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Rip / Torn Places	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Base Boards Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Walls												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Holes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Comers / Trim Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No "Sharps"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Receptacles / Switches												
Covers Present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Not Broken	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓
Not Over Loaded	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Ceilings												
Tile in Place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lights Working	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	✓
Lenses in Place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sprinklers Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Duct Vents Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nothing Hanging from Grid	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Leaks / Dark Spots	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Fire Extinguishers												
In place	✓	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓
Charged	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tagged	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Sprinkler System												
Operable	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Not Leaking	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	✓	✓
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Current Inspection	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-

INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Breaker Boxes												
No leaks around	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Covers Closed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No tripped breakers	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No open slots	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Labels in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Kitchen / Break room(s)												
Good Condition	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	✓
No Leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cooling Unit Coils Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Exhaust fans clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Stoves Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips / slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Storage												
Chemicals labeled	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Separated properly (Food Cleaning)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	X
Sprinklers Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Aisles Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Shelves Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trash Accumulation	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-

Person(s) Completing Inspection - Print Full Name		
Month	Name & Sign with date	Remarks Indicate *
June	C-SANTHA KUMAR ① KSK 24.6.19	ACADEMIC BLOCK EXTERIOR WALL TO BE CLEAN
July	C-SANTHA KUMAR ① KSK 24.7.19	X - III FLOOR VARANDA & CLASS ROOMS NEED TO BE CLEAN
August	C-SANTHA KUMAR ① KSK 23.8.19	X - Supply over loaded and to be controlled
September	C-SANTHA KUMAR ① KSK 26.9.19	X - UPS ROOM FIRE EXTINGUISHER NOT IN PLACE
October	C-SANTHA KUMAR ① KSK 29.10.19	X - Garden's Sprinkler leadins to be close
November	C-SANTHA KUMAR ① KSK 30.11.19	X - Kitchen need to be clean
December	C-SANTHA KUMAR ① KSK 09.12.19	-
January	C-SANTHA KUMAR ① KSK 20.1.20	X - MIC BLOCK - 201 & 202 SWOOTH ROOMS GET DAMAGED
February	C-SANTHA KUMAR ① KSK 22.2.20	X TREES NEED TO TRIMMED.
March	C-SANTHA KUMAR ① KSK 23.3.20	X - 2 FLOOR 114 ROOM LED LIGHT TO BE SEW
April	C-SANTHA KUMAR ① KSK 24.4.20	-
May	C-SANTHA KUMAR ① KSK 22.5.20	X - Few chemicals not separated


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BUILDING MAINTENANCE

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EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Walls												
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Flashings / Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Pest, Wasp, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Doors												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Secure Hardware / Handles	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Locks Working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Glass Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Windows												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Latches in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Weather - stripping Good	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hinges secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Roof												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Flashings Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Vents Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Access Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Evident Leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Electric Panels / Receptacles												
Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nothing left plugged in	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Water Faucets												
Not Leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Winterized	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Seats / Tables												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Securely Mounted	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ash Cans / Waste Cans												
Secured	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Emptied	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Property Rack												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Exterior Lighting												
Bulbs working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lenses in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No exposed wires	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

EXTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Exterior Cameras												
Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Wires Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fences / Gates												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hardware secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tie wires in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No crawl under	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Top Rail secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Latches / Locks present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Gates Swing Property	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Open Retainers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Parking / Curbing												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Potholes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Striping clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Handicap Signs present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Van Access	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No trip hazards	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Drain Covers in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Landscaping / Trees												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clear of Trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Trimmed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mowed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No holes / gully's	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Pest, Wasp, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Drains clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Walks / Steps												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lit	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

BUILDING MAINTENANCE

YEAR: 2018-19

LOCATION : Academic / Administrative / Mechanical Block

INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Floors												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Rip / Torn Places	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓
Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Base Boards Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Level / No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Walls												
Good Condition	✓	✓	✓	✓	X	X	X	✓	✓	✓	✓	✓
No Holes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Comers / Trim Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No "Sharps"	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Receptacles / Switches												
Covers Present	✓	X	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
Not Broken	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Not Over Loaded	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Ceilings												
Tile in Place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lights Working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lenses in Place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sprinklers Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Duct Vents Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nothing Hanging from Grid	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Leaks / Dark Spots	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Fire Extinguishers												
In place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Charged	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Tagged	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	✓
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Sprinkler System												
Operable	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Not Leaking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Unobstructed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Current Inspection	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-


INTERIOR BUILDING	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Breaker Boxes												
No leaks around	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Covers Closed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No tripped breakers	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No open slots	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Labels in place	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Kitchen / Break room(s)												
Good Condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Leaks	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cooling Unit Coils Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Exhaust fans clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Stoves Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips / slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-
Storage												
Chemicals labeled	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Separated properly (Food Cleaning)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sprinklers Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Aisles Clear	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Shelves Secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trash Accumulation	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Slips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
No Trips	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Other	-	-	-	-	-	-	-	-	-	-	-	-

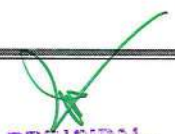
Person(s) Completing Inspection - Print Full Name		
Month	Name & Sign with date	Remarks Indicate *
June	C. SANTHA KUMAR 24.5.19	X - Fire Extinshwisher to be Fix MIC 004
July	C. SANTHA KUMAR 24.7.18	X - MIC - 205 Cover need to Replace
August	C. SANTHA KUMAR 24.8.18	X - M 312 Room Cover need to change
September	C. SANTHA KUMAR 24.9.18	X - LIBRARY PROPERTY RACU TO BE CLEAN
October	C. SANTHA KUMAR 24.10.18	X - I FLOOR ROOMS 101 TO 110 CRACKS TO BE CLOSE
November	C. SANTHA KUMAR 24.11.18	X - G. E FLOOR LABS CRACKS TO BE CLOSE
December	C. SANTHA KUMAR 24.12.18	X - MIC block - TI FLOOR CRACKS TO BE PAINT
January	C. SANTHA KUMAR 24.1.19	X - MIC block - TI FLOOR CRACKS TO BE PAINT
February	C. SANTHA KUMAR 24.2.19	X - MEET BLOCK EXTERIOR TO BE CLEAN
March	C. SANTHA KUMAR 24.3.19	X - Fire extinshwisher to be Fix in Admin bh
April	C. SANTHA KUMAR 24.4.19	-
May	C. SANTHA KUMAR 24.5.19	-


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LABORATORY MAINTENANCE - MECHANICAL ENGINEERING

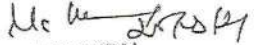
K S R INSTITUTE FOR ENGINEERING NON-CONSUMABLE						ENGINEERING AND TECHNOLOGY, TIRUCHENGODE - 637 215. STOCK REGISTER MECHANICAL ENGINEERING					
Sl. No.	Particulars	Quantity	Unit	Rate	Amount	Sl. No.	Particulars	Quantity	Unit	Rate	Amount
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20



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LABORATORY MAINTENANCE - MECHANICAL ENGINEERING

K S R INSTITUTE FOR ENGINEERING CONCESSIONABLE ESTD 1984		AID TECHNOLOGY, TIRUCHENGODE - 637 215. STOCK REGISTER 13 KSRI	
No	Description of Stock	QTY	UNIT
1
2
3
4
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11
12
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LABORATORY MAINTENANCE - ELECTRONICS AND COMMUNICATION ENGINEERING

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NON - CONSUMABLE

AND TECHNOLOGY, TIRUCHENGODE - 637 215.
STOCK REGISTER

Sl No

Item Description - Personal Computer

Sl No	Date	Particulars / Remarks	Name and Address of Supplier / Vendor	Invoice No.	Qty	Quantity		
						Received	Issued	Balance
1	10/10/14	Personal Computer CPU Pentium 3.0ghz RAM 4GB HD 160GB Mouse Keyboard	AT Tech Infomation Technology Chennai - 600044	1023	1	0	1	
2	25/06/14	Personal Computer Lenovo G400 CPU Intel Core i3 RAM 4GB HD 500GB Mouse Keyboard	Ascend Asia Solutions Pvt Ltd Chennai - 600044	11-01 3946	1	0	1	
3	20/06/14	Personal Computer HP Pavilion CPU Intel Core i3 RAM 4GB HD 500GB Mouse Keyboard	SPT Tech Chennai - 600044	20/06/14	1	0	1	
4	01/11/14	Dell Optiplex 3020 Desktop Monitor	Athenatic Softek Chennai - 600044	4831 1417	1	0	1	
5	17/04/14	Dell Monitor 23" LED 003766	Aycent e- Digi Solutions Chennai - 600044	1401 11-24 234	1	0	1	

Sl No	Date	Particulars / Remarks	Received			Issued		
			Qty	Value	Rate	Qty	Value	Rate
1	10/10/14	Personal Computer	1	1023	1023	0	0	
2	25/06/14	Personal Computer	1	1101	1101	0	0	
3	20/06/14	Personal Computer	1	2006	2006	0	0	
4	01/11/14	Dell Optiplex	1	4831	4831	0	0	
5	17/04/14	Dell Monitor	1	1401	1401	0	0	

(Signature)
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**AND TECHNOLOGY, TIRUCHENGODE - 637 215,
STOCK REGISTER**

47


Sl. No

Name of the Item Project

Sl. No	Date	Particulars Description	Name and Address of the Supplier/ Receiver	QTY	Rate	Quantity		
						Received	Issued	Balance
1	22/05/18	Prog. Project	Substation	219	21/05/18	3		
		MS Board	Information Technology					
		A One LED Project						
		It transferred to EEE Department						
2	22/05/18	Prog. Project	Substation	219	21/05/18	3		
		MS Board	Information Technology					

Particulars	Total Qty	Particulars					Balance			
		Qty	Rate	Value	Qty	Rate	Value	Qty	Rate	Value
219	219									
MS Board	3									
Total	222									

M. S. Kalyani
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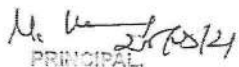
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NON - CONSUMABLE**

**AND TECHNOLOGY, TIRUCHENGODE - 637 215, 48
STOCK REGISTER**

Sl. No.	Date	Particulars of Description	Name and Address of the Supplier/Retainer	Invoice No.	Date	Quantity		
						Transferred	Produced	Remaining
1	15/04/14	TUS MSP 345	Ascend ²	AED	14/04/14	02		
		SMA 24 Pin/BNC	e-Dept		14/04/14			
		Printer	Solutions		24/07/14			
		[] - Dept	Pat. Wd.					
		e. (in Lab)	Grade - 1500					

Date of Receipt	Total Stock Received	Receipt Details					Balance		
		Judge Entry	Number	Quantity	Amount	Surplus	Nil	Present	
13/04/14	27,3000								

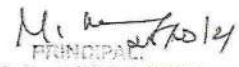

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LABORATORY MAINTENANCE - COMPUTER SCIENCE AND ENGINEERING

K S R INSTITUTE FOR ENGINEERING STOCK				
S. No.	Date of		Particulars	Company Name & Address
	Order	Receipt		
4			Asstent's Digital Solutions Spc. Device Cpu is 2000 2500 Processor 3000 Hard disk 1000 2500000.00 Memory 1000 Monitor 1000 1000 1000 (250000) Drawing table	
5			Dance for Street Cpu Laptop Spc. is 1000 1000 1000 Printer, scanner	

ENGINEERING REGISTER									
Quantity			Unit Price	Total Amount	Balance			Remarks	
Order	Received	Balance			Lab	Acc	Bank		
4	4		20,250,000	8,500					
5	5		26,100,000						


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K. S. R. KALMI NAGAR,
TIRUCHENGODE - 637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

LABORATORY MAINTENANCE - COMPUTER SCIENCE AND ENGINEERING

**K S R INSTITUTE FOR ENGINEERING
STOCK**


S No	Date of		Invoice No	Description	Quantity Name & Address
	Order	Receipt			
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND
				Lenovo i3 4GB 19.5 LB	ASSEMBLY SERVICE PUNE, ENGLAND

**ENGINEERING
REGISTER**

AND TECHNOLOGY, TIRUCHENGODE-637215. 12

Sl. No	Quantity			Unit Price ₹	Total ₹	Balance		
	Ordered	Received	Balance			Lot No	MOB	Project
	1	1	-	42000/-	42000/-			
	40	40	-	37500/-	1500000/-			
	30	30	-	10000/-	300000/-			
	75	75	-	16000/-	1200000/-			
	40	40	-	9000/-	360000/-			
	1	1	-	21000/-	21000/-			
	1	1	-	15000/-	15000/-			
	60	60	-	14500/-	870000/-			


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LABORATORY MAINTENANCE - COMPUTER SCIENCE AND ENGINEERING

K S R INSTITUTE FOR ENGINEERING
STOCK

Sl. No.	Date	Particulars	Quantity	Description	Company Name/Address
	17/11/18	10	10	10	Computer Lab Kit 2GB 3GB RAM, 2GB DVD, 14 LED
	20/11/18	25	25	25	Computer Lab Kit Sungar
					10000 Core i5, 2GB 6GB DDR 3 Sungar
	18/11/18	87	87	87	Software Laboratory technology, etc.
	22/11/18	131	131	131	Software Laboratory technology, etc.
	1/12/18	42	42	42	Software Laboratory technology, etc.
	11/12/18	21	21	21	Software Laboratory technology, etc.
	20/12/18	20	20	20	Software Laboratory technology, etc.
	27/12/18	14	14	14	Software Laboratory technology, etc.

ENGINEERING AND TECHNOLOGY, TIRUCHENGODE-637215. 13
REGISTER


Sl. No.	Date	Particulars	Quantity	Description	Company Name/Address	Unit	Rate	Amount	Balance		
									Opening	Closing	Total
	17/11/18	10	10	10	Computer Lab Kit 2GB 3GB RAM, 2GB DVD, 14 LED						
	20/11/18	25	25	25	Computer Lab Kit Sungar						
					10000 Core i5, 2GB 6GB DDR 3 Sungar						
	18/11/18	87	87	87	Software Laboratory technology, etc.						
	22/11/18	131	131	131	Software Laboratory technology, etc.						
	1/12/18	42	42	42	Software Laboratory technology, etc.						
	11/12/18	21	21	21	Software Laboratory technology, etc.						
	20/12/18	20	20	20	Software Laboratory technology, etc.						
	27/12/18	14	14	14	Software Laboratory technology, etc.						


M. V. Subramanian
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LABORATORY MAINTENANCE - INFORMATION TECHNOLOGY


K S R INSTITUTE FOR ENGINEERING STOCK					ENGINEERING AND TECHNOLOGY TIRUCHENGODE-637215. REGISTER									
S. No.	Date		Invoice No.	Description	Company Name & Address	Quantity			Unit Price	Total Amount	Signature			
	Order	Receipt				Ordered	Received	Balance			Lab In-charge	HOD	Inspector	
1	11/10/2019	25/10/19	087	Dsp Project	K S R Institute for Engineering and Technology K. S. R. Kalyanagar, Tiruchengode-637215	01	01	-						


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LABORATORY MAINTENANCE - INFORMATION TECHNOLOGY


K S R INSTITUTE FOR ENGINEERING STOCK					AND TECHNOLOGY TIRUCHENGODE-637215. REGISTER							
S. No.	Date of		Specification	Company Name & Address	Quantity			Unit Price Rs	Total Amount Rs	Service		
	Order	Receipt			Discard	Received	Balance			Lab LC	HOD	Principal
1			Microsoft Windows /Office (Campus Department)	Microsoft Software Private Limited	01	01	-	1,95,000.00	1,95,000.00			
2			Microsoft Windows /Office (Campus Department)	Microsoft Software Private Limited	01	01	-	1,95,000.00	1,95,000.00			
3			Microsoft Windows /Office (Campus Department)	Microsoft Software Private Limited	01	01	-	1,95,000.00	1,95,000.00			
4			Microsoft Windows /Office (Campus Department)	Microsoft Software Private Limited	01	01	-	1,95,000.00	1,95,000.00			
5			Microsoft Windows /Office (Campus Department)	Microsoft Software Private Limited	01	01	-	1,95,000.00	1,95,000.00			
6			Microsoft Windows /Office (Campus Department)	Microsoft Software Private Limited	01	01	-	1,95,000.00	1,95,000.00			


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LABORATORY MAINTENANCE - INFORMATION TECHNOLOGY

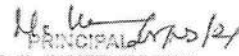
K S R INSTITUTE FOR ENGINEERING STOCK				AND TECHNOLOGY TIRUCHENGODE-637215. REGISTER									
S. No.	Date of		Quantity	Specification	Consignee's Address	Quantity			Initials	Total Amount	Signature		
	Order	Receipt				Ordered	Received	Balance			Lo. No.	FOD	Period
1	11/11/2018	11	100	100	100	100	100	100	100	100			



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INFORMATION TECHNOLOGY**

K S R INSTITUTE FOR ENGINEERING STOCK					AND TECHNOLOGY TIRUCHENGODE-637215. REGISTER							
Sl. No.	Date of		Quantity	Description	Company Name & Address	Quantity			Total Amount	Signature		
	Order	Received				Ordered	Received	Balance		Initial	Signature	Post
1	10/10/2024	10/10/2024	10	White Paper	K. S. R. Institute for Engineering and Technology, K. S. R. Kalvi Nagar, Tiruchengode - 637 215, Tamil Nadu.							


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**LABORATORY MAINTENANCE -
INFORMATION TECHNOLOGY**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY TIRUCHENGODE-637215.				
STOCK REGISTER				
S No	Date of Purchase		Specification	Company Name & Address
	Order	Received		
Quantity				
			Measures	Unit
Received	Balance	Issue	Balance	Remarks
1	10/01/2019	10/01/2019	1000	1000
2				
3				
4				
5				
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LABORATORY MAINTENANCE - ELECTRICAL AND ELECTRONICS ENGINEERING

K.S.R. INSTITUTE FOR ENGINEERING
NON - CONSUMABLE

AND TECHNOLOGY, TIRUCHENGODE - 637 215.
STOCK REGISTER

53

V.No.

Microprocessor and Microcontroller Lab

Sl. No.	Date	Particulars	Particulars	Qty	Rate	Amount	Units		
							Particulars	Particulars	Particulars
1	06-07-15	2000 2000 2000	2000 2000 2000	20	1000	20000			
2	06-07-15	2000 2000 2000	2000 2000 2000	10	2000	20000			
3	06-07-15	2000 2000 2000	2000 2000 2000	20	700	14000			
4	06-07-15	2000 2000 2000	2000 2000 2000	20	1500	30000			
5	06-07-15	2000 2000 2000	2000 2000 2000	20	1400	28000			
6	06-07-15	2000 2000 2000	2000 2000 2000	20	1200	24000			
7	06-07-15	2000 2000 2000	2000 2000 2000	20	1500	30000			
8	06-07-15	2000 2000 2000	2000 2000 2000	20	750	15000			
9	06-07-15	2000 2000 2000	2000 2000 2000	5	3500	17500			

Sl. No.	Date	Particulars	Particulars	Qty	Rate	Amount	Particulars			Particulars		
							Particulars	Particulars	Particulars	Particulars	Particulars	Particulars
1	06-07-15	2000 2000 2000	2000 2000 2000	20	1000	20000						
2	06-07-15	2000 2000 2000	2000 2000 2000	10	2000	20000						
3	06-07-15	2000 2000 2000	2000 2000 2000	20	700	14000						
4	06-07-15	2000 2000 2000	2000 2000 2000	20	1500	30000						
5	06-07-15	2000 2000 2000	2000 2000 2000	20	1400	28000						
6	06-07-15	2000 2000 2000	2000 2000 2000	20	1200	24000						
7	06-07-15	2000 2000 2000	2000 2000 2000	20	1500	30000						
8	06-07-15	2000 2000 2000	2000 2000 2000	20	750	15000						
9	06-07-15	2000 2000 2000	2000 2000 2000	5	3500	17500						

U. V. [Signature]
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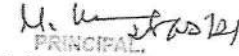
LABORATORY MAINTENANCE - ELECTRICAL AND ELECTRONICS ENGINEERING

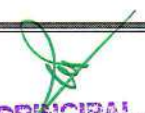
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NON - CONSUMABLE**

**AND TECHNOLOGY, TIRUCHENGODE - 637 215. 50 1
STOCK REGISTER**

Sl. No	Date	Particulars	Particulars	QTY	Rate	Total	Quantity		
							Issued	Returned	Balance
1.	25/08/18	RENEWABLE ENERGY SYSTEMS LAB	LABORATORY	1	25000.00	25000.00			
2.	25/08/18	RENEWABLE ENERGY SYSTEMS LAB	LABORATORY	1	175000.00	175000.00			
3.	25/08/18	RENEWABLE ENERGY SYSTEMS LAB	LABORATORY	1	100000.00	100000.00			
4.	25/08/18	RENEWABLE ENERGY SYSTEMS LAB	LABORATORY	1	19500.00	19500.00			
5.	25/08/18	RENEWABLE ENERGY SYSTEMS LAB	LABORATORY	1	10000.00	10000.00			

Sl. No	Date	Particulars	QTY	Rate	Total	Payment Mode					Balance	
						Cash	Bank	DD	Chq	Other	QTY	Rate


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**AND TECHNOLOGY, TIRUCHENGODE - 637 215. 51 2
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Sl. No.		RENEWABLE ENERGY SYSTEMS LABS				Date		
Sl. No.	Item	Material Description	Name and Address of the Supplier	Invoice No.	Sl. No.	Received	Issued	Balance
6	WIND POWER GENERATOR	WIND POWER GENERATOR	WIND POWER GENERATOR					
7	WIND POWER GENERATOR	WIND POWER GENERATOR	WIND POWER GENERATOR					
8	WIND POWER GENERATOR	WIND POWER GENERATOR	WIND POWER GENERATOR					

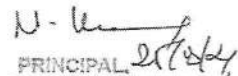
Lot Date & Rate	Total Date & Rate	Purchase Details				Supply		
		Invoice No.	Invoice No.	Invoice No.	Invoice No.	Self	W/O	Other
70	350							
1750	13500							


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**LABORATORY MAINTENANCE -
CENTRAL LIBRARY**


K S R INSTITUTE FOR ENGINEERING NON-CONSUMABLE DEPT OF										AND TECHNOLOGY, TIRUCHENGODE - 637 215.								
Name of the Item: Computers										STOCK REGISTER Library								
S. No.	Date	Purchase/ Donation	Name and Address of the Supplier/ Donor	Invoice No.	Date	Quantity			Particulars									
						Received	Issued	Balance	Particulars	Value	Particulars	Value	Particulars	Value				
1.	2011	HP Computer	A. Team	2497	11.5.2011	03				26133.00	6.2011							
		IS	Computer															
		Eranda																
2.	25-07-11	HP DVA	ASONS - e-digital solutions Pvt Ltd Eranda	26140	25-07-11	08				26140.00	25-07-11							
		Computers																
		Eranda																
3.	10-09-11	Dell	Alternative Systems Pvt Ltd Eranda	27330	15-09-11	15				83295.00	10-09-11							
		Computer																
		Eranda																
4.	27-02-11	HP All in one	ASONS - e-digital solutions Pvt Ltd Eranda	236	27-02-11	30				19500.00	27-02-11							
		Computer																
		Eranda																


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

System Service and Maintenance

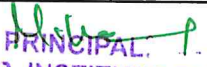
S.No	Department		Type (Desktop / Laptop / All in One / Server / Printer /)	Product Full Spec and nos		Product Location (Cabin/Office/Lab)	Nature of Issue	checking Date	checking person name	TO System Department	Pickup Date (dd.mm.YYYY)	Issues Rectified	
	Name	Contact Person		Returned Service Engineer Name & No.	Return Date (dd.mm.YYYY)								
1	EEE	kanaga brindha	DESKTOP	HDD	4	EEE EMBEDDED LAB	HDD NOT DETECTED	10.11.21	Abiviruthi	system dept KSRIET	10.11.21	s.karthike yan	17.11.21
2	eee	kanaga brindha	DESKTOP	smpls	2	EEE EMBEDDED LAB	no power on	10.11.21	Abiviruthi	system dept KSRIET	10.11.21	s.karthike yan	17.11.21
2	cse	udhaya	DESKTOP	MOTHERBOARD	3	CSE LAB 1	MOTHERBOARD NOT BOOT ON DEAD CONDITION	05.11.21	Abiviruthi	system dept KSRIET	05.11.21	s.karthike yan	12.11.21
3	cse	udhaya	DESKTOP	keyboard	4	cse lab 1	not detected	05.11.21	Abiviruthi	system dept KSRIET	05.11.21	mouse	12.11.21
3	cse	udhaya	DESKTOP	HDD	0	CSE LAB 1	HDD NOT DETECTED change new one	02.11.21	Abiviruthi	system dept KSRIET	02.11.21	s.karthike yan	09.11.21
4	cse	abi	desktop	smpls iball	5	cse lab 1	not working	11.11.21	karthikeyan	system dept KSRIET	11.11.21	s.karthike yan	18.11.21


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 NAMBARKULI DE LAM ROAD

4	cse	udhaya	DESKTOP	mouse	12	CSE LAB 1	mouse not detected	10.10.21	karthikeya n s	system dept KSRIET	10.10.21	s.karthike yan	18.10.21
5	cse	abi	DESKTOP	mouse	7	cse lab 2	mouse not detected	10.10.21	karthikeya n s	system dept KSRIET	10.10.21	s.karthike yan	18.10.21
6	cse	abi	DESKTOP	monitor	1	cse 1	monitor no display	17.11.21	Abiviruthi	system dept KSRIET	17.11.21	s.karthike yan	24.11.21
7	cse	saravanan	DESKTOP	motherboard	2	cloud	not boot	03.11.21	Abiviruthi	system dept KSRIET	03.11.21	s.karthike yan	10.11.21
8	cse	saravanan	DESKTOP	mouse damage	4	clud	damage	03.11.21	Abiviruthi	system dept KSRIET	03.11.21	s.karthike yan	10.11.21
9	cse	saravanan	DESKTOP	mouse missing	3	cloud	missing	03.11.21	Abiviruthi	system dept KSRIET	03.11.21	s.karthike yan	10.11.21
7	IT	inthumathi	DESKTOP	motherboard	2	IT LAB 1	chiplevel issue no boot	10.11.21	Abiviruthi	system dept KSRIET	10.11.21	s.karthike yan	10.11.21
8	IT	inthumathi	DESKTOP	motherboard	4	IT LAB 2	chiplevel issue no boot and smsps power on issue	10.11.21	Abiviruthi	system dept KSRIET	10.11.21	s.karthike yan	10.11.21
9	it	inthumathi	DESKTOP	HDD	1	it lab 2	HDD NOT DETECTED	10.11.21	Abiviruthi	system dept KSRIET	10.11.21	s.karthike yan	10.11.21
10	it	abi	DESKTOP	HDD	5	virtusa	HDD NOT DETECTED	04.11.21	Abiviruthi	system dept KSRIET	04.11.21	s.karthike yan	11.11.21


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11	it	abi	DESKTOP	MOTHERB OARD	2	virtusa	MOTHERB OARD NOT BOOT	04.11.21	Abiviruthi	system dept KSRIET	04.11.21	s.karthike yan	11.11.21
12	it	abi	DESKTOP	smps	3	virtusa	POWER ON ISSUE	04.11.21	Abiviruthi	system dept KSRIET	04.11.21	s.karthike yan	11.11.21
13	it	abi	DESKTOP	mouse	3	virtusa	not detected	05.11.21	Abiviruthi	system dept KSRIET	05.11.21	s.karthike yan	12.11.21
13	it	inthumath i	DESKTOP	mouse missing	7	virtusa	MISSING	05.11.21	inthumath i	system dept KSRIET	05.11.21	s.karthike yan	12.11.21
14	it	inthumath i	DESKTOP	keyboard	3	virtusa	not detected	5.11.21	inthumath i	system dept KSRIET	05.11.21	s.karthike yan	12.11.21
14	ece	Arun	DESKTOP	mouse	3	dsp	not detected	28.10.21	Abiviruthi	system dept KSRIET	28.10.21	s.karthike yan	4.11.21
15	ece	arun	DESKTOP	motherboard	2	dsp	vga port and smps port prob	28.10.21	Abiviruthi	system dept KSRIET	28.10.21	s.karthike yan	4.11.21
16	ece	arun	DESKTOP	hdd	6	visi	HDD NOT DETECTED change new one now woking	28.10.21	Abiviruthi	system dept KSRIET	28.10.21	s.karthike yan	4.11.21
17	ece	arun	DESKTOP	motherboard	1	visi	MOTHERB OARD NOT BOOT	28.10.21	Abiviruthi	system dept KSRIET	28.10.21	s.karthike yan	4.11.21


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TamilNadu Generation and Distribution Corporation Ltd.

High Tension Bill (Provisional) for the Month of April 2022

TANGEDCO CIN No:U40109TN2009SGC073746

GST No:33AADCT4784E1ZC

HSN : 27160000

SAC : 996912

**** Electrical Energy & Distribution Services are exempted under GST ****

To: AARTHI EDUCATIONAL & CHARITABLE TRUST.	Service No.	049094220374
S.F.NO.278,K.S.R KALVINAGAR,TIRUCHENGODE TALUK, NAMAKKAL DISTRICT	Bill No.	114220374042211
Thokkavadi	Date of Bill	02-May-22
TIRUCHENGODE	Due Date	09-May-22
Namakkal - 637215	Tariff App. / Bld.	HT IIB / HT IIB
	GST No :	PVT EDU INSTITU

DETAILS	RATE	CONSUMPTION	AMOUNT (Rs.)
1. Industrial Consumption	6.35 per unit	174236	11,06,398.60
2. Peak Hour Consumption	1.27 per unit	0	0.00
3. Night Hour Consumption (5% Rebate)	0.3175 per unit	0 (-)	0.00(-)
4. Quarters Consumption	0 per unit	0	0.00
5. Commercial Consumption	0 per unit	0	0.00
6. Temp. Supply Consumption	12 per unit	1150	13,800.00
7. Total Energy Charges		748.8	2,62,080.00
8. Demand Charges	350 per KVA		13,82,278.60
9. Total Demand and Energy Charges			
ADD			3,068.00
10. Meter Rent(Including 9 %SGST&9 %CGST)			
11. Belated Payment Surcharge for Govt service @0.5%		48.8	40,308.80
12. Levy for exceeding con. demand (Incl. 18% GST)	700 per KVA		0.00
13. Compensation Charges for low PF			0.00
14. Harmonics Compensation Charges (Incl. 18% GST)			0.00
15. Cross Subsidy Surcharge (Incl. 18% GST)			69,114.10
16. Electricity Tax			0.00
17. Additional Surcharge (Incl. 18% GST)			0.00
18. Adjustment Charges(Affecting) (Incl. 18% GST)			- 0.10
Rounding off			14,94,770.00
19. Assessment Amount			+ 17,770.24
20. Adjustment Charges(Not Affecting) (Incl. 18% GST)			
21. SD Refund amount / ASD amount if any			0.00
22. Self Generation Tax			0.00
23. Self Generation Tax for Diesel Genset 0.10 /unit			0.00
24. E Tax on consumption from IEX			15,12,540.00
Net Total			0.00
Less: Amount Deductable due to Court Case			0.00
Less: Amount Deductable due to Advance CC			
Tax collected at source			15,12,540.00
Net Amount Payable			
Rupees : Fifteen Lakhs Twelve Thousand Five Hundred and Forty Only			
Amount Payable after due date & upto	23-May-22	15,23,366.00	(i.e 15 days Notice Period)
Deduction of TDS under section 194Q			0.00
RTGS Payment should be made for the exact Bill Amount. Any Part/Excess/Short Amount will be rejected.			
This Bill is subject to the Audit, Outcome of the Court Cases, etc., if any, before the appropriate forum.			

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K S R INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K S R KALVI NAGAR,
TIRUCHENGODE-637 215,
NAMAKKAL DI, TAMIL NADU.

ACCOUNTS OFFICER / REVENUE

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TamilNadu Generation and Distribution Corporation Ltd.

High Tension Bill (Provisional) for the Month of March 2022

TANGEDCO CIN No:U40109TN2009SGC073746

GST No:33AADCT4784E1ZC

HSN : 27160000

SAC : 996912

**** Electrical Energy & Distribution Services are exempted under GST ****

To: K.S.R. EDUCATIONAL AND CHARITABLE TRUST	Service No.	049094220346
No.47-A, Kumaresapuram, Tiruchengodu, Namakkal District	Bill No.	H4220346032211
Thokkavadi	Date of Bill	04-Apr-22
TIRUCHENGODE	Due Date	11-Apr-22
Namakkal - 638211	Tariff App. / Bld.	HT IIB / HT IIB
	GST No :	PVT EDU INSTITU
Permitted MD : 800 KVA	Transformer Loss :	0units/0KVA
	Tr. CAP.	0 KVA

DETAILS	RATE	CONSUMPTION	AMOUNT (Rs.)
1. Industrial Consumption	6.35 per unit	183381	11,64,469.35
2. Peak Hour Consumption	1.27 per unit	0	0.00
3. Night Hour Consumption (5% Rebate)	0.3175 per unit	0 (-)	0.00(-)
4. Quarters Consumption	0 per unit	0	0.00
5. Commercial Consumption	8.05 per unit	2679	21,565.95
6. Temp. Supply Consumption	0 per unit	0	0.00
7. Total Energy Charges			11,86,035.30
8. Demand Charges	350 per KVA	783.6	2,74,260.00
9. Total Demand and Energy Charges			14,60,295.30
ADD			3,068.00
10. Meter Rent (Including 9 %SGST&9 %CGST)			
11. Belated Payment Surcharge for Govt service @0.5%			0.00
12. Levy for exceeding con. demand (Incl. 18% GST)	0 per KVA	0	0.00
13. Compensation Charges for low PF			0.00
14. Harmonics Compensation Charges (Incl. 18% GST)			0.00
15. Cross Subsidy Surcharge (Incl. 18% GST)			73,014.80
16. Electricity Tax			0.00
17. Additional Surcharge (Incl. 18% GST)			0.00
18. Adjustment Charges (Affecting) (Incl. 18% GST)			0.20
Rounding off			15,36,378.00
19. Assessment Amount			+ 76,510.72
20. Adjustment Charges (Not Affecting) (Incl. 18% GST)			
21. SD Refund amount / ASD amount if any			0.00
22. Self Generation Tax			0.00
23. Self Generation Tax for Diesel Genset 0.10 /unit			0.00
24. E Tax on consumption from IEX			16,12,889.00
Net Total			0.00
Less: Amount Deductible due to Court Case			0.00
Less: Amount Deductible due to Advance CC			
Tax collected at source			16,12,889.00
Net Amount Payable			16,24,438.00
Rupees : Sixteen Lakhs Twelve Thousand Eight Hundred and Eighty Nine Only			
Amount Payable after due date & upto	25-Apr-22	16,24,438.00	(i.e 15 days Notice Period)
Deduction of TDS under section 194Q			0.00
RTGS Payment should be made for the exact Bill Amount. Any Part/Excess/Short Amount will be rejected.			
This Bill is subject to the Audit, Outcome of the Court Cases, etc., if any, before the appropriate forum.			

[Signature]
PRINCIPAL

K S R INSTITUTE FOR
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TIRUCHENGODE-637 215,
NAMAKKAL DI. TAMIL NADU.

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ACCOUNTS OFFICER / REVENUE

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TamilNadu Generation and Distribution Corporation Ltd.

High Tension Bill (Provisional) for the Month of February 2022
 TANGEDCO CIN No:U40109TN2009SGC073746
 HSN : 27160000

GST No:33AADCT4784E1ZC
 SAC : 996912

**** Electrical Energy & Distribution Services not exempted under GST ****

To: K.S.R. EDUCATIONAL AND CHARITABLE TRUST	Service No.	049094220346
No 47 A, Kumaresapuram, Tiruchengodu, Namakkal District	Bill No.	H4220346022211
Thokkavadi	Date of Bill	02-Mar-22
TIRUCHENGODE	Due Date	08-Mar-22
Namakkal - 638211	Tariff App. / Bld.	HT IIB / HT IIB
	GST No.	AAAAAAAAAAAAAAAA

Permitted MD : 800 KVA	Transformer Loss :	0units/0KVA	Tr. CAP.	0 KVA
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DETAILS	RATE	CONSUMPTION	AMOUNT (Rs.)
1. Industrial Consumption	6.35 per unit	99684	6,32,993.40
2. Peak Hour Consumption	1.27 per unit	0	0.00
3. Night Hour Consumption (5% Rebate)	0.3175 per unit	0 (-)	0.00(-)
4. Quarters Consumption	0 per unit	0	0.00
5. Commercial Consumption	8.05 per unit	2400	19,320.00
6. Temp. Supply Consumption	0 per unit	0	0.00
7. Total Energy Charges			6,52,313.40
8. Demand Charges	350 per KVA	720	2,52,000.00
9. Total Demand and Energy Charges			9,04,313.40
ADD			
10. Meter Rent(Including 9 %SGST&9 %CGST)			3,068.00
11. Belated Payment Surcharge for Govt service @0.5%			
12. Levy for exceeding con. demand (Incl. 18% GST)	0 per KVA	0	0.00
13. Compensation Charges for low PF			0.00
14. Harmonics Compensation Charges (Incl. 18% GST)			0.00
15. Cross Subsidy Surcharge (Incl. 18% GST)			0.00
16. Electricity Tax			39,671.70
17. Additional Surcharge (Incl. 18% GST)			0.00
18. Adjustment Charges(Affecting) (Incl. 18% GST)			0.00
Rounding off			0.30
19. Assessment Amount			9,47,053.00
20. Adjustment Charges(Not Affecting) (Incl. 18% GST)			0.00
21. SD Refund amount / ASD amount if any			
22. Self Generation Tax			0.00
23. Self Generation Tax for Diesel Genset 0.10 /unit			0.00
24. E Tax on consumption from JEX			0.00
Net Total			9,47,053.00
Less: Amount Deductable due to Court Case			0.00
Less: Amount Deductable due to Advance CC			0.00
Tax collected at source			
Net Amount Payable			9,47,053.00
Rupees : Nine Lakhs Forty Seven Thousand Fifty Three Only			
Amount Payable after due date & upto	23-Mar-22	9,52,904.00	(i.e 15 days Notice Period)
Deduction of TDS under section 194Q			947.00
RTGS Payment should be made for the exact Bill Amount. Any Part/Excess/Short Amount will be rejected.			
This Bill is subject to the Audit, Outcome of the Court Cases, etc., if any, before the appropriate forum.			

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H. S. R.
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ACCOUNTS OFFICER / REVENUE

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 NAMAKKAL Dt. TAMIL NADU.