

1.4 Feedback System

1.4.2: Feedback process of the Institution may be classified as follows Feedback collected, analysed and action taken and feedback

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1.4.2. Feedback Process of the Institution

S. No.	Details of Feedback System	
1.	Feedback collected for all courses	Yes
2.	Average Percentage of students who participated	90% -100%
3.	Feedback collection process	(i) Class committee meeting (ii) Academic Review Meeting (iii) End Semester Online feedback (iv) Department Advisory Committee Meeting
4.	Feedback analysis process	Collected , analyzed and action taken & Feedback available on website

Methodology being followed for analysis of feedback

The feedback collection process is done at four levels for the evaluation of our system.

(i) Class committee meeting

The students are asked to interact and express the opinions and suggestions of the other students of the class in order to improve the effectiveness of the teaching-learning process during the class committee meeting conducted thrice in a semester.

In the first week of semester commencement, class committee is constituted by the class committee chairperson who is nominated by the Head of the Department. Moreover, the chairperson is neither the class advisor nor the faculty of the same class. At least 4 student representatives (usually 2 boys and 2 girls) shall be included in the class committee.

Thrice in a semester, the committee meets and academic/non academic issues are discussed. The chairperson prepares the minutes of every meeting, submits the same to the Principal within two days of the meeting and arranges to circulate it among the students and faculty concerned. If there are some points in the minutes requiring action by the Management, the same shall be brought to the notice of the Management by the Head of the Institution.

The functions of the class committee include:

- ❖ Solving problems experienced by students in the class room and in the laboratories.
- ❖ Clarifying the regulations of the programme and the details of rules therein.
- ❖ Informing the student representatives, the “academic schedule” including the dates of assessments and the syllabus coverage for each assessment period.
- ❖ Informing the student representatives, the details of regulations regarding the weightage used for each assessment. In the case of practical courses (laboratory /


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project work / seminar etc.) the breakup of marks for each experiment/ exercise/ module of work, should be clearly discussed in the class committee meeting and informed to the students.

- ❖ Analyzing the performance of the students of the class after each test and finding the ways and means of improving the student's performance.
- ❖ Identifying the weak students if any, in any specific subject and requesting the faculty concerned to provide some additional help or guidance or coaching to such weak students as frequently as possible.

(ii) Academic Review Meeting

- ❖ It is held twice in a semester before Internal Assessment Tests.
- ❖ The committee consists of head and senior faculty of other departments.

S. No.	Department	Review member
1.	Engineering	Science & Humanities HoDs and faculty members
2.	Science & Humanities	Engineering HoDs and faculty members

- ❖ Six students from a class are called for the meeting. The students group consists of best, average and poor performer in academics from regular and lateral. It also has representatives from hostel and a day scholar representing both male and female students.
- ❖ The details of syllabus completion, comfortable zone of the students, class control, interest of the students, their problems and their needs for each subject and Laboratory is received during the review.
- ❖ Further feedback on the faculty handling classes, their likes and dislikes in the institute/department is also received for providing better ambience in the institution.

(iii) End Semester Online Feedback

This feedback is collected from the students through online at the end of every semester. All the students in each class are instructed to participate in the evaluation system.



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The feedback consists of the following 10 metrics:

1. Punctuality of faculty
2. Lesson planning
3. Clarity of explanation
4. Subject knowledge
5. Syllabus coverage
6. Answering to questions
7. Motivating students
8. Confidence in subjects
9. Availability for discussions
10. Friendliness with students

All the 10 metrics are evaluated for 10 points.

Rating of faculty in each subject is collected on different parameters and the average is calculated. The consolidated feedback will be communicated to the respective faculty members through the HoDs concerned and Principal. The faculty who secures less than 7 points (70%) is counseled by the department HoD and Principal. They are advised to correct themselves in the parameters where they are weak.

Indices of Rating for Faculty

Grading	Points
Excellent	≥ 9.0
Very Good	7.5 – 8.9
Good	6.0 – 7.4
Satisfactory	5.5 – 5.9
Poor	< 5.5


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(iv) **Department Advisory Committee Meeting**

Objective

- ❖ The primary aim of DAC is to improve the quality and the academic performance of the department.
- ❖ DAC approves the financial strategy and annual operating plans and budgets of the department.
- ❖ It provides input on academics, research, administration and development of the department.
- ❖ It defines and reviews academic standards for the learning programmes concerned.

Composition

The composition of DAC is as follows:

1. Chair person / Convener : Program coordinator
2. Senior faculty members of the program
3. Two faculty from other service department
4. One/two nominees from Academic peer / Professional body members
5. One/two nominees from Employers/ Industrialists
6. One/two nominees from Alumni
7. One/two student representatives from second year to final year
8. One/two parents of either alumni or currently studying students
9. One member from management (optional)

Responsibilities

- ❖ DAC consists of head of the department, senior faculty members and the representatives of key stake holders.
- ❖ DAC, chaired by the head of the department, receives the report of the Program Assessment Committee and monitors the progress of the program.
- ❖ DAC analyses on current and future issues related to programs.
- ❖ Develops and recommends new or revised program goals and objectives.
- ❖ DAC meets at least once in a semester to review the progress.

The valuable suggestions given by stakeholders in Department Advisory Committee Meeting were taken into account and are implemented in the forthcoming semesters,


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Feedback Analysis Process

System of Reward

Faculty members who got excellent feedback (above 9 points) are identified and a letter of appreciation is given by the Head of the Institution.

Corrective actions taken

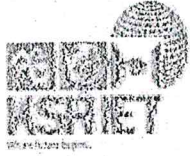
Faculty members who got satisfactory feedback (below 7) are identified and given

- ❖ Counseling to overcome weakness identified.
- ❖ Extending facilities for augmentation of teaching skills.
- ❖ Training through Faculty Development Programme to improve the quality.
 - Senior faculty attends the class of the faculty concerned and the mode of improvement in teaching is suggested.
 - Faculty members who have not obtained good appraisal will have a detailed discussion with the HoD to improve the teaching method.

Published on Website

The analysis of feedback and action taken report are published on website.


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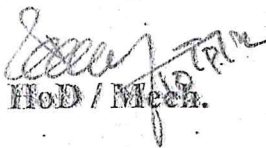
Academic Year: 2021 – 2022 (EVEN)

Date: 10.08.2022


Students Feedback – Review / Action taken report

Review/ Action taken meeting for student's online feedback were conducted. Student's online feedback about the subjects handled by the faculty members during this semester was analyzed. The faculty members were communicated about their feedback. The faculty members who got excellent rating were appreciated with an appreciation letter. The faculty members were advised to take more efforts to improve their performance by the principal.

1. No. of subjects with excellent feedback : 02
2. No. of faculty members with below 70% feedback : Nil


HoD / Mech.


Principal


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Consolidated Faculty Feedback

Academic Year: 2021 – 2022

Semester: Even

Department of Mechanical Engineering

S.No	Name of the Faculty	Class & Sem.	Subject	Consolidated Mark	Evaluation
1	Dr.P. Murugesan	ME – IV & 8	Professional Ethics in Engineering	8.85	Very Good
2.	MR. K. Gopalakrishnan	ME – IV & 8	Principles of Management	8.12	Very Good
	Mr .R. Vasanthkumar Dr. P. Gopinath Mr. K. Velusamy	ME – IV & 8	Project Work	8.60	Very Good
4	Mr. S. Balamurugan	ME – III & 6	Design of Transmission Systems	8.22	Very Good
5	Mr. S. Rahul	ME – III & 6	Computer Aided Design and Manufacturing	7.98	Very Good
6	Mr. R. Vasanthkumar	ME – III & 6	Heat and Mass Transfer	8.19	Very Good
7	Mr. M. Amarnath	ME – III & 6	Finite Element Analysis	7.91	Very Good
8	Mr. A. Premkumar	ME – III & 6	Hydraulics and Pneumatics	7.88	Very Good
9	Mr. P. Chakravarthi	ME – III & 6	Automobile Engineering	7.99	Very Good
10	Mr. M. Amarnath	ME – III & 6	CAD / CAM Laboratory	7.99	Very Good
11	Mr. A. Premkumar	ME – III & 6	Design and Fabrication Project	7.95	Very Good
12	Mr. P. Mohan	ME – III & 6	Professional Communication	8.32	Very Good
13	Mrs. R.Kavitha	ME – II & 4	Statistics and Numerical Methods	8.97	Very Good
14	Mr. A. Mohanraj	ME – II & 4	Kinematics of Machinery	8.67	Very Good
15	Mr. J. Mathan	ME – II & 4	Manufacturing Technology – II	9.20	Excellent
16	Dr. R. Mani	ME – II & 4	Engineering Metallurgy	8.78	Very Good


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17	Mr. P. Manikandan	ME - II & 4	Strength of Materials for Mechanical Engineers	8.84	Very Good
18	Mr. K. Velusamy	ME - II & 4	Thermal Engineering- I	8.75	Very Good
19	Mr. S. Balamurugan	ME - II & 4	Manufacturing Technology Laboratory - II	8.78	Very Good
20	Mr. P. Manikandan	ME - II & 4	Strength of Materials and Fluid Mechanics and Machinery Laboratory	8.72	Very Good
21	Dr. R. Kanagaselvam	ME - II & 4	Advanced Reading and Writing	8.14	Very Good
22	Mr. R. Vasanthakumar	CSE - I & 2	Engineering Graphics	9.70	Excellent
23	Mr. J. Mathan	EEE - I & 2	Engineering Graphics	7.19	Good
24	Mr. A. Premkumar	ECE - I & 2	Engineering Graphics	8.57	Very Good
25	Dr. P. Kanakarajan	IT - I & 2	Engineering Graphics	8.31	Very Good
26	Dr. P. Gopinath	ME - I & 2	Engineering Graphics	8.99	Very Good
27	Mr. P. Chakravarthi	BME - I & 2	Engineering Graphics	8.42	Very Good
28	Dr. R. Mani	EEE - I & 2	Engineering Practices Laboratory	8.03	Very Good
29	Mr. S. Rahul	ECE - I & 2	Engineering Practices Laboratory	7.97	Very Good
30	Dr. P. Gopinath	ME - I & 2	Engineering Practices Laboratory	8.62	Very Good
31	Mr. A. Mohanraj	CSE - I & 2	Engineering Practices Laboratory	9.28	Very Good
32	Dr. P. Kanakarajan	IT - I & 2	Engineering Practices Laboratory	7.88	Very Good
33	Mr. K. Velusamy	BME - I & 2	Engineering Practices Laboratory	8.03	Very Good
34	Dr. P. Kanakarajan	EEE - I & 2	Basic Civil and Mechanical Engineering	8.53	Very Good

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Department of Mechanical Engineering

Academic Year: 2021 – 2022 (ODD)

Date: 01.03.2022

Students Feedback – Review / Action taken report

Review/ Action taken meeting for student's online feedback were conducted. Student's online feedback about the subjects handled by the faculty members during this semester was analyzed. The faculty members were communicated about their feedback. The faculty members who got excellent rating were appreciated with an appreciation letter. The faculty members were advised to take more efforts to improve their performance by the principal.


1. No. of subjects with excellent feedback : 02
2. No. of faculty members with below 70% feedback : Nil


HoD / Mech.


Principal


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Department of Mechanical Engineering					
S.No	Name of the Faculty	Class & Sem.	Subject	Consolidated Mark	Evaluation
1	Dr.P. Murugesan	ME – IV & 7	Unconventional Machining Processes	9.32	Excellent
2	Dr. P. Gopinath	ME – IV & 7	Robotics	9.16	Excellent
3	Mr. P. Manikandan	ME – IV & 7	Power Plant Engineering	8.86	Very Good
4	Mr. A. Mohanraj	ME – IV & 7	Non Destructive Testing and Evaluation	8.57	Very Good
5	Mr. P.Chakravarthi	ME – IV & 7	Process Planning And Cost Estimation	8.92	Very Good
6	Mr. S.Balamurugan	ME – IV & 7	Mechatronics	8.45	Very Good
7	Mr. P.Manikandan	ME – IV & 7	Simulation And Analysis Laboratory	8.76	Very Good
8	Mr. S.Balamurugan	ME – IV & 7	Mechatronics Laboratory	8.26	Very Good
9	Mr.R.Vasanthakumar	ME – IV & 7	Technical Seminar	8.56	Very Good
10	Dr. P: Kanakarajan	ME – III & 5	Thermal Engineering - II	8.15	Very Good
11	Dr. R.Mani	ME – III & 5	Design Of Machine Elements	8.17	Very Good
12	Mr. S.Balamurugan	ME – III & 5	Metrology and Measurements	8.46	Very Good
13	Mr. K. Gopalakrishnan	ME – III & 5	Dynamics of Machines	7.50	Good
14	Mr. A. Premkumar	ME – III & 5	Renewable Energy Sources	8.12	Very Good
15	Mr. K. Velusamy	ME – III & 5	Kinematics and Dynamics Laboratory	8.36	Very Good


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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	01
Year / Sem.	IV / VII	Date :	23.09.2021

The Class Committee Meeting – 1 for VII semester students of IT department will be conducted on 24.09.2021 in IT department library. The following faculty and student members are asked to attend the meeting.


Members	Name	Subject
Faculty	Dr.S.Russia	Principles of Management
	Ms.N.Renuka	Cryptography and Network Security
	Ms.M.Nazrin Farzana	Cloud Computing
	Mr. P.S.Prakash Kumar	Software Project Management
	Ms. S.S.Ramya dharshnini	Human Computer Interaction
	Mr. D. BalaKrishnan	Supply Chain Management
Students	V.Nivedha	IV/ IT
	D.Dharanidharan	
	L.Deetshidhar	
	C.P. Mouleeshwar	
	S.Selva Ganapathy	
	G.Sengottaiyan	


23/9/21
CHAIR PERSON


23/9/21
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23/9/21
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(Dr. N.B. Mahesh Kumar)


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Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (ODD)	Meeting No. :	01
Year / Sem.	IV / VII	Date :	24.09.2021


S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Syllabus completion is verified and Faculty members are asked to complete the syllabus as per academic schedule.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of Course Materials for IAT 1	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • IAT-1 Schedule is informed to students. • Members of the faculty are asked to take more care of slow learners to achieve a pass mark. 	Faculty & Students	Continuous
4.	Assignments / Tutorials	Submission of assignments in all subjects is ensured.		
5.	Lab Conduction	<ul style="list-style-type: none"> • Discuss about the lab conduction. • Record note books should be completed before coming into the lab. 	Faculty & Students	Continuous
6.	Students Feedback about each Course	POM – Clearly Understood CNS - Clearly Understood CC - Clearly Understood SPM - Clearly Understood HCM - Clearly Understood SCM - Clearly Understood	Faculty	Continuous
7.	Any other Academic Matters	Nil	-	-

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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	03
Year / Sem.	IV / VII	Date :	08.11.2021

The Class Committee Meeting - 3 for VII semester students of IT department will be conducted on 09.11.2021 through Google meet <https://meet.google.com/iah-ehvv-wuo>. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject
Faculty	Dr.S.Russia	Principles of Management
	Ms.N.Renuka	Cryptography and Network Security
	Ms.M.Nazrin Farzana	Cloud Computing
	Mr. P.S.Prakash Kumar	Software Project Management
	Ms. S.S,Ramya dharshnini	Human Computer Interaction
	Mr. D. BalaKrishnan	Supply Chain Management
Students	V.Nivedha	IV/ IT
	D.Dharanidharan	
	L.Deetshidhar	
	C.P. Mouleeshwar	
	S.Selva Ganapathy	
	G.Sengottaiyan	

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CHAIR PERSON

(Dr. N.B. Mahesh Kumar)

8/11/21

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8/11/21

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Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (ODD)	Meeting No. :	03
Year / Sem.	IV / VIII	Date :	09.11.2021

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Completion of the syllabus is confirmed and Faculty Members are asked to finish the syllabus as per the academic calendar.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of Course Materials for IAT 3	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-2 is analyzed. • IAT-3 dates are informed to Students. • Students are motivated to get good marks in IAT -3. • Faculty members are asked to take more care on slow learners to get pass mark. 	Faculty & Students	Continuous
4.	Assignments / Tutorials	<ul style="list-style-type: none"> • Issue of assignment and submission dates shall be communicated to the students and instructed to submit them in time. 	Students	Continuous
5.	Lab Conduction	<ul style="list-style-type: none"> • Discuss the pre-laboratory session and post-laboratory session. • Students are asked to prepare well for pre-laboratory and post-laboratory sessions. • Students must complete the observation and record before entering the model lab. 	Students	Before Model Lab
6.	Students Feedback about each Course	POM – Clearly Understood CNS - Clearly Understood CC - Clearly Understood SPM - Clearly Understood HCM - Clearly Understood SCM - Clearly Understood	Faculty	Continuous
7.	Any other Academic Matters	<ul style="list-style-type: none"> • Students are motivated to participate projects contest, Hackathon, Conference, etc. 	Students	Continuous

9/11/21
CHAIR PERSON

(Dr. N.B. Mahesh Kumar)

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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	01
Year / Sem.	III / V	Date :	04.08.2021

The Class Committee Meeting - 1 for V semester students of IT department will be conducted on 05.08.2021 through <https://meet.google.com/oom-hepo-khs> google meet. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject
Faculty	Dr.N.B.Maheshkumar	Web Technology
	Mr.T.Selvaprabhu	Computer Networks
	Ms.P.Keerthana	Elective 1: Hospital Waste Management
	Mr.S.Rahul	Elective 2: Industrial Safety Engineering
	Mr.S.Selvarasu Mr.N.Kumaravel	Algebra and Numeric Theory
	Mr.N.Kannan	Microprocessors and Microcontrollers
	Dr.P.Meenakshi Devi	Software Engineering
Students	Dharshnini.R	III / V
	Dhivyashruthi.S	III / V
	Kabish.S	III / V
	Ranjith.B.S	III / V
	Yogasree.S	III / V
	Yuvapriya.P	III / V

M. Keerthana
05/08/21
CHAIR PERSON

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Department of Information Technology

Minutes of Class Committee Meeting


Academic Year :	2021- 2022 (ODD)	Meeting No. :	01
Year / Sem.	III / V	Date :	05.08.2021

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	<ul style="list-style-type: none"> Faculty members are asked to complete the syllabus as per academic schedule. 	Faculty	Continuous
2.	Course Material availability	<ul style="list-style-type: none"> Faculty members have to ensure the availability of Course Materials for IAT 1. 	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> IAT pattern and dates are informed to Students. Students are motivated to get good mark in IAT1. 	Faculty & Students	Continuous
4.	Lab Conduction	<ul style="list-style-type: none"> Discuss about pre lab session and post lab session conduction. Students are asked to attend viva. Students must complete the observation and record before coming into the lab. 	Students	Continuous
5.	Students Feedback about each course	<ul style="list-style-type: none"> WT – slightly understood ISE - slightly understood HWM – clearly understood CN - clearly understood ANT - slightly understood MPMC - clearly understood SE- clearly understood 	Faculty	Continuous
	Any other Academic Matters	<ul style="list-style-type: none"> Faculty members gave their suggestions about students to correct their mistakes and improvements in their academics. 	Students	Continuous

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CHAIR PERSON


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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	02
Year / Sem.	III / V	Date :	24.09.2021

The Class Committee Meeting - 2 for V semester students of IT department will be conducted on 25.09.2021 through google meet <https://meet.google.com/oom-hepo-khs>. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject
Faculty	Dr.N.B.Maheshkumar	Web Technology
	Mr.T.Selvaprabhu	Computer Networks
	Ms.P.Keerthana	Elective 1: Hospital Waste Management
	Mr.S.Rahul	Elective 2: Industrial Safety Engineering
	Mr.S.Selvarasu Mr.N.Kumaravel	Algebra and Numeric Theory
	Mr.N.Kannan	Microprocessors and Microcontrollers
	Dr.P.Meenakshi Devi	Software Engineering
Students	Dharshnini.R	III / V
	Dhivyashruthi.S	III / V
	Kabish.S	III / V
	Ranjith.B.S	III / V
	Yogasree.S	III / V
	Yuvapriya.P	III / V

M. Kalai
25/9
CHAIR PERSON

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Minutes of Class Committee Meeting


Academic Year :	2021- 2022 (ODD)	Meeting No. :	02
Year / Sem.	III / V	Date :	25.09.2021

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Syllabus completion is verified and Faculty members are asked to complete the syllabus as per academic schedule for IAT -2.	Faculty	Continuous
2.	Course Material availability	Ensure Course Material availability for IAT 2	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-1 is analyzed. • IAT-2 dates are informed to Students. • Students are motivated to get good marks in IAT -2. • Faculty members are asked to take more care on slow learners to get pass mark. 	Faculty & Students	Continuous
4.	Lab Conduction	<ul style="list-style-type: none"> • Assignment issue and submission dates are informed to students and they are instructed to submit in time. 	Students	Continuous
5.	Students Feedback about each course	<ul style="list-style-type: none"> • WT - clearly understood • ISE - clearly understood • HWM - clearly understood • CN - clearly understood • ANT - clearly understood • MPMC - clearly understood • SE - clearly understood 	Faculty	Continuous
6.	Any other Academic Matters	<ul style="list-style-type: none"> • Students are informed about the remedial classes. • Faculty members are asked to encourage weak students and to conduct coaching classes for them. 	Students	Continuous

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	03
Year / Sem.	III / V	Date :	08.11.2021

The Class Committee Meeting - 3 for V semester students of IT department will be conducted on 09.11.2021 through google meet <https://meet.google.com/oom-hepo-khs>. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject
Faculty	Dr.N.B.Maheshkumar	Web Technology
	Mr.T.Selvaprabhu	Computer Networks
	Ms.P.Keerthana	Elective 1: Hospital Waste Management
	Mr.S.Rahul	Elective 2: Industrial Safety Engineering
	Mr.S.Selvarasu Mr.N.Kumaravel	Algebra and Numeric Theory
	Mr.N.Kannan	Microprocessors and Microcontrollers
	Dr.P.Meenakshi Devi	Software Engineering
Students	Dharshini.R	III / V
	Dhivyashruthi.S	III / V
	Kabish.S	III / V
	Ranjith.B.S	III / V
	Yogasree.S	III / V
	Yuvapriya.P	III / V

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Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (ODD)	Meeting No. :	03
Year / Sem.	III / V	Date :	09.11.2021

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Syllabus completion is verified and Faculty members are asked to complete the syllabus as per academic schedule for IAT -3.	Faculty	Continuous
2.	Course Material availability	Ensure Course Material availability for IAT 3	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-2 is analyzed. • IAT-3 dates are informed to Students. • Students are motivated to get good marks in IAT -3. • Faculty members are asked to take more care on slow learners to get pass mark. 	Faculty & Students	Continuous
4.	Lab Conduction	<ul style="list-style-type: none"> • Completion of all exercises in each laboratory course is ensured. • Students are asked to prepare well for model lab as well as university practical exams. • Record note books should be completed before coming into model lab. 	Students	Continuous
	Students Feedback about each course	<ul style="list-style-type: none"> • WT - clearly understood • ISE - clearly understood • HWM - clearly understood • CN - clearly understood • ANT - clearly understood • MPMC - clearly understood • SE - clearly understood 	Faculty	Continuous
6.	Any other Academic Matters	Faculty members gave their suggestions about students to correct their mistakes and improvements in their academics.	Students	Continuous

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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	01
Year / Sem.	II / III	Date :	17.09.2021


The Class Committee Meeting - 1 for III semester students of IT department will be conducted on 18.09.2021 at IT Lab. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject
Faculty	Ms. R.Kavitha	Discrete Mathematics
	Mr.M.Udhaya Kumar	Digital Principles And System Design
	Dr.N.B.Mahesh Kumar	Data Structures
	Ms. M.Kanimozhi	Object Oriented Programming
	Ms. P.MohanaSundari	Analog And Digital Communication
	Dr.N.B.Mahesh Kumar	Data Structures Laboratory
	Ms. M.Kanimozhi	Object Oriented Programming Laboratory
	Mr.M.Udhayakumar	Digital Principal System Laboratory
	Mr.P.Mohan	Interpersonal Skills/Listening& Speaking
Students	DHANUSH S	II / III
	GOKUL SANJAY V	II / III
	HARISH KUMAR A	II / III
	DHANUSHIYA E	II / III
	SHANMATHIDEVI L	II / III
	SOWMIYA T	II / III


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Department of Information Technology

Minutes of Class Committee Meeting


Academic Year :	2021- 2022 (ODD)	Meeting No. :	01
Year / Sem.	II / III	Date :	18.09.2021

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	<ul style="list-style-type: none"> Faculty members are asked to complete the syllabus as per academic schedule. 	Faculty	Continuous
2.	Course Material availability	<ul style="list-style-type: none"> Faculty members have to ensure the availability of Course Materials for IAT 1. 	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> IAT pattern and dates are informed to Students. Students are motivated to get good mark in IAT1. 	Faculty & Students	Continuous
4.	Lab Conduction	<ul style="list-style-type: none"> Discuss about pre lab session and post lab session conduction. Students are asked to attend viva. Students must complete the observation and record before coming into the lab. 	Students	Continuous
5.	Students Feedback about each course	<ul style="list-style-type: none"> DM – slightly understood DPSD - slightly understood DS – clearly understood OOPs - clearly understood ADC - slightly understood 	Faculty	Continuous
6.	Any other Academic Matters	<ul style="list-style-type: none"> Faculty members gave their suggestions about students to correct their mistakes and improvements in their academics. 	Students	Continuous


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Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	02
Year / Sem.	II / III	Date :	24.09.2021

The Class Committee Meeting - 2 for III semester students of IT department will be conducted on 25.09.2021 through google meet <https://meet.google.com/wuh-qmen-jpb>. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject
Faculty	Ms. R.Kavitha	Discrete Mathematics
	Mr.M.Udhaya Kumar	Digital Principles And System Design
	Dr.N.B.Mahesh Kumar	Data Structures
	Ms. M.Kanimozhi	Object Oriented Programming
	Ms. P.MohanaSundari	Analog And Digital Communication
	Dr.N.B.Mahesh Kumar	Data Structures Laboratory
	Ms. M.Kanimozhi	Object Oriented Programming Laboratory
	Mr.M.Udhayakumar	Digital Principal System Laboratory
	Mr.P.Mohan	Interpersonal Skills/Listening& Speaking
Students	DHANUSH S	II / III
	GOKUL SANJAY V	II / III
	HARISH KUMAR A	II / III
	DHANUSHIYA E	II / III
	SHANMATHIDEVI L	II / III
	SOWMIYA T	II / III


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Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (ODD)	Meeting No. :	02
Year / Sem.	III / V	Date :	25.09.2021

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
7.	Academic Schedule and Syllabus Coverage	Syllabus completion is verified and Faculty members are asked to complete the syllabus as per academic schedule for IAT -2.	Faculty	Continuous
	Course Material availability	Need Simplified notes for problematic papers Ensure Course Material availability for IAT 2	Faculty	Continuous
9.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-1 is analyzed. • IAT-2 dates are informed to Students. • Students are motivated to get good marks in IAT -2. • Faculty members are asked to take more care on slow learners to get pass mark. 	Faculty & Students	Continuous
10.	Lab Conduction	<ul style="list-style-type: none"> • Assignment issue and submission dates are informed to students and they are instructed to submit in time. 	Students	Continuous
11.	Students Feedback about each course	<ul style="list-style-type: none"> • DM – clearly understood • DPSD - slightly understood • DS – clearly understood • OOPs - clearly understood • ADC - clearly understood 	Faculty	Continuous
12.	Any other Academic Matters	<ul style="list-style-type: none"> • Students are informed about the remedial classes. • Faculty members are asked to encourage weak students and to conduct coaching classes for them. 	Students	Continuous

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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (ODD)	Meeting No. :	03
Year / Sem.	II / III	Date :	08.11.2021

The Class Committee Meeting - 3 for III semester students of IT department will be conducted on 09.11.2021 through google meet <https://meet.google.com/wuh-qmen-jpb>. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject
Faculty	Ms. R.Kavitha	Discrete Mathematics
	Mr.M.Udhaya Kumar	Digital Principles And System Design
	Dr.N.B.Mahesh Kumar	Data Structures
	Ms. M.Kanimozhi	Object Oriented Programming
	Ms. P.MohanaSundari	Analog And Digital Communication
	Dr.N.B.Mahesh Kumar	Data Structures Laboratory
	Ms. M.Kanimozhi	Object Oriented Programming Laboratory
	Mr.M.Udhayakumar	Digital Principal System Laboratory
	Mr.P.Mohan	Interpersonal Skills/Listening& Speaking
Students	DHANUSH S	II / III
	GOKUL SANJAY V	II / III
	HARISH KUMAR A	II / III
	DHANUSHIYA E	II / III
	SHANMATHIDEVI L	II / III
	SOWMIYA T	II / III


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Minutes of Class Committee Meeting


Academic Year :	2021- 2022 (ODD)	Meeting No. :	03
Year / Sem.	II / III	Date :	09.11.2021

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
13.	Academic Schedule and Syllabus Coverage	Syllabus completion is verified and Faculty members are asked to complete the syllabus as per academic schedule for IAT - 3.	Faculty	Continuous
14.	Course Material availability	Ensure Course Material availability for IAT 3	Faculty	Continuous
15.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-2 is analyzed. • IAT-3 dates are informed to Students. • Students are motivated to get good marks in IAT -3. • Faculty members are asked to take more care on slow learners to get pass mark. 	Faculty & Students	Continuous
16.	Lab Conduction	<ul style="list-style-type: none"> • Completion of all exercises in each laboratory course is ensured. • Students are asked to prepare well for model lab as well as university practical exams. • Record note books should be completed before coming into model lab. 	Students	Continuous
17.	Students Feedback about each course	<ul style="list-style-type: none"> • DM – slightly understood • DPSD - slightly understood • DS – clearly understood • OOPs - clearly understood • ADC - slightly understood 	Faculty	Continuous
18.	Any other Academic Matters	• Faculty members gave their suggestions about students to correct their mistakes and improvements in their academics.	Students	Continuous


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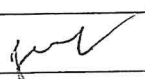
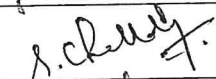

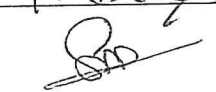
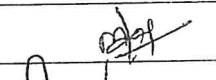



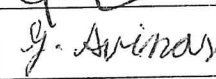
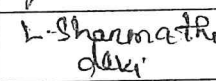
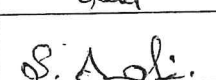


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY**Department of Information Technology****Class Committee Meeting Circular**

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	02
Year / Sem.	II / IV	Date :	06.05.2022


The Class Committee Meeting - 2 for IV semester students of IT department will be conducted on 12.5.2022 at 10.30 AM in IT department. The following faculty and student members are asked to attend the meeting.

Members	Name	Designation/ Department	Subjects	Signature
Faculty	Dr. N.Kumaravel	AP/IT	Probability and Statistics	
	Mr.S.Chelladurai	AP/IT	Environmental Science and Engineering	
	Ms.N.Renuka	AP/IT	Computer Architecture	
	Dr.S.Markkandeyan	AP/IT	Database Management Systems & Database Management Systems Laboratory	
	Dr.N.B.Maheshkumar	ASP/IT	Design and Analysis of Algorithms	
	Dr.S.Russia	Professor/IT	Operating Systems & Operating Systems Laboratory	
Students	M. Jagan	II / IT	Student Representative	
	D. Sriramu	II / IT	Student Representative	
	G. Avinash	II / IT	Student Representative	
	L. Shanmathidevi	II / IT	Student Representative	
	S. Arunadevi	II / IT	Student Representative	
	P. Srinisha	II / IT	Student Representative	


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Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	02
Year / Sem.	II / IV	Date :	12.05.2022

S.No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Completion of the syllabus for IAT-2 is verified and faculty members are asked to finish the syllabus as per the academic calendar and lesson plan.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of course materials, Previous year University questions and question bank with answers for IAT-2	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-1 is analyzed. • Students are motivated to get good marks in IAT-2. • Faculty members are asked to prepare important questions in each unit and given to slow learners to get pass mark. 	Faculty & Students	Continuous
4.	Assignments / Tutorials	<ul style="list-style-type: none"> • Students are asked to submit the assignments in time and avoid late submission. 	Faculty & Students	Continuous
5.	Lab / Project work Conduction	<ul style="list-style-type: none"> • Completion of the Lab experiments is verified and faculty members are asked to complete the experiments as per the lesson plan. • Students are asked to write the completed experiments in the record note and submit for corrections. • Students are asked to meet the guide regularly and submit the project progress report. They must present their mini project proposed work in National/ International Conferences / Project Expo 	Faculty & Students	During the Lab
6.	Students Feedback about each Course	<p>PS,CA,DBMS,EVS - Easy to understand</p> <p>DAA and OS - Subject is going well</p> <ul style="list-style-type: none"> • Expecting the revision for difficult topics in all subjects 	Faculty	Continuous
7.	Any other Academic Matters	Faculty members are asked conduct coaching classes for slow learners to get pass marks in IATs and University Exams.	Faculty & Students	Continuous


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Members	Name	Designation/ Department	Subjects	Signature
Faculty	Dr. N.Kumaravel	AP/IT	Probability and Statistics	
	Mr.S.Chelladurai	AP/IT	Environmental Science and Engineering	
	Ms.N.Renuka	AP/IT	Computer Architecture	
	Dr.S.Markkandeyan	AP/IT	Database Management Systems & Database Management Systems Laboratory	
	Dr.N.B.Maheshkumar	ASP/IT	Design and Analysis of Algorithms	
	Dr.S.Russia	Professor/IT	Operating Systems & Operating Systems Laboratory	
Students	M. Jagan	II / IT	Student Representative	
	D. Sriramu	II / IT	Student Representative	
	G. Avinash	II / IT	Student Representative	
	L. Shanmathidevi	II / IT	Student Representative	
	S. Arunadevi	II / IT	Student Representative	
	P. Srinisha	II / IT	Student Representative	

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(P.S.Prakash Kumar)

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	03
Year / Sem.	III / VI	Date :	27.05.2022

The third class committee meeting for III Year/VI semester students of IT department will be conducted on 02.06.2022 at 10.40 a.m. in IT department Lab-1. The following faculty and student members are requested to attend the meeting.

Members	Name	Designation/ Department	Subjects	Signature
Faculty	Mr.R.Sivaraj	AP/IT	Big Data Analytics	
	Mr.D.Balakrishnan	AP/IT	Computational Intelligence	
	Ms.P.Keerthana	AP/IT	Object Oriented Analysis and Design	
	Mr.T.Selvaprabhu	AP/IT	Mobile Communication	
	Mr.R.Naresh	AP/IT	Computer Graphics and Multimedia	
	Mr.N.Kannan	AP/IT	Software Testing	
Students	Deepika.T	III / IT	Student Representative	
	Divyashruthi.S	III / IT	Student Representative	
	Shivasuryavasan.S	III / IT	Student Representative	
	Kumaravel.R	III / IT	Student Representative	
	Thulasivasan.V	III / IT	Student Representative	
	Suryaprakash.S	III / IT	Student Representative	

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Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	03
Year / Sem.	III / VI	Date :	02.06.2022
Attended by:			
Faculty: Mr.R.Sivaraj, Mr.D.Balakrishnan, Ms.P.Keerthana, Mr.T.Selvaprabhu, Mr.R.Naresh and Mr.N.Kannan			
Students: Deepika.T, Divyashruthi.S, Shivasuryavasan.S, Kumaravel.R, Thulasivasan.V and Suryaprakash.S			

S.No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Completion of the syllabus is verified for IAT-3. Faculty members are asked to complete the syllabus as per the academic calendar and lesson plan.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of course materials, previous year University questions and question bank with answers for IAT-3	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-2 is analyzed. • IAT-3 dates are informed to students. • Students are motivated to get good marks in IAT-3 and University Examinations. • Faculty members are asked to prepare important questions in each unit and given to slow learners to get pass marks. 	Faculty & Students	Continuous
4.	Assignments / Tutorials	<ul style="list-style-type: none"> • Students are asked to submit the Assignment-3 in time and avoid late submission. 	Faculty & Students	Continuous
5.	Lab / Project work Conduction	<ul style="list-style-type: none"> • Completion of the Lab experiments is verified. Faculty members are asked to complete the experiments as per the lesson plan. • University practical starting date is informed and prepare well for University exams. • Students are asked to write the completed experiments in the record note, and submit for corrections. • Students are asked to meet the guide regularly and submit the project progress report. They must present their mini project proposed work in National/ International Conferences / Project Expo. 	Faculty & Students	During the Lab
6.	Students Feedback about each Course	<p>BDA, OOAD and ST - Easy to understand</p> <p>CI, MC and CGM - Subject is going well</p> <ul style="list-style-type: none"> • Expecting the revision for difficult topics in all subjects. • Expecting important question and answer in each unit for all subjects. 	Faculty	Continuous

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7.	Any other Academic Matters	<ul style="list-style-type: none"> Faculty members are asked conduct coaching classes for slow learners to get pass marks in IATs and University Exams. Students are encouraged and motivated to participate projects contest, seminar and workshop. 	Faculty & Students	Continuous
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Members	Name	Designation/ Department	Subjects	Signature
Faculty	Mr.R.Sivaraj	AP/IT	Big Data Analytics	R.Sivaraj
	Mr.D.Balakrishnan	AP/IT	Computational Intelligence	D. Balakrishnan
	Ms.P.Keerthana	AP/IT	Object Oriented Analysis and Design	P.Keerthana
	Mr.T.Selvaprabhu	AP/IT	Mobile Communication	T.Selvaprabhu
	Mr.R.Naresh	AP/IT	Computer Graphics and Multimedia	R. Naresh
	Mr.N.Kannan	AP/IT	Software Testing	N.Kannan
Students	Deepika.T	III / IT	Student Representative	T. Deepika
	Divyashruthi.S	III / IT	Student Representative	Divyashruthi.S
	Shivasuryavasan.S	III / IT	Student Representative	S.Suryavasan
	Kumaravel.R	III / IT	Student Representative	R.Kumaravel
	Thulasivasan.V	III / IT	Student Representative	V.Thulasivasan
	Suryaprakash.S	III / IT	Student Representative	S.Suryaprakash

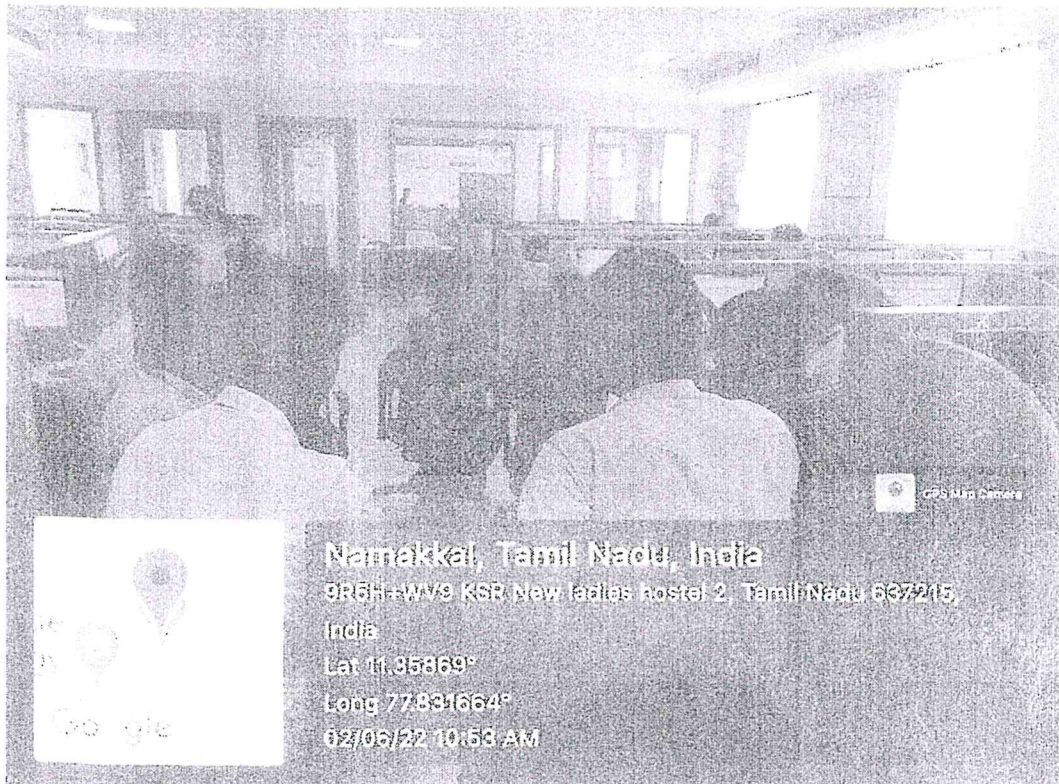
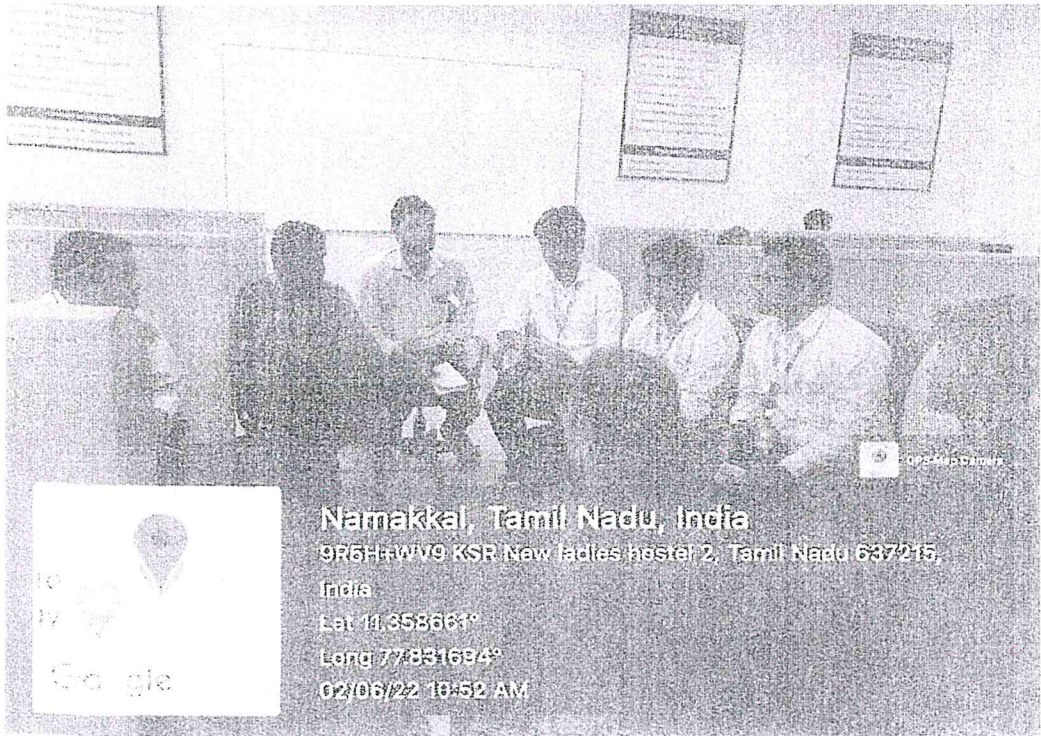

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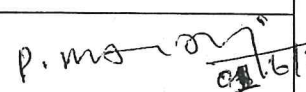

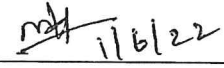
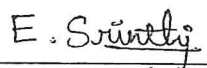
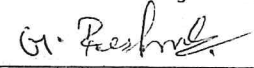
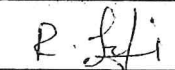


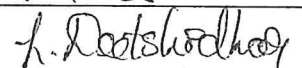
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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	03
Class :	IV / VIII	Date :	01.06.2022


The Class Committee Meeting - 3 for IV semester students of IT department will be conducted on 03.06.2022 at in IT department Lab-1. The following faculty and student members are requested to attend the meeting.

Members	Name	Subject	Signature
Faculty	Dr.P.Meenakshidevi, Director – Academics	Professional Ethics in Engineering (E-IV)	
	Mr.P.S.Prakash Kumar, AP/IT	Electronics Commerce (E-V)	
	Dr.N.B.Mahesh Kumar, ASP/IT	Project Work	
Students	Srimathi E	VI / IT	
	Reshma G	VI / IT	
	Kamali R	VI / IT	
	Kanna Devan K	VI / IT	
	Rajkumar V	VI / IT	
	Deetshidhar L	VI / IT	


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(S.Russia)


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Department of Information Technology

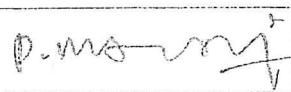



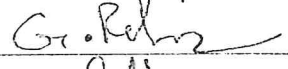
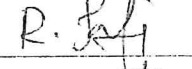


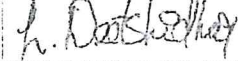
Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	03
Class :	IV / VIII	Date :	03.06.2022
Attended by: Faculty: Dr.P.Meenakshidevi, Dr.N.B.Mahesh Kumar, Mr.P.S.Prakash Kumar			
Students: Srimathi E, Reshma G, Kamali R, Kanna Devan K, Rajkumar V, Deetshidhar L			

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Syllabus completion is verified and Faculty members are asked to complete the syllabus as per academic schedule for IAT -3.	Faculty	Before IAT 3
2.	Course Material availability	Ensure Course Material availability for IAT 3	Faculty	Before IAT 3
3.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-2 is analyzed. • IAT-3 dates are informed to Students. • Students are motivated to get good marks in IAT -3. • Faculty members are asked to take more care on slow learners to get pass mark. 	Faculty & Students	Continuous
4.	Assignments / Tutorials	Submission of assignments and case study in all subjects is ensured.	Students	Continuous
5.	Lab / Project work Conduction	<ul style="list-style-type: none"> • Discuss about project work completion. • Project report submission date is informed • Conference participation and Journal publication of project work is ensured. 	Faculty & Students	Before last date
6.	Students Feedback About Each Course	<p>PEE & ECOM – Easy to understand.</p> <p>PW – Reviews were useful to complete the project work.</p>	Faculty	Continuous
7.	Any other Academic Matters	Motivate the students to get 100% pass percentage in 8 th Sem End Semester exams and 100 % graduation achievement.	Faculty & Students	Continuous


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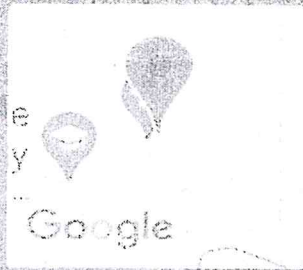
Members	Name	Subject	Signature
Faculty	Dr.P.Meenakshidevi. Director – Academics	Professional Ethics in Engineering (E-IV)	
	Mr.P.S.Prakash Kumar, AP/IT	Electronics Commerce (E-V)	
	Dr.N.B.Mahesh Kumar, ASP/IT	Project Work	
Students	Srimathi E	VI / IT	
	Reshma G	VI / IT	
	Kamali R	VI / IT	
	Kanna Devan K	VI / IT	
	Rajkumar V	VI / IT	
	Deetshidhar I	VI / IT	


3/6/22
CHAIR PERSON
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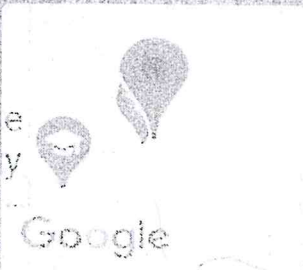
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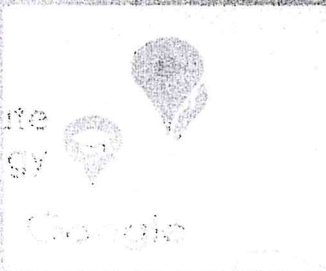
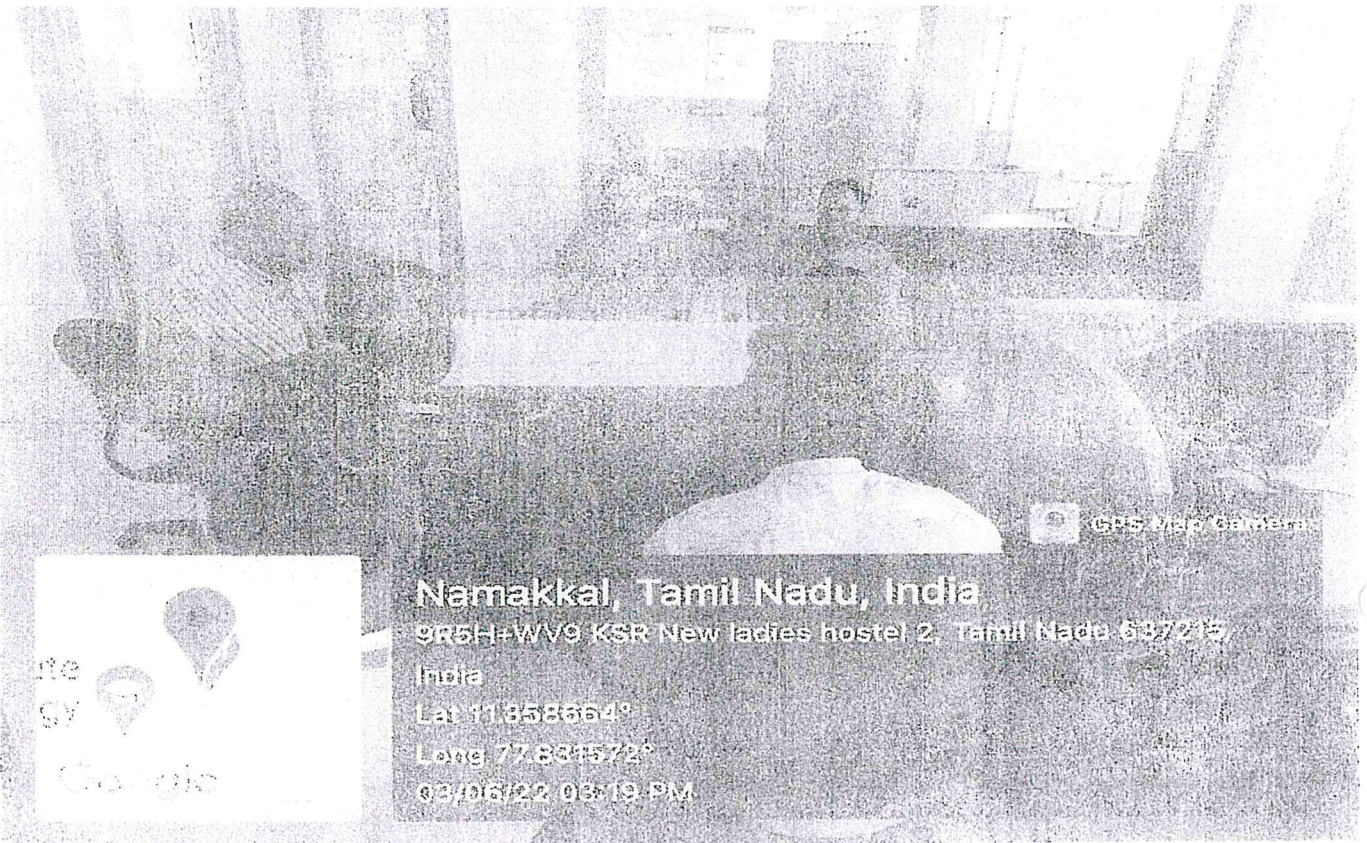
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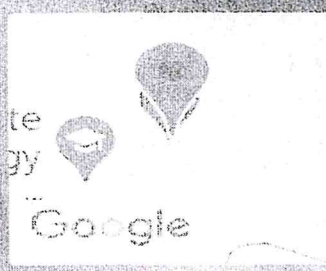
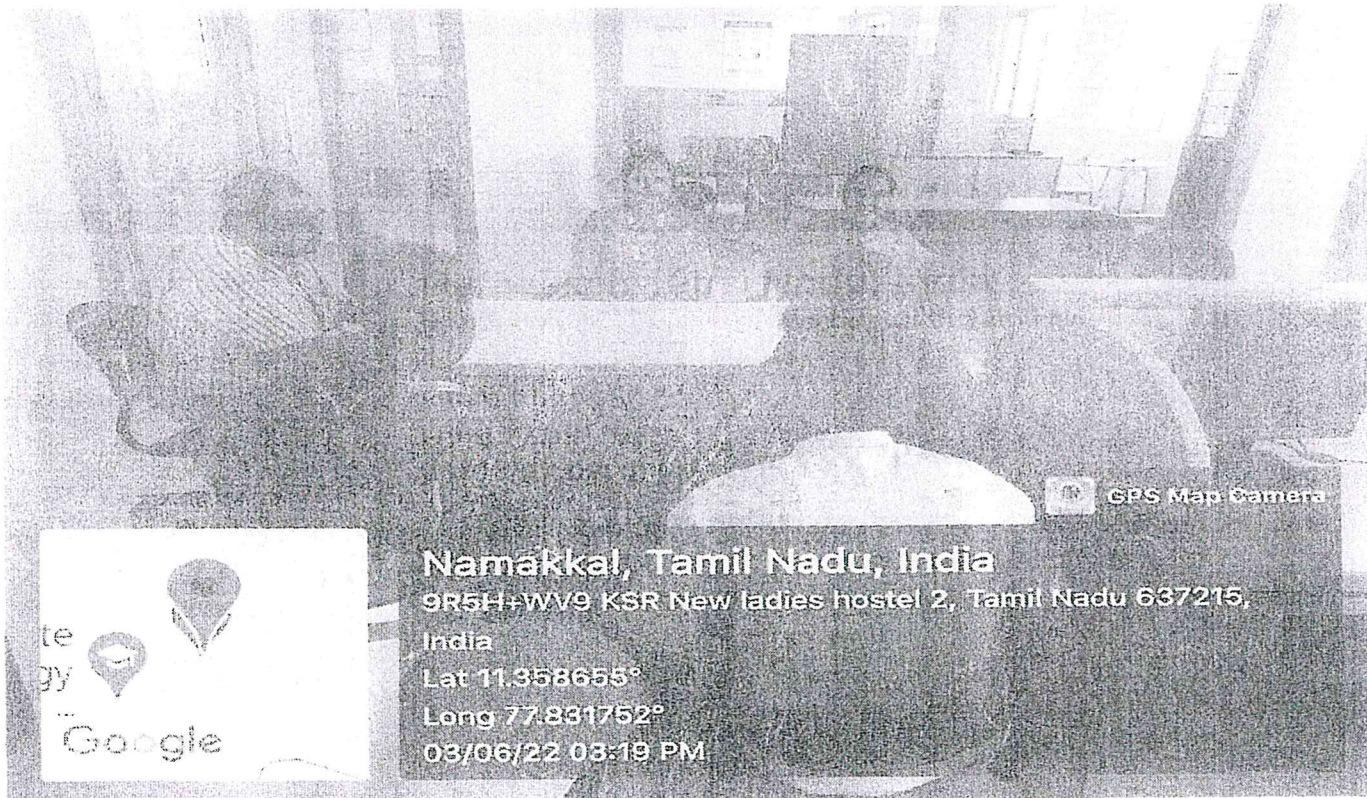
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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	02
Year / Sem.	III / VI	Date :	06.05.2022

The second class committee meeting for III Year/VI semester students of IT department will be conducted on 12.05.2022 at 10.30 a.m. in IT department Lab-1. The following faculty and student members are requested to attend the meeting.


Members	Name	Designation/ Department	Subjects	Signature
Faculty	Mr.R.Sivaraj	AP/IT	Big Data Analytics	R Sivaraj 6/5/22
	Mr.D.Balakrishnan	AP/IT	Computational Intelligence	D. Balakrishnan 6/5/22
	Ms.P.Keerthana	AP/IT	Object Oriented Analysis and Design	P. Keerthana 6/5/22
	Mr.T.Selvaprabhu	AP/IT	Mobile Communication	T. Selvaprabhu 6/5/22
	Mr.R.Naresh	AP/IT	Computer Graphics and Multimedia	R. Naresh 6/5/22
	Mr.N.Kannan	AP/IT	Software Testing	N. Kannan 6/5/22
Students	Deepika.T	III / IT	Student Representative	T. Deepika
	Divyashruthi.S	III / IT	Student Representative	S. Divyashruthi
	Shivasuryavasan.S	III / IT	Student Representative	S. Shivasuryavasan
	Kumaravel.R	III / IT	Student Representative	R. Kumaravel
	Thulasivasan.V	III / IT	Student Representative	V. Thulasivasan
	Suryaprakash.S	III / IT	Student Representative	S. Suryaprakash


6/5/22
CHAIR PERSON
(Dr.S.Markkandeyan)


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16/5/22
DIRECTOR-ACADEMICS


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	02
Year / Sem.	III / VI	Date :	12.05.2022
Attended by:			
Faculty: Mr.R.Sivaraj, Mr.D.Balakrishnan, Ms.P.Keerthana, Mr.T.Selvaprabhu, Mr.R.Naresh and Mr.N.Kannan			
Students: Deepika.T, Divyashruthi.S, Shivasuryavasan.S, Kumaravel.R, Thulasivasan.V and Suryaprakash.S			


S.No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Completion of the syllabus for IAT-2 is verified and faculty members are asked to finish the syllabus as per the academic calendar and lesson plan.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of course materials, Previous year University questions and question bank with answers for IAT-2	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • Performance in IAT-1 is analyzed. • Students are motivated to get good marks in IAT-2. • Faculty members are asked to prepare important questions in each unit and given to slow learners to get pass mark. 	Faculty & Students	Continuous
4.	Assignments / Tutorials	<ul style="list-style-type: none"> • Students are asked to submit the assignments in time and avoid late submission. 	Faculty & Students	Continuous
5.	Lab / Project work Conduction	<ul style="list-style-type: none"> • Completion of the Lab experiments is verified and faculty members are asked to complete the experiments as per the lesson plan. • Students are asked to write the completed experiments in the record note and submit for corrections. • Students are asked to meet the guide regularly and submit the project progress report. They must present their mini project proposed work in National/ International Conferences / Project Expo 	Faculty & Students	During the Lab
6.	Students Feedback about each Course	<p>BDA, OOAD and ST - Easy to understand</p> <p>CI, MC and CGM - Subject is going well</p> <ul style="list-style-type: none"> • Expecting the revision for difficult topics in all subjects 	Faculty	Continuous
7.	Any other Academic Matters	Faculty members are asked conduct coaching classes for slow learners to get pass marks in IATs and University Exams.	Faculty & Students	Continuous

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Members	Name	Designation/ Department	Subjects	Signature
Faculty	Mr.R.Sivaraj	AP/IT	Big Data Analytics	R. Sivaraj 12/15/22
	Mr.D.Balakrishnan	AP/IT	Computational Intelligence	D. Balakrishnan 12/15/22
	Ms.P.Keerthana	AP/IT	Object Oriented Analysis and Design	P. Keerthana 12/15/22
	Mr.T.Selvaprabhu	AP/IT	Mobile Communication	T. Selvaprabhu 12/15/22
	Mr.R.Naresh	AP/IT	Computer Graphics and Multimedia	R. Naresh 12/15/22
	Mr.N.Kannan	AP/IT	Software Testing	N. Kannan 12/15/22
Students	Deepika.T	III / IT	Student Representative	T. Deepika
	Divyashruthi.S	III / IT	Student Representative	Divyashruthi.S
	Shivasuryavasan.S	III / IT	Student Representative	S. Shivasuryavasan
	Kumaravel.R	III / IT	Student Representative	R. Kumaravel
	Thulasiivasan.V	III / IT	Student Representative	V. Thulasiivasan
	Suryaprakash.S	III / IT	Student Representative	S. Suryaprakash

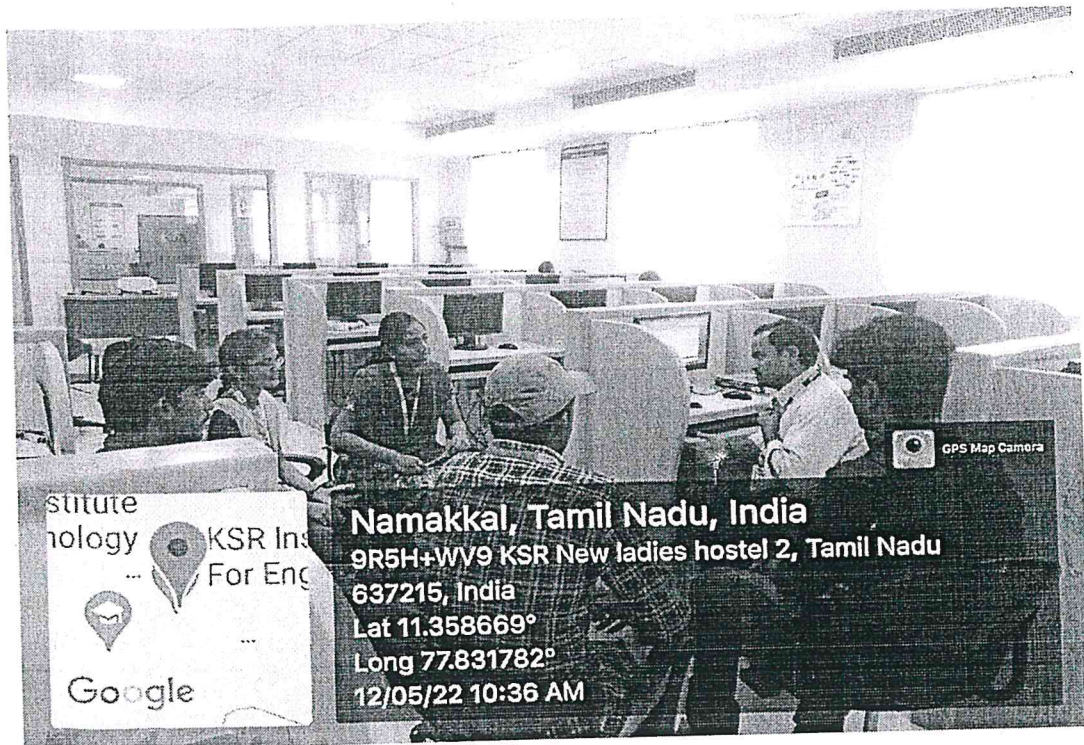
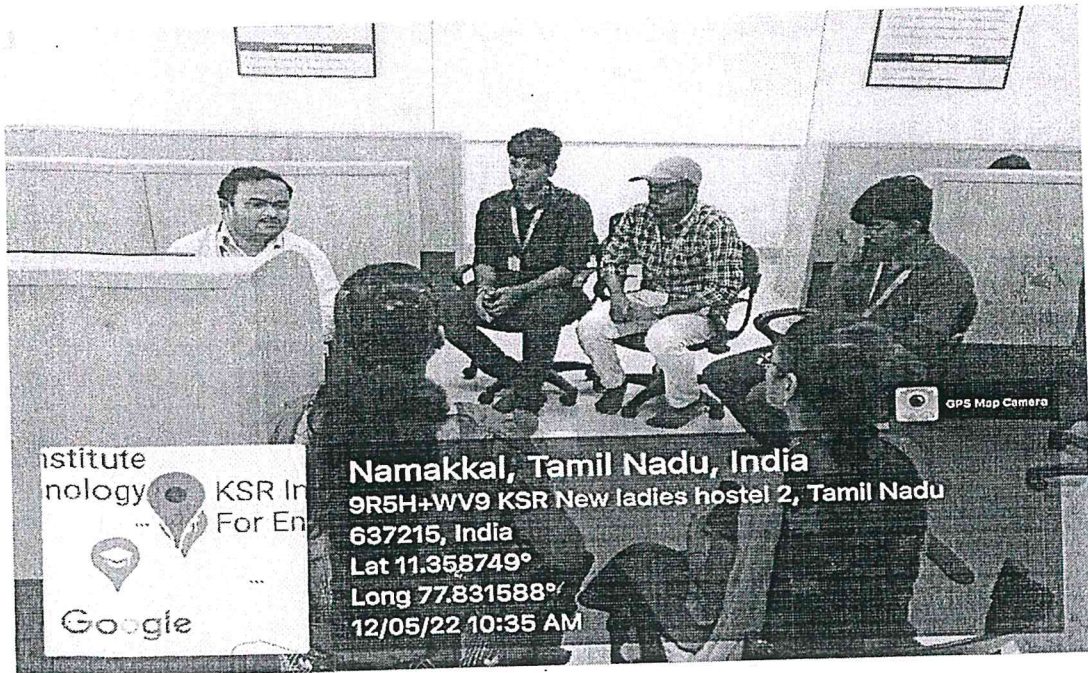

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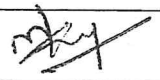

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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	02
Year / Sem.	IV / VIII	Date :	06.05.2022

The Class Committee Meeting - 2 for VIII semester students of IT department will be conducted on 10.05.2022 in IT department. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject	Signature
Faculty	Dr.P.Meenakshidevi, Director – Academics	Professional Ethics in Engineering (E-IV)	
	Mr.P.S.Prakash Kumar, AP/IT	Electronics Commerce (E-V)	
	Dr.N.B.Mahesh Kumar, ASP/IT	Project Work	
Students	Srimathi E	VI / IT	E. Srimathi
	Reshma G		G. Reshma
	Kamali R		R. Kamali
	Rajkumar V		- OD -
	Selva Ganapathy S		Selva Ganapathy S
	Deetshidhar L		S. Deetshidhar


CHAIR PERSON
(S.Russia)


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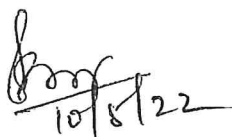
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Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	02
Year / Sem.	IV / VIII	Date :	10.05.2022

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Syllabus completion is verified and Faculty members are asked to complete the syllabus as per academic schedule for IAT -2.	Faculty	Continuous
2.	Course Material availability	Ensure Course Material availability for IAT 2	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none">• Performance in IAT-1 is analyzed.• Students are motivated to get good marks in IAT -2.• Faculty members are asked to take more care on slow learners to get pass mark.	Faculty & Students	Continuous
4.	Assignments / Tutorials	<ul style="list-style-type: none">• Assignment issue and submission dates are informed to students and they are instructed to submit in time.	Students	Continuous
5.	Lab / Project work Conduction	<ul style="list-style-type: none">• Students must present their proposed work in National / International Conferences / Project Expo	Faculty & Students	Continuous
6.	Students Feedback About Each Course	PEE & ECOM – Easy to understand. PW – Reviews were useful to improve the quality of the project work.	Faculty	Continuous
7.	Any other Academic Matters	Faculty members are asked to motivate the weak students and to conduct coaching classes for them.	Faculty & Students	Continuous


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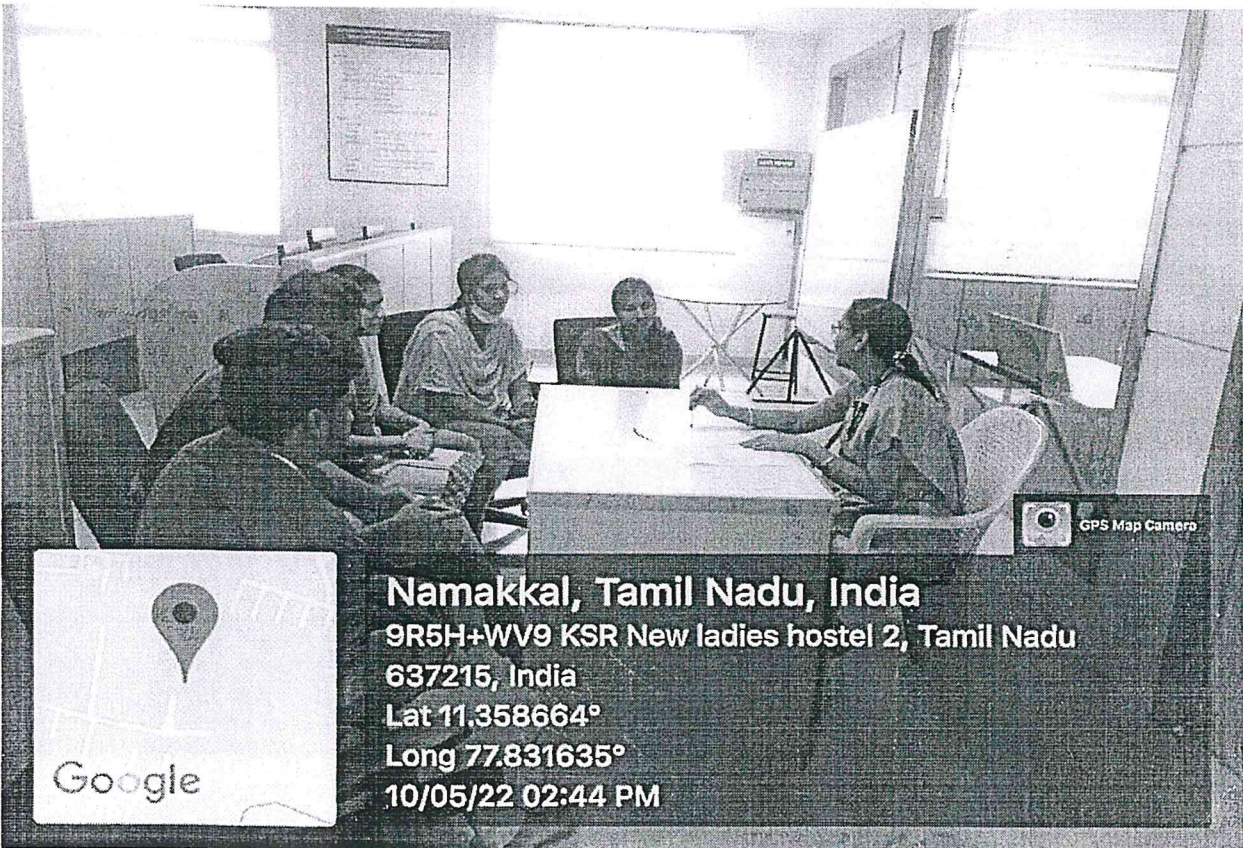

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Mr. V. V. V.
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Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	01
Year / Sem.	II / IV	Date :	08.03.2022

The Class Committee Meeting - 1 for IV semester students of IT department will be conducted on 11.3.2022 in IT department. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject	Signature
Faculty	Dr. N.Kumaravel	Probability and Statistics	
	Mr.S.Chelladurai	Environmental Science and Engineering	
	Ms.N.Renuka	Computer Architecture	
	Dr.S.Markkandeyan	Database Management Systems & Database Management Systems Laboratory	
	Dr.N.B.Maheshkumar	Design and Analysis of Algorithms	
	Dr.S.Russia	Operating Systems & Operating Systems Laboratory	
	Mr.P.Mohan	Advanced Reading and Writing	
Students	M. Jagan	II / IT	
	D. Sriramu		
	G. Avinash		
	L. Shanmathidevi		
	S. Arunadevi		
	P. Srinisha		

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	01
Year / Sem.	II / IV	Date :	11.03.2022

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Faculty members are asked to complete the syllabus as per academic schedule.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of Course Materials for IAT 1 in ERP.	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none"> • IAT pattern and dates are informed to Students. • Students are motivated to get good marks in IAT1. 	Faculty & Students	Continuous
4.	Lab Conduction	<ul style="list-style-type: none"> • Ensure Experiments completion as per academic schedule. • Bright students are asked to do additional exercises in labs. • Students are asked to prepare well for pre lab and post lab session. • Observation and record should be completed before coming into the lab. 	Students	Continuous
5.	Students Feedback about each Course	PS- Difficult to understand EVS – Easy to understand CA – Easy to understand DBMS – Easy to understand DAA – Difficult to understand OS - Easy to understand ARM – ARM Lab sessions were very useful to improve the reading and writing skills.	Faculty	Continuous
6.	Any other Academic Matters	<ul style="list-style-type: none"> • Students are motivated to participate projects contest, Seminar and workshop. • Faculty members are asked to motivate the weak students and to conduct coaching classes for them. 	Faculty	Continuous


 CHAIR PERSON
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Class Committee Meeting Circular

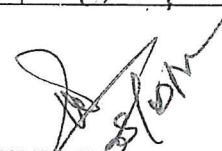
Academic Year :	2021- 2022 (EVEN)	Meeting No. :	01
Year / Sem.	III / VI	Date	08.03.2022


The Class Committee Meeting - 1 for III Year VI semester students of IT department will be conducted on 04.03.2022 in IT department meeting hall. The following faculty and student members are asked to attend the meeting.

Members	Name	Subject	Signature
Faculty	Mr.R.Sivaraj, AP/IT	Big Data Analytics	
	Mr.D.Balakrishnan, AP/IT	Computational Intelligence	D. Balakrishnan 8/3
	Ms.P.Keerthana, AP/IT	Object Oriented Analysis and Design	P. Keerthana 8/3/22
	Mr. T.Selvaprabhu, AP/IT	Mobile Communication	T. Selvaprabhu 8/3/22
	Mr.R.Naresh, AP/IT	Computer Graphics and Multimedia	
	Mr.N.Kannan, AP/IT	Software Testing	N. Kannan 8/3
Students	Deepika.T	III / IT	T. Deepika
	Divyashruthi.S		Divyashruthi.S
	Shivasuryavasan.S		Shivasuryavasan.S
	Kumaravel.R		Kumaravel.R
	Thulasivasan.V		V.Thulasivasan
	Suryaprakash.S		S. Suryaprakash


CHAIR PERSON
(Dr.S.Markkandeyan)


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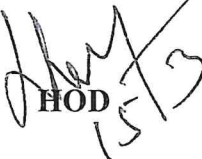

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TIRUCHENGODE-637 215,
NAMAKKAL Dt, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY**Department of Information Technology****Minutes of Class Committee Meeting**

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	01
Year / Sem.	III / VI	Date :	15.03.2022

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Faculty members are asked to adhere the syllabus as per lesson plan.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of Course Materials, Question bank with answers	Faculty	Continuous
3.	Internal Assessment Test	Faculty members are asked to create awareness of Question pattern and IAT1 dates among the students	Faculty & Students	Continuous
4.	Assignments / Tutorials	<ul style="list-style-type: none">• Staffs are asked to give Individual assignments to the students.• Students are asked to submit the assignments in time as well	Faculty & Students	Continuous
5.	Lab Conduction	<ul style="list-style-type: none">• Faculty members have to ensure the availability of Lab Materials• Students are asked to write the observation note at the time of entering in to the lab.	Faculty & Students	During the Lab
6.	Students Feedback about each Course	BDA - Nil CI - Need more explanation for Diagram OOAD - Nil MC - Nil CGM - Expecting the revision of difficult Topic ST- Real life examples required for un clear topics	Faculty	Continuous
7.	Any other Academic Matters	Nil	-	-


CHAIR PERSON
(Dr.S.Markkandeyan)


HOD
15/3


PRINCIPAL

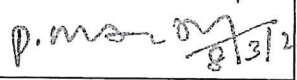


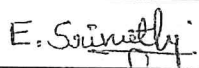

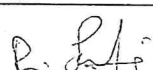
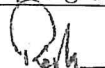
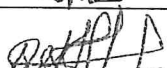
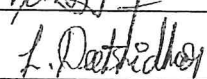

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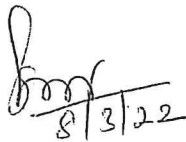
K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
Department of Information Technology

Class Committee Meeting Circular

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	01
Year / Sem.	IV / VIII	Date :	08.03.2022

The Class Committee Meeting - 1 for VIII semester students of IT department will be conducted on 16.3.2022 in IT department. The following faculty and student members are asked to attend the meeting.


Members	Name	Subject	Signature
Faculty	Dr.P.Meenakshidevi, Director – Academics	Professional Ethics in Engineering (E-IV)	
	Mr.P.S.Prakash Kumar, AP/IT	Electronics Commerce (E-V)	
	Dr.N.B.Mahesh Kumar, ASP/IT	Project Work	
Students	Srimathi E	VI / IT	
	Reshma G		
	Kamali R §		
	Rajkumar V		
	Selva Ganapathy S		
	Deetshidhar L		


8/3/22

CHAIR PERSON
(S.Russia)


HOD


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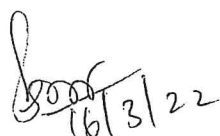
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Department of Information Technology

Minutes of Class Committee Meeting

Academic Year :	2021- 2022 (EVEN)	Meeting No. :	01
Year / Sem.	IV / VIII	Date :	16.03.2022

S. No.	Agenda	Discussion / Action Taken	Responsibility	Target
1.	Academic Schedule and Syllabus Coverage	Faculty members are asked to complete the syllabus as per academic schedule.	Faculty	Continuous
2.	Course Material availability	Faculty members have to ensure the availability of Course Materials for IAT 1	Faculty	Continuous
3.	Internal Assessment Test	<ul style="list-style-type: none">IAT pattern and dates are informed to Students.Students are motivated to get good marks in IAT1.	Faculty & Students	Continuous
4.	Lab/Project work Conduction	<ul style="list-style-type: none">Project title must cover Innovative / Research / Product based category.Students must present their proposed work in National/ International Conferences	Students	Continuous
5.	Students Feedback about each Course	PEE & ECOM – Easy to understand PW – Reviews were very useful to improve the project work.	Faculty	Continuous
6.	Any other Academic Matters	<ul style="list-style-type: none">In boys' hostel – Menu may be changed some times to be informed previously.	Hostel Tutor	Continuous


16/3/22

CHAIR PERSON
(S.Russia)


16/3

HOD


16/3/22

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K. S. R. INSTITUTE OF ENGINEERING AND TECHNOLOGY

TIRUCHENGODE - 637 215

Department of Mechanical Engineering

Analysis of Academic Review Meeting Feedback

Date: 23.09.2021

The feedback received in Academic Review Meeting - I was analyzed and the following corrective actions were suggested for the Academic year 2021 - 2022 (ODD Semester).

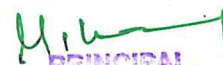
S.No.	Topic	Feedback Received	Action Taken
1.	Academic	All the subjects were already mastered by students.	The respective faculty members were monitored by HoD and following suggestions were given to improve. The efforts of the faculty members were appreciated and they were asked to keep up the good work.
2.	General	Online Class	-


23/9/21
HOD


23/9/21
IQAC COORDINATOR


20/9/21
PRINCIPAL

ATTESTED.


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K S R INSTITUTE OF ENGINEERING AND TECHNOLOGY

TIRUCHENGODE - 637 215

Department of Biomedical Engineering


Analysis of Academic Review Meeting Feedback

Date: 11.10.2021

The feedback received in Academic Review Meeting - II was analyzed and the following corrective actions were suggested for the Academic year 2021 - 2022 (ODD Semester).


S.No.	Topic	Feedback Received	Action Taken
1.	Academic	All the subjects were clearly understood by students.	The respective faculty members were mentioned by HOD and following suggestions were given to improve. The efforts of the faculty members were appreciated and they were asked to keep up the good work.
2.	General	COVID - 19 protocol	The students are asked to maintain the social distance and instructed to wear mask.


11/11/21
HOD/EME


11/11/21
WOMC COORDINATOR


PRINCIPAL

ATTESTED.


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K S R INSTITUTE OF ENGINEERING AND TECHNOLOGY

TIRUCHENGODE - 637 215

Department of Biomedical Engineering

Analysis of Academic Review Meeting Feedback


Date: 20.12.2021


The feedback received in Academic Review Meeting - III was analyzed and the following corrective actions were suggested for the Academic year 2021 - 2022 (ODD Semester).

S.No.	Topic	Feedback Received	Action Taken
1.	Academic		The respective faculty members were motivated by HoD and following suggestions were given to improve.
		PM <ul style="list-style-type: none"> Students need more written work for getting familiarized in medical terms. 	<ul style="list-style-type: none"> Informed the faculty to give more writing exercises.
		EDC <ul style="list-style-type: none"> Need extra hour to practice. Schedule first hour in timetable for EDC 	<ul style="list-style-type: none"> Faculty was instructed to handle extra classes if needed.
		LAPDE <ul style="list-style-type: none"> Need extra hour. Equations to be solved in physical mode. 	<ul style="list-style-type: none"> Faculty was instructed to handle extra classes if needed and solve equations in physical mode.
		SM <ul style="list-style-type: none"> Need more writing practices. Need extra hour. 	<ul style="list-style-type: none"> Faculty was asked to give more writing practices. Extra classes could be handled.
		AEP <ul style="list-style-type: none"> Need more anatomical drawing practice. Recall ailments. 	<ul style="list-style-type: none"> Faculty was asked to give more anatomical drawing practice.
		SS <ul style="list-style-type: none"> Need extra hour to practice. Problems to be solved in physical mode. 	<ul style="list-style-type: none"> Faculty was instructed to handle extra classes if needed and solve equations in physical mode. Revision would be given after the completion of the problems.
2.	General	<ul style="list-style-type: none"> Need more bus facilities. Need hot water in hostel and hostel food is average. 	<ul style="list-style-type: none"> It was conveyed to the transport in-charge. The same was informed to the warden and give solution.


20/12/21
HOD

P. Veer
20/12/21
ATTESTED
DEPUTY COMMISSIONER


PRINCIPAL


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DEPARTMENT OF BIOMEDICAL ENGINEERING

ANALYSIS OF ACADEMIC REVIEW MEETING FEEDBACK

DATE: 05.04.2022

The feedback received in Academic Review Meeting I is analyzed and the following corrective actions are suggested for the academic year 2021-2022 (EVEN).


S. No	Topic	Feedback received	Action taken
1.	Academic	• Need Interdisciplinary Projects.	Informed to the respective coordinator regarding the issue and make arrangements as per students expectation.
		• For II yr, need more explanation for circuit subjects	The faculty member was cautioned by the HoB and insisted to refer many videos and make the students interest towards the course by providing various TL methods.
2.	General	• The college bus students strength is high and becomes rush, so leave the classes before 30 minutes.	The buses will departure as per schedule and students were insisted not to waste time unnecessarily in canteens and go to respective bus in time.


5/4/22
HoB/BME


9/4/22
IQAC Coordinator


Principal

ATTESTED.


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DEPARTMENT OF BIOMEDICAL ENGINEERING

ANALYSIS OF ACADEMIC REVIEW MEETING FEEDBACK


DATE: 12.05.2022

The feedback received in Academic Review Meeting if is analyzed and the following corrective actions are suggested for the academic year 2021-2022 (EVEN).

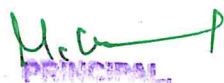
S. No	Topic	Feedback received	Action taken
1.	Academic	• Need Industrial visit	Conveyed the information to the IV coordinator and take the necessary steps.
2.	General	• Uncleaned classrooms	Informed to sweeper to clean the class and also advised the student to maintain their class clean.


12/5/22
IQAC Coordinator


IQAC Coordinator


Principal

ATTESTED.


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DEPARTMENT OF BIOMEDICAL ENGINEERING

ANALYSIS OF ACADEMIC REVIEW MEETING FEEDBACK

DATE: 04.06.2022

The feedback received in Academic Review Meeting, 01 is analyzed and the following corrective actions are suggested for the academic year 2021-2022 (EWEND).

S. No	Topic	Feedback received	Action taken
1.	Academic	NIL	NIL
2.	General	NIL	NIL


4/6/22
HOD/BME


4/6/22
IQAC Coordinator


4/6/22
Principal

ATTESTED.



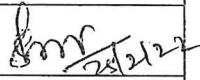
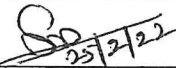

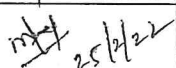
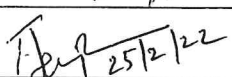
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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY**Department of Information Technology****Program Assessment Committee (PAC)**

Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	01	Date :	25.02.2022
Program Coordinator: Dr. L. Selvam, Prof.& Head/IT			

Agenda

S. No.	Description
1.	Allotment of subjects to Module Coordinators
2.	Discussion on various modes of content delivery and setting up assignment questions
3.	Discussion of study materials for students
4.	Discussion on Lab conduction
5.	Organizing Guest Lectures and Workshops
6.	Analysis on feedback from stakeholders

S. No.	Name of the Module Coordinators	Name of the module	Signature
1.	Dr. S. Russia	Ethical & Security	 25/2/22
2.	Dr. S. Markkandeyan	Networking & ML	 25/2/22
3.	Mr. P. S. Prakash Kumar	Programming	 25/2/22
4.	Dr. N. B. Mahesh Kumar	Database System	 25/2/22
5.	Mr. T. Selvaprabhu	System Design	 25/2/22



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HOD/IT
25/2/22


K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
Department of Information Technology

Program Assessment Committee (PAC)
Minutes of Meeting

Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	01	Date :	25.02.2022
Program Coordinator: Dr. L. Selvam, Prof.& Head/IT			

S. No.	Agenda	Discussion	Remarks/ Action Taken	
			MC	Subject Name
1.	Allotment of subjects Module Coordinators.	Subjects are allocated to module coordinator.	SRA SM PSPK NBM TSP	PEE, EC MC, CI PC, CGM, OS DBMS, BDA DAA, CA, ST, OOAD
2.	Discussion on various modes of content delivery and setting up assignment questions.	Check the syllabus with course plan and report the availability of text book in library. Check the standard of assignment question.		Category wise question to be planned for assignment.
3.	Discussion of study materials for students	Asked to check the Course materials with question bank and previous year question papers and make copies for students as early as possible.		--
4.	Discussion on Lab conduction	Practical oriented teaching is planned. Such subjects are to be focused. Students of II and III year should come with observation and record of that particular day. Observation and record note to be properly monitored.		DBMS, OOAD, MC, CGM, OS subject's classes to be aligned along with lab. Pre lab and post lab question to be asked. Record note completion should be checked for every lab.
5.	Organizing Guest Lectures and Workshops.	Guest lecture needed for few subjects in regulation 2017.		For CI, BDA subject's guest lectures are planned.
6.	Analysis on feedback from stakeholders.	Feedbacks and surveys collected from stakeholders discussed.		--
7.	Any other suggestions	MC should take complete responsibility for their assigned modules.		They are instructed to monitor the class room teaching of faculty and give suggestions.


 PRINCIPAL.


 Program Coordinator
 HOD/IT

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Department of Information Technology

Program Assessment Committee (PAC)

Meeting No.: 2

DATE: 20.04.2022

CIRCULAR

There will be a **Program Assessment Committee (PAC)** meeting at the Meeting Hall on 22.04.2022 at 01.00 p.m.

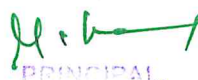
Agenda

1. Academic Schedule, Mode of content delivery, Syllabus coverage.
2. Reporting and Updating Log Book.
3. Discussion on Assignment and Laboratory completion.
4. Timeline follow up for Assignment and IAT question paper submission.
5. Discussion on IAT Performance.
6. Categorization of students.
7. Feedback of students for each course.


HOD/IT

Copy to module coordinators

1. Dr. S. Russia, Prof/IT
2. Dr. S. Markkandeyan, Prof/IT
3. Dr. N. B. Maheshkumar, ASP/IT
4. Mr. P. S. Prakash Kumar, AP/IT
5. Mr. T. Selvaprabhu, AP/IT


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY			
Department of Information Technology			
Program Assessment Committee (PAC)			
Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	02	Date :	22.04.22
Program Coordinator: Dr. L. Selvam, Prof. & Head / IT			

Agenda

S. No.	Description
1.	Academic Schedule, Mode of content delivery, Syllabus coverage.
2.	Reporting and Updating Log Book.
3.	Discussion on Assignment and Laboratory completion.
4.	Timeline follow up for Assignment and IAT question paper submission.
5.	Discussion on IAT Performance.
6.	Categorization of students.
7.	Feedback of students for each course.

S. No.	Name of the Module Coordinators	Name of the module	Signature
1.	Dr. S. Russia	Ethical & Security	
2.	Dr. S. Markkandeyan	Networking & ML	
3.	Dr. N. B. Maheshkumar	DataBase	
4.	Mr. P. S. Prakash Kumar	Programming	
5.	Mr. T. Selvaprabhu	System Design	

[Handwritten Signature]
HOD/IT

[Handwritten Signature]
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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
Department of Information Technology

Program Assessment Committee (PAC)
Minutes of Meeting

Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	02	Date :	22.04.22
Program Coordinator: Dr. L. Selvam, Prof. & Head / IT			

S. No.	Agenda	Discussion	Remarks/ Action Taken
1.	Academic Schedule, Mode of content delivery, Syllabus coverage.	Syllabus completion and mode of content delivery is verified.	Faculty members are asked to complete the syllabus as per academic schedule
2.	Reporting and Updating Log Book	Routine reporting of class and lab conduction are reviewed. Log book updation in weekly routine is followed and verified.	--
3.	Discussion on Assignment and Laboratory completion.	Record completion and handling of laboratory by students is enquired and verified.	--
4.	Timeline follow up for Assignment and IAT question paper submission.	Ensure that standard of question paper and higher order levels should be more for problematic and programming subject	--
5.	Discussion on IAT Performance.	IAT - I performance is analyzed and retest details are enquired.	--
6.	Categorization of students	Students list based on IAT I performance is reviewed.	Concentrate on slow learners
7.	Feedback of students in each course.	Feedback from class committee meeting and Academic review meeting are discussed.	--
8.	Any other suggestions	--	Guest lecture for Computational intelligence analytics is postponed.

[Signature]
Program Coordinator
HOD/IT

[Signature]
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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

Department of Information Technology

Program Assessment Committee (PAC)

Meeting No.:3

DATE: 29.05.2022

CIRCULAR

There will be a **Program Assessment Committee (PAC)** meeting at the Meeting Hall on 01.06.2022 at 1.30 p.m.


Agenda

1. Academic Schedule, Syllabus coverage.
2. Reporting and Updating Log Book.
3. Discussion on Assignment and Laboratory completion.
4. Timeline follow up for Assignment and IAT question paper submission.
5. Discussion on IAT marks submission and Performance based on students category
6. Organizing Guest Lectures and Workshops
7. Feedback of students in each course


HOD/IT

Copy to module coordinators

1. Dr. S. Russia, Prof/IT
2. Dr. S. Markkandeyan, Prof/IT
3. Dr. N. B. Maheshkumar, ASP/IT
4. Mr. P. S. Prakash Kumar, AP/IT
5. Mr. T. Selvaprabhu, AP/IT


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY			
Department of Information Technology			
Program Assessment Committee (PAC)			
Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	03	Date :	01.06.22
Program Coordinator: Dr. L. Selvam, Prof. & Head / IT			

Agenda

S. No.	Description
1.	Academic Schedule, Syllabus coverage.
2.	Reporting and Updating Log Book.
3.	Discussion on Assignment and Laboratory completion.
4.	Timeline follow up for Assignment and IAT question paper submission.
5.	Discussion on IAT marks submission and Performance based on students category.
6.	Organizing Guest Lectures and Workshops.
7.	Feedback of students in each course.

S. No.	Name of the Module Coordinators	Name of the module	Signature
1.	Dr. S. Russia	Ethical & Security	
2.	Dr. S. Markkandeyan	Networking & ML	
3.	Dr. N. B. Maheshkumar	DataBase	
4.	Mr. P. S. Prakash Kumar	Programming	
5.	Mr. T. Selvaprabhu	System Design	

[Signature]
HOD/IT

[Signature]
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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
Department of Information Technology

Program Assessment Committee (PAC)
Minutes of Meeting

Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	03	Date :	01.06.22
Program Coordinator: Dr. L. Selvam, Prof. & Head / IT			

S. No.	Agenda	Discussion	Remarks/ Action Taken
1.	Academic Schedule, Syllabus coverage.	Syllabus completion and mode of content delivery is verified and faculty members are asked to complete the syllabus as per academic schedule.	--
2.	Reporting and Updating Log Book.	Routine reporting of class and lab conduction are reviewed. Log book updation in weekly routine is followed and verified.	--
3.	Discussion on Laboratory completion.	Practical schedule from university is discussed and plan to complete lab	--
4.	Timeline follow up for IAT question paper submission.	IAT 3 Question paper setting is discussed.	--
5.	Discussion on IAT marks submission and Performance based on students category	Students list based on IAT 2 performance is reviewed.	Concentrate on slow learners
6.	Organizing Guest Lectures and Workshops	Faculty members are asked to send proposals or organize guest lectures and workshops.	--
7.	Feedback of students in each course.	Feedback from class committee meeting and Academic review meeting are discussed.	--
8.	Any other suggestions	--	--

(Signature)
Program Coordinator
HOD/IT

(Signature)
PRINCIPAL,
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K S R ROAD, CHENNAI,
TIRUCHENGUPPET 627 215,
NARANKRAL DI, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

Department of Information Technology

Program Assessment Committee (PAC)

Meeting No.:4

DATE: 17.06.2022

CIRCULAR

There will be a **Program Assessment Committee (PAC)** meeting at the Meeting Hall on 20.06.2022 at 4.00 P.M.


Agenda

1. Academic Schedule, Syllabus coverage.
2. Reporting and Updating Log Book
3. Timeline follow up IAT mark submission
4. Consolidated IAT Performance and expected pass percentage.
5. Consolidated Feedback of students in each course
6. Preparation for Applying Funding Proposals


HOD/IT

Copy to module coordinators

1. Dr. S. Russia, Prof/IT
2. Dr. S. Markkandeyan, Prof/IT
3. Dr. N. B. Maheshkumar, ASP/IT
4. Mr. P. S. Prakash Kumar, AP/IT
5. Mr. T. Selvaprabhu, AP/IT


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KARNATAKA 574102.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY			
Department of Information Technology			
Program Assessment Committee (PAC)			
Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	04	Date :	20.06.22
Program Coordinator: Dr. L. Selvam, Prof. & Head / IT			

Agenda

S. No.	Description
1.	Academic Schedule, Syllabus coverage.
2.	Reporting and Updating Log Book.
3.	Timeline follow up IAT mark submission.
4.	Consolidated IAT Performance and expected pass percentage.
5.	Consolidated Feedback of students in each course.
6.	Preparation for Applying Funding Proposals, Workshops, FDTP, etc.

S. No.	Name of the Module Coordinators	Name of the module	Signature
1.	Dr. S. Russia	Ethical & Security	
2.	Dr. S. Markkandeyan	Networking & ML	
3.	Dr. N. B. Maheshkumar	DataBase	
4.	Mr. P. S. Prakash Kumar	Programming	
5.	Mr. T. Selvaprabhu	System Design	

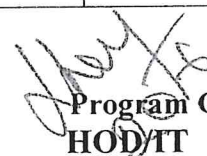
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HOD/IT


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TIRUCHENGODE-637 215,
NAMAKKAL DISTRICT, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY			
Department of Information Technology			
Program Assessment Committee (PAC)			
Minutes of Meeting			
Academic Year :	2021-2022	Semester :	EVEN
Meeting No. :	04	Date :	20.06.22
Program Coordinator: Dr. L. Selvam, Prof. & Head / IT			

S. No.	Agenda	Discussion	Remarks/ Action Taken
1.	Academic Schedule, Syllabus coverage	Syllabus completion and mode of content delivery is verified and faculty members are asked to complete the syllabus as per academic schedule.	--
2.	Reporting and Updating Log Book	Routine reporting of class and lab conduction are reviewed. Log book updation in weekly routine is followed and verified.	--
3.	Timeline follow up IAT mark submission	Asked to verify all subject marks are updated.	--
4.	Consolidated IAT Performance and expected pass percentage.	Overall analysis of individual subject and expected pass percentage is analyzed for individual subject.	--
5.	Consolidated Feedback of students in each course	Directed to collect Course end survey from the students	--
6.	Preparation for Applying Funding Proposals, Workshops, FDTP, etc.	All faculty members are divided into teams and are asked to send proposal for funding agencies, apply for Workshops, FDTP, etc under recent topics.	--
7.	Any other suggestions	--	--


Program Coordinator
HOD/IT


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TIRUCHENGOORE-637 215,
NAMAKKAL DT, TAMIL NADU.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

DEPARTMENT OF MECHANICAL ENGINEERING

CIRCULAR

REF: KSRIET/MECH/DAC/2021-2022

DATE: 02.08.2021

Department Advisory Committee (DAC)


This is to inform that, there will be a Department Advisory Committee (DAC) meeting-14 in our college on 13.08.2021. In this regards, all the stakeholders are asked to attend the meeting.

Venue : Main building (Board Room)

Time : 10.15 to 11.30 am

Copy to Internal and External Stakeholders.


HoD, MECH


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Vision: To produce globally recognized Mechanical Engineers and Entrepreneurs to meet the industrial challenges with ethical values.

Mission:

DM1	Impart quality education in Mechanical Engineering through enhanced teaching learning process.
DM2	Provide platform to apply and analyze the engineering concepts with state of the art laboratories.
DM3	Augment the technical knowledge among students and faculty members through research activities to meet industrial and societal needs.

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

DEPARTMENT OF MECHANICAL ENGINEERING

DEPARTMENT ADVISORY COMMITTEE


ACADEMIC YEAR 2021-22

Minutes of Meeting-14

Date: 13.09.2021

Venue: Board Room

Members Present:	
1.	Convener Dr.P.Gopinath Professor & Head
2.	Co-Convener Dr.P.Murugesan Professor
3.	Members Dr.R.Mani Professor Dr.P.Murugesan Associate Professor Dr.P.Kanekarajan, Dr.C.Santhakumar Assistant Professor K.Velasamy, R.Vasantha Kumar, A.Mohanraj, P.Manikandan, S.Balamurugan, M.Amarnath
4.	Academic Peer Dr.A.Kumaravel, Professor & Dean, K.S.Rangasamy College of Technology, Tiruchengode. Dr.P.Suresh Professor / Dept. of Mechanical Engineering Muthayammal Engineering College
5.	Company Expert Mr.T.Arumugam, Vice President/HR, KONE Elevators India Pvt Ltd, Tiruvallur, Tamil Nadu. Mr.V.Devasenapathi Manager - I, Engineering, Caterpillar India Engineering Services Pvt., Ltd., Chennai
6.	Parents Mr.L.Govindaraju, 92, Bharathidasan St, Athani Erode - 638502 Mr.N.Alagappan, 19 - Car St, Melamadani, Karaikudi - 630001
7.	Alumni Mr. A.Sureshkumar 1/74, Salaihuppaikulam, Narikudi, Virudhunagar - 626607 Mr.R.Deepak, Raja St., Pavanthur Village, Sathuputhur post, Sankarapuram Tk., Kallakuruchi - 606205
8.	Student Mr.D.Dhanasekar, No.6, Mariamman Kovil St, Arachalur post, Erode - 638101 Ms.M.Deepa, 118 - Anulvelavan Nagar, Periyasemur, Veerapan Chatiram Po, Soolai, Erode - 638004


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DEPARTMENT OF MECHANICAL ENGINEERING

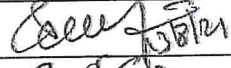


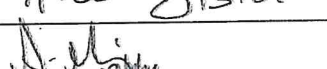
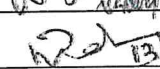
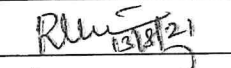


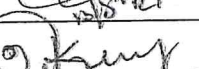

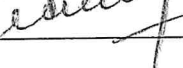

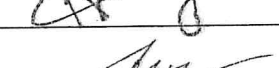
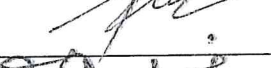

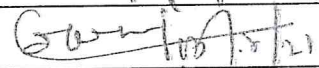
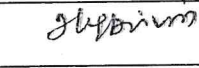
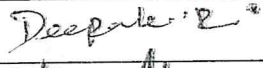



DEPARTMENT ADVISORY COMMITTEE

ACADEMIC YEAR 2021 -22

ATTENDANCE SHEET

MEETING NO: 14


DATE: 13.08.2021

S. No.	Member	Signature
1.	Dr.P.Gopinath, Associate professor & Head	
2.	Dr.P.Murugesan, Professor & Director	
3.	Dr.R.Mani, Professor	
4.	Dr.P.Kanakarajan, Associate Professor	
5.	Mr.A.Mohanraj, Assistant Professor	
6.	Mr.P.Manikandan, Assistant Professor	
7.	Mr.R.Vasanthakumar, Assistant Professor	
8.	Mr.K.Velusamy, Assistant Professor	
9.	Mr.S.Balamurugan, Assistant Professor	
10.	Mr.M.Amarnath, Assistant Professor	
11.	Mr.C.Santhakumar, Associate Professor / EEE	
12.	Dr.A.Kumaravel, Professor & Dean, KSR College of Technology	
13.	Dr.P.Suresh Professor / Dept. of Mechanical Engineering Muthayammal Engineering College	
14.	Mr.T.Arumugam, Vice President & HR Engineer Quality, KONE Elevators	
15.	Mr.V.Devasenapathi, Manager - I, Engineering, Caterpillar India Engineering Services Pvt., Ltd, Chennai	
16.	Mr.L.Govindaraju - Parent Member	
17.	Mr.N.Alagappan - Parent Member	
18.	Mr.R.Deepak - Alumni Member	
19.	Mr. A.Sureshkumar - Alumni Member	
20.	Mr.D.Dhanasekar - Student Member	
21.	Ms.M.Deepa - Student Member	


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DEPARTMENT ADVISORY COMMITTEE (DAC) MINUTES			
Sr.No	Agenda	Discussion	Suggestions/ Remarks
1.	Welcome Address	Dr P.Gopinath (HOD, Mechanical Department) Welcome all the DAC Members	---
2.	Review of department Vision, Mission, PEOs, PSO and POs	Dr.P.Gopinath briefed the last semester activities and university result, attainment.	---
3.	Discussion of Curriculum, Syllabus and COs	Mr.R.Vasanthakumar presented the new electives chosen for final year and Cos for each selected course	---
4.	Review of Budget Allocation for Current Academic Year	Mr.A.Mohanraj presented the Budget Allocation for this semester and listed the amount spent last semester	Dr.P.Suresh insist to allot more amount in budget for faculty development
5.	ICT tools Education	Mr. M.Amarnath brief the different tools used and impact on those tools on students understanding	Dr.A.Kumaravel insist faculty members to highlight the importance for adopt to ICT tools among students
6.	Analysis on Placement and training activities	Mr.S.Balamurugan list down the training given to students during last academic years training plan for the upcoming semester.	Mr.V.Devasenapathi suggest to give industry oriented training to all the students so that students can able to get the job easily
7.	Analysis on students academic performance and Co attainment	Dr.R.Mani presented the students performance of previous semester and level of CO attainment	Dr.P.Suresh suggest to give a glance on previous semester courses to students so that they can get the knowledge on those course they missed last year due to pandemic.
8.	Planning of seminar / workshop / guest lecture / VAC	HoD mention the difficulties in conducting seminar, Guest Lecture last semester and the proposed plan for the upcoming semester	Dr.A.Kumaravel insist try to get /apply for funding for conducting seminar / workshop / guest lecture
9.	Faculty Development initiatives		Dr.A.Kumaravel suggest faculty to utilize free time during Lockdown to use various online platform to develop themselves


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10.	Analysis on students participation in meets	Mr.A.Mohanraj summarise the list of students participated in Various meets.	
11.	Planning and analysis of student performance in competitive exams	It is discussed to train students for various competitive examinations for job and higher studies.	
12.	Planning and analysis of professional societies and student forum activities	It is discussed to motivate student to attend maximum events online to enhance themselves	---
13.	Analysis on feedback from Academic review, Class committee meeting and students feedback		Ms.M.Deepa appreciates the department for immediate steps taken for the feedback given by students.
14.	Analysis on feedback obtained from stakeholders	Dr.P.Gopinath Summarise the feedback received from Stakeholders and pointed the steps taken towards the implementation.	--
15.	Planning and analysis of activities of R&D cell	Mr.M.Amarnath brief the research and development activities	Dr.A.kumaravel suggest to give target to faculty so that they will publish journals and register for Ph.D.
16.	Planning of Alumni cell activities	Mr.M.Amarnath explained the steps taken towards bringing the alumnus support for student development and department development	Mr. R.Deepak suggest to start alumni chapter for Mechanical Engineers in Chennai so that they can meet once in a while to discuss regarding the contribution they can put towards department
17.	Development of Infrastructure	HOD briefed the newly developed infrastructure last semester	---
18.	Any other matter	---	---

Secretary
Convenor
25/8/21


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

DEPARTMENT OF MECHANICAL ENGINEERING

CIRCULAR

REF: KSRIT/MECH/DAC/2021-2022

DATE: 10.02.2022

Department Advisory Committee (DAC)


This is to inform that, there will be a Department Advisory Committee (DAC) meeting in our college on 18.02.2022. In this regards, all the stakeholders are asked to attend the meeting.

Venue : Main building (Board Room)

Time : 03.00 to 04.00pm

Copy to Internal and External Stakeholders.


HoD/MECH


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

DEPARTMENT OF MECHANICAL ENGINEERING

DEPARTMENT ADVISORY COMMITTEE


ACADEMIC YEAR 2021 - 22

Minutes of Meeting-15

Date: 18.02.2022

Venue: Board Room

Members Present:			
1.	Convener	Dr.P.Gopinath Professor & Head	
2.	Co-Convener	Dr.P.Murugesan Professor	
3.	Members	Professor Dr.R.Mani Associate Professor Dr.P.Kanakarajan , Dr.C.Santhakumar. Assistant Professor K.Velusamy, R.Vasanthia Kumar, A.Mohanraj, P.Manikandan, S.Balamurugan, M.Amarnath,	
4.	Academic Peer	Dr.A.Kumaravel, Professor & Dean, K.S.Rangasamy College of Technology, Tiruchengode.	Dr.P.Suresh Professor / Dept. of Mechanical Engineering Muthayammal Engineering College
5.	Company Expert	Mr.T.Arumugam, Vice President/HR, KONE Elevators India Pvt Ltd, Tiruvallur, Tamil Nadu.	Mr.V.Devasenapathi Manager – I, Engineering, Caterpillar India Engineering Services Pvt., Ltd., Chennai
6.	Parents	Mr.L.Govindaraju, 92, Bharathidasan St, Athani Erode - 638502	Mr.N.Alagappan, 19 – Car St, Melamadam, Karaikudi - 630001
7.	Alumni	Mr. A.Sureshkumar 1/74, Salailuppaiikulam, Narikudi, Virudhunagar – 626607	Mr.R.Deepak, Raja St., Pavanthur Village, Sathuputhur post, Sankarapuram Tk., Kallakuruchi – 606205
8.	Student	Mr.D.Dhanasekar, No.6, Mariamman Kovil St, Arachalur post, Erode - 638101	Ms.M.Deepa, 118 – Arulvelavan Nagar, Periyasemur, Veerapan Chatiram Po, Soolai, Erode – 638004


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DEPARTMENT OF MECHANICAL ENGINEERING



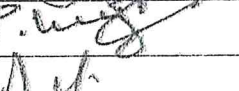
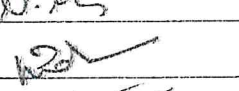

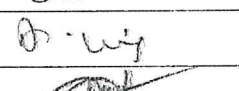
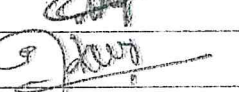
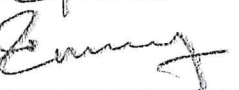

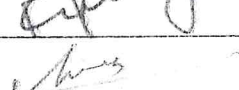
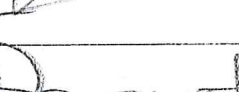
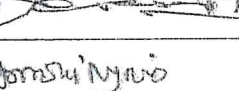
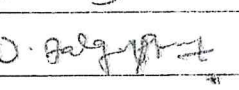

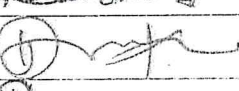
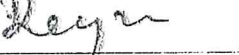


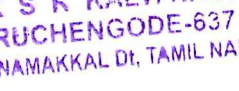

DEPARTMENT ADVISORY COMMITTEE


ACADEMIC YEAR 2021 -22

ATTENDANCE SHEET

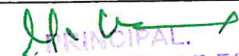
MEETING NO: 15

DATE: 18.02.2022


S. No.	Member	Signature
1.	Dr.P.Gopinath, Associate professor & Head	
2.	Dr.P.Murugesan, Professor & Director	
3.	Dr.R.Mani, Professor	
4.	Dr.P.Kanakarajan, Associate Professor	
5.	Mr.A.Mohanraj, Assistant Professor	
6.	Mr.P.Manikandan, Assistant Professor	
7.	Mr.R.Vasanthakumar, Assistant Professor	
8.	Mr.K.Velusamy, Assistant Professor	
9.	Mr.S.Balamurugan, Assistant Professor	
10.	Mr.M.Amarnath, Assistant Professor	
11.	Mr.C.Santhakumar, Associate Professor / EEE	
12.*	Dr.A.Kumaravel, Professor & Dean, KSR College of Technology	
13.	Dr.P.Suresh Professor / Dept. of Mechanical Engineering Muthayammal Engineering College	
14.	Mr.T.Arumugam, Vice President & HR Engineer Quality, KONE Elevators	
15.	Mr.V.Devasenapathi, Manager - I, Engineering, Caterpillar India Engineering Services Pvt., Ltd., Chennai	
16.	Mr.L.Govindaraju - Parent Member	
17.	Mr.N.Alagappan - Parent Member	
18.	Mr.R.Deepak - Alumni Member	
19.	Mr. A.Sureshkumar - Alumni Member	
20.	Mr.D.Dhanasekar - Student Member	
21.	Ms.M.Deepa - Student Member	


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TIRUCHENGODE-637 215,
NAMAKKAL DI, TAMIL NADU.

DEPARTMENT ADVISORY COMMITTEE (DAC) MINUTES			
S. No	Agenda	Discussion	Suggestions/ Remarks
1.	Welcome Address	Dr P.Gopinath (HOD, Mechanical Department) Welcome all the DAC Members	---
2.	Review of department Vision, Mission, PEOs, PSO and POs	Dr.P.Gopinath presented Department Vision, Mission, PEO and PSO and give awareness among all stake holders.	---
3.	Discussion of Curriculum, Syllabus and COs	Dr. R Mani highlighted the COs of II semester subjects(R 2021) and electives chosen for III and IV years.	---
4.	Review of Budget Allocation for Current Academic Year	Mr.A.Mohanraj presented the Budget Allocation for this semester and discuss about new requirement given in R2021 for Engineering Practices lab and PG – CAM lab	Mr.V.Devasenapathi suggest to allot more fund for faculty development as well as for welfare.
5.	ICT tools Education	Mr. R.Vasanthakumar brief the different ICT tools used for better understanding of students and the new facility (Interactive Classroom) created.	---
6.	Analysis on Placement and training activities	Mr.S.Balamurugan pointed out the training and placement activities in the department and summarise the list of core companies visited last year and expected for this year. the.	Mr. R.Deepak suggest to give training for students in software as well since opening in software industries are more compared to previous years.
7.	Analysis on students academic performance and Co attainment	Dr.R.Vasanthakumar presented the students performance of previous semester and level of CO attainment	---
8.	Planning of seminar / workshop / guest lecture / VAC	Mr.P.manikandan list out the planned activities for this semester .	Mr. A.Sureshkumar suggested to give Value Added Course in current industry requirement areas.
9.	Faculty Development initiatives		Dr.A.Kumaravel suggest faculty to attend more faculty development programs and


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			atleast plan to publish 2 journal papers in reputed journals per year.
10.	Analysis on students participation in meets	Dr.P.Kanakarajan pointed out the limited participation of students due to closure of educational	Ms.M.Deepa suggest to conduct meet in-house so that more students can participate and get benefited.
11.	Planning and analysis of student performance in competitive exams	Mr.L.Govindaraju (Parent Member) pointed out the importance of students to prepare for competitive examinations	Mr.V.Devasenapathi ask the faculty to give awareness among students regarding the opportunities for students in PSU through competitive exams and vacancy in other fields.
12.	Planning and analysis of professional societies and student forum activities	It is discussed to give awareness to students about different activities conducted through professional societies every year and benefit through those activities.	---
13.	Analysis on feedback from Academic review, Class committee meeting and students feedback	Dr.P.Gopinath listed out the feedback received from the meeting and steps taken for the comments given by students.	---
14.	Analysis on feedback obtained from stakeholders	Dr.P.Kanakarajan Summarise the feedback received from Stakeholders during last meeting.	---
15.	Planning and analysis of activities of R&D cell	Mr.M.Amarnath brief the research and development activities and target given to faculty and students in R& D Activities to make them excellence in academics as well as in research.	---
16.	Planning of Alumni cell activities	A.Mohanraj listed the Alumni cell activities and tell about the alumni association r registration and Alumni chapter opened in Chennai and Coimbatore.	---
17.	Development of Infrastructure	Dr.R.Mani listed the new infrastructure developed during last year.	---
18.	Any other matter	---	---


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NAMAKKAL DI. TAMIL NADU.


Convener

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE - 637 215 HOSTEL FEEDBACK FORM
ACADEMIC YEAR 2021 - 2022

(Please select the appropriate option to improve and maintain the Quality of Hostel)

Mention your gender:

- Male
- Female

Cleanliness

1. Rooms

- Excellent
- Very Good
- Good
- Satisfactory

2. Corridors

- Excellent
- Very Good
- Good
- Satisfactory

3. Mess

- Excellent
- Very Good
- Good
- Satisfactory

4. Toilets

- Excellent
- Very Good
- Good
- Satisfactory

5. Bath Room

- Excellent
- Very Good
- Good
- Satisfactory

6. Hostel Environment

- Excellent
- Very Good
- Good
- Satisfactory

Mess Facility

7. Timing of Mess

- Excellent
- Very Good
- Good
- Satisfactory

8. Service by Mess Staff


- Excellent
- Very Good
- Good
- Satisfactory

9. Availability of safe & pure drinking water

- Excellent
- Very Good
- Good
- Satisfactory

10. Quality of food

- Excellent
- Very Good
- Good
- Satisfactory


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11. Quantity served

- Excellent
- Very Good
- Good
- Satisfactory

12. Menu

- Excellent
- Very Good
- Good
- Satisfactory

13. Availability of Snacks, Milk & Tea

- Excellent
- Very Good
- Good
- Satisfactory

Medical Facility

14. Availability of medicines and First Aid Box

- Excellent
- Very Good
- Good
- Satisfactory

15. Action Taken during medical emergency

- Excellent
- Very Good
- Good
- Satisfactory

NEWS Paper Facility

16. Availability of Tamil and English NEWS papers

- Excellent
- Very Good
- Good
- Satisfactory

Power Backup Facility

17. Availability of Power

- Excellent
- Very Good
- Good
- Satisfactory

TV facility

18. Availability of TV

- Excellent
- Very Good
- Good
- Satisfactory

19. Any other Comment:-

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE - 637 215 HOSTEL FEEDBACK FORM
ACADEMIC YEAR 2021 - 2022

(Please select the appropriate option to improve and maintain the Quality of Hostel)

Mention your gender:

- Male
- Female

Cleanliness

1. Rooms

- Excellent
- Very Good
- Good
- Satisfactory

2. Corridors

- Excellent
- Very Good
- Good
- Satisfactory

3. Mess

- Excellent
- Very Good
- Good
- Satisfactory

4. Toilets

- Excellent
- Very Good
- Good
- Satisfactory

5. Bath Room

- Excellent
- Very Good
- Good
- Satisfactory

6. Hostel Environment

- Excellent
- Very Good
- Good
- Satisfactory

Mess Facility

7. Timing of Mess

- Excellent
- Very Good
- Good
- Satisfactory

8. Service by Mess Staff

- Excellent
- Very Good
- Good
- Satisfactory

9. Availability of safe & pure drinking water

- Excellent
- Very Good
- Good
- Satisfactory

10. Quality of food

- Excellent
- Very Good
- Good
- Satisfactory

U. V. S.
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 TIRUCHENGODE-637 215,
 NAMAKKAL DL, TAMIL NADU.

11. Quantity served

- Excellent
- Very Good
- Good
- Satisfactory

12. Menu

- Excellent
- Very Good
- Good
- Satisfactory

13. Availability of Snacks, Milk & Tea

- Excellent
- Very Good
- Good
- Satisfactory

Medical Facility

14. Availability of medicines and First Aid Box

- Excellent
- Very Good
- Good
- Satisfactory

15. Action Taken during medical emergency

- Excellent
- Very Good
- Good
- Satisfactory

NEWS Paper Facility

16. Availability of Tamil and English NEWS papers

- Excellent
- Very Good
- Good
- Satisfactory

Power Backup Facility

17. Availability of Power

- Excellent
- Very Good
- Good
- Satisfactory

TV Facility

18. Availability of TV

- Excellent
- Very Good
- Good
- Satisfactory

19. Any other Comment:-

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE - 637215
CONSOLIDATED FEEDBACK ANALYSIS ON HOSTEL FACILITY
ACADEMIC YEAR 2021 - 2022

Consolidated feedback analysis from 130 students on Boys Hostel Facility

S.No	Contents		Excellent	Very Good	Good	Satisfactory
1	Cleanliness	Rooms	62	58	9	1
		Corridors	59	63	7	1
		Mess	46	42	38	4
		Toilets	46	44	35	5
		Bath Room	42	49	38	1
		Hostel Environment	58	46	24	2
2	Mess Facility	Timing of Mess	82	22	25	1
		Service by Mess Staff	52	39	34	5
		Availability of safe & pure drinking water	56	47	27	0
		Quality of food	46	46	37	1
		Quantity served	92	25	13	0
		Menu	46	33	46	5
		Availability of Snacks, Milk & Tea	90	34	5	1
3	Medical Facility	Availability of medicines and First Aid Box	123	7	0	0
		Action Taken during medical emergency	126	4	0	0
4	NEWS Paper Facility	Availability of Tamil and English NEWS papers	120	9	1	0
5	Power Backup	Availability of Power	123	7	0	0
6	TV Facility	Availability of TV	122	5	3	0

R
9/3/22
In-Charge

M. C.
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S. S.
Principal

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE - 637215
CONSOLIDATED FEEDBACK ANALYSIS ON HOSTEL FACILITY
ACADEMIC YEAR 2021 - 2022

Consolidated feedback analysis from 36 students on Girls Hostel Facility

S.No	Contents		Excellent	Very Good	Good	Satisfactory
1	Cleanliness	Rooms	22	11	2	1
		Corridors	22	13	1	0
		Mess	25	9	2	0
		Toilets	20	11	5	0
		Bath Room	21	12	2	1
		Hostel Environment	23	12	1	0
2	Mess Facility	Timing of Mess	21	15	0	0
		Service by Mess Staff	19	13	3	1
		Availability of safe & pure drinking water	21	14	1	0
		Quality of food	15	12	6	3
		Quantity served	16	14	5	1
		Menu	11	21	3	1
		Availability of Snacks, Milk & Tea	17	19	0	0
3	Medical Facility	Availability of medicines and First Aid Box	25	11	0	0
		Action Taken during medical emergency	27	9	0	0
4	NEWS Paper Facility	Availability of Tamil and English NEWS papers	25	9	2	0
5	Power Backup	Availability of Power	23	12	1	0
6	TV Facility	Availability of TV	26	10	0	0

9/3/22
In-Charge

9/3/22
Principal

M. V. S.
PRINCIPAL

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215 CENTRAL LIBRARY ACADEMIC
YEAR 2021 – 2022

User's Satisfaction Library Information Products/Services - A Survey

1. Branch:

IT

2. User name:

MAHESHWARI

3. Mention your gender:

- Male
- Female

4. State your Academic Position:

- UG
- PG

5. How often do you visit the library?

- Daily
- Twice in a week
- Once in a week
- Two times a month
- Monthly once

6. In which purpose do you use the library?

- To borrow books
- To gain current awareness and to keep up-to-date
- To find specific information in your field of interest
- General awareness
- For academic study/research
- To access electronic resources
- To take photocopy/printout

Level of satisfaction over the various library resources

7. What is the level of satisfaction for library resources available in your field of interest?

1. Text and Reference Book

- Excellent
- Very Good
- Good
- Satisfactory

2. Foreign periodicals

- Excellent
- Very Good
- Good
- Satisfactory

3. National Periodicals

- Excellent
- Very good
- Good
- Satisfactory

4. Digital library e-journals

- Excellent
- Very Good
- Good
- Satisfactory

5. Reference books

- Excellent
- Very Good
- Good
- Satisfactory

6. Project Report

- Excellent
- Very Good
- Good
- Satisfactory

H.C.
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7. Educational CD/DVDs

- Excellent
- Very Good
- Good
- Satisfactory

Level of satisfaction over the various library Service
8. What is your level of satisfaction over the customized library services?

1. The order and maintenance of books in stock section

- Excellent
- Very Good
- Good
- Satisfactory

2. OPAC service (find out books)

- Excellent
- Very Good
- Good
- Satisfactory

3. Helping tendency of the library staff

- Excellent
- Very Good
- Good
- Satisfactory

4. Document scanning facility

- Excellent
- Very Good
- Good
- Satisfactory

5. Photocopying facility

- Excellent
- Very Good
- Good
- Satisfactory

6. Document printing service

- Excellent
- Very Good
- Good
- Satisfactory

7. Environment of library

- Excellent
- Very Good
- Good
- Satisfactory

8. Library opening hours

- Excellent
- Very Good
- Good
- Satisfactory

9. Internet service

- Excellent
- Very Good
- Good
- Satisfactory

10. Availability of computers

- Excellent
- Very Good
- Good
- Satisfactory

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE - 637215
CONSOLIDATED FEEDBACK ANALYSIS ON LIBRARY FACILITY
ACADEMIC YEAR 2021 - 2022

Consolidated feedback analysis from 592 students on visiting habit


S.No	Visiting habit	No. of students visited
1	Daily	181
2	Twice in a week	131
3	Once in a week	126
4	Two times a month	94
5	Monthly once	60

Consolidated feedback analysis from 592 students on purpose for using the library

S.No	Purpose for using the library	No. of students visited
1	To borrow books	471
2	To gain current awareness and to keep up-to-date	242
3	To find specific information in your field of interest	171
4	General awareness	83
5	For academic study/research	304
6	To access electronic resources	243
7	To take photocopy/printout	349

Consolidated feedback analysis from 592 students on various library resources

S.No	Information Resources	Excellent	Very Good	Good	Satisfactory
1	Text and Reference Book	451	90	51	0
2	Foreign periodicals	460	98	34	0
3	National Periodicals	426	134	31	1
4	Digital library e-journals	449	114	27	2
5	Reference books	427	142	22	1
6	Project Report	395	162	34	1
7	Educational CD/DVDs	432	148	12	0


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Consolidated feedback analysis from 592 students on customized library services

S.No	Customized Library Services	Excellent	Very Good	Good	Satisfactory
1	The order and maintenance of books in stock section	459	122	11	0
2	OPAC service (find out books)	414	164	14	0
3	Helping tendency of the library staff	461	111	19	1
4	Document scanning facility	536	34	21	1
5	Photocopying facility	564	27	1	0
6	Document printing service	565	23	4	0
7	Environment of library	514	69	9	0
8	Library opening hours	574	17	1	0
9	Internet service	514	74	4	0
10	Availability of computers	547	33	11	1

R
9/3/22
In-Charge

V. S. S.
Principal

V. S. S.
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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE - 637 215 TRANSPORT FEEDBACK FORM
ACADEMIC YEAR 2021 - 2022

(Please select the appropriate option to improve and maintain the Quality of Transport)

1. What do you feel about the punctuality of the bus?

- Excellent
- Very Good
- Good
- Satisfactory

2. Are you satisfied with neatness of the bus?

- Excellent
- Very Good
- Good
- Satisfactory

6. Whether your bus has emergency door & first aid kit?

- Excellent
- Very Good
- Good
- Satisfactory

7. Does your bus have enough seats for all students?

- Excellent
- Very Good
- Good
- Satisfactory

8. Does the bus in-charge receive your grievances?

- Excellent
- Very Good
- Good
- Satisfactory

9. Any other comment:

3. How do you rate the maintenance of the bus?

- Excellent
- Very Good
- Good
- Satisfactory


4. Are you satisfied with the behavior of the driver?

- Excellent
- Very Good
- Good
- Satisfactory

5. Whether the driver operates the bus smoothly in safe speed?

- Excellent
- Very Good
- Good
- Satisfactory

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CONSOLIDATED FEEDBACK ANALYSIS ON TRANSPORT FACILITY

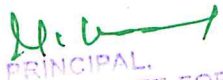
ACADEMIC YEAR 2021 - 2022

Consolidated feedback analysis from 835 students on Transport Facility

Q.No	Contents	Excellent	Very Good	Good	Satisfactory
1	Punctuality of the bus	439	306	84	4
2	Neatness	507	258	66	2
3	Maintenance	469	298	64	2
4	Behavior of the driver	421	329	82	1
5	Operation of the bus in safe speed	509	270	53	1
6	Availability of emergency door & first aid kit	639	143	51	0
7	Availability of seat	339	399	89	6
8	Receiving Grievences	454	322	54	3


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Principal


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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215 GENERAL AMENITIES FEEDBACK
FORM ACADEMIC YEAR 2021 – 2022

(Please choose the appropriate option to improve and maintain the Quality of general amenities)

General Stores Facility

1. Availability of Stationeries

- Excellent
- Very Good
- Good
- Satisfactory

2. Working hours

- Excellent
- Very Good
- Good
- Satisfactory

Canteen Facility

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3. Availability of Food

- Excellent
- Very Good
- Good
- Satisfactory

4. Availability of Snacks, Tea, Coffee and Cool drinks

- Excellent
- Very Good
- Good
- Satisfactory

5. Food Quality

- Excellent
- Very Good
- Good
- Satisfactory

https://docs.google.com/forms/d/1qGyGzhu8CeCjH#KmC1Uq1kgV_eeq4JiehFlv-XnUg/edit#response=ACYDBNMmkkDp_QJ1h7U2RyM4... 2

6. Service

- Excellent
- Very Good
- Good
- Satisfactory

7. Cost

- Excellent
- Very Good
- Good
- Satisfactory

Photocopy Facility

8. Photocopy Quality

- Excellent
- Very Good
- Good
- Satisfactory

9. Service

- Excellent
- Very Good
- Good
- Satisfactory

10. Cost

- Excellent
- Very Good
- Good
- Satisfactory

11. Working hours

- Excellent
- Very Good
- Good
- Satisfactory

N. G.
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 TIRUCHENGODE-637 215,
 NAMAKKAL DI. TAM.

12. Action taken during medical emergency

- Excellent
- Very Good
- Good
- Satisfactory

13. Availability of medicines

- Excellent
- Very Good
- Good
- Satisfactory

14. Service

- Excellent
- Very Good
- Good
- Satisfactory

15. Training of the staff

- Excellent
- Very Good
- Good
- Satisfactory

16. Working hours

- Excellent
- Very Good
- Good
- Satisfactory

17. Are you satisfied with the Bus / A/RB facility?

- Excellent
- Very Good
- Good
- Satisfactory

18. Working hours

- Excellent
- Very Good
- Good
- Satisfactory

19. Sick Room (If any)

- Excellent
- Very Good
- Good
- Satisfactory

Special Facility

17. Availability of Space

- Excellent
- Very Good
- Good
- Satisfactory

19. Are you satisfied with the Bus / A/RB facility?

- Excellent
- Very Good
- Good
- Satisfactory

18.04.2018 K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE - 617 004, TAMIL NADU, INDIA.

Geogja Farms

M. B.

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TAMIL NADU.

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CONSOLIDATED FEEDBACK ANALYSIS ON GENERAL AMENITIES

ACADEMIC YEAR 2021 - 2022

Consolidated feedback analysis from 855 students on General Amenities

S.No	Contents		Excellent	Very Good	Good	Satisfactory
1	General Stores Facility	Availability of Stationaries	480	364	11	0
		Working hours	434	412	9	0
2	Canteen Facility	Availability of Food	418	356	59	22
		Availability of Snacks, Tea, Coffee and Cool drinks	65	94	264	432
		Food Quality	568	219	64	4
		Service	629	224	2	0
		Cost	716	137	2	0
3	Photocopy Facility	Photocopy Quality	796	44	15	0
		Service	754	64	37	0
		Cost	816	25	14	0
		Working hours	785	62	8	0
4	Hospital Facility	Action Taken during medical emergency	802	43	10	0
		Availability of medicines	824	24	7	0
		Service	816	32	7	0
		Working hours	826	27	2	0
		Sick Room (Boys/Girls)	819	31	5	0
5	Sports Facility	Availability of Space	821	27	7	0
		Facility for indoor games	821	24	10	0
		Facility for outdoor games	811	41	3	0
6	Gym Facility	Availability of Gym Equipment	819	32	4	0
		Training of the Trainer	829	18	8	0
		Working hours	802	50	3	0
7	Bank / ATM facility		816	35	4	0
8	Post Office facility		834	15	6	0

9/13/22
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NAMAKKAL DI, TAMIL NADU.

Principal

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY,
TIRUCHENGODE – 637 215**

CORRECTIVE ACTIONS

Facilities Feedback given by Students

Academic Year 2021 – 2022

Hostel Feedback – Boys

Corrective action taken:

The students of boy's hostel expressed the change of menu and requested to rectify the odour of the drinking water.


The discussion was made with warden and the management and the menu as well as the odour has been controlled.

Library Feedback

Corrective action taken:

Students are request that they need to access the e-sources from the library frequently.

After review with the librarian and the principal, the access of e-sources were increased.


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NAMAKKAL Dt, TAMIL NADU,


Principal

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

KSR KALVI NAGAR, TIRUCHENGODE - 637 215



**13th GOVERNING COUNCIL MEETING
(Odd)**

28 August 2021

M. S. S.
**PRINCIPAL,
K S R INSTITUTE FOR
ENGINEERING AND TECHNOLOGY,
K S R KALVI NAGAR,
TIRUCHENGODE-637 215,
NAMAKKAL Dt, TAMIL NADU.**

Date: 23.08.2021

13th GOVERNING COUNCIL MEETING


Sub: Intimation of 13th Governing Council Meeting – Reg.

The 13th Governing Council Meeting will be held on 28.08.2021 (Saturday) at 10.30 a.m. at Conference Hall in KSRIET.

You are requested to make it convenient to attend the meeting.

GOVERNING COUNCIL MEMBERS - 2021-2022

S.NO.	Name and Address	Representation
1	Thiru. R. Srinivasan, B.B.M., MISTE, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode - 637 215.	Chairman cum Managing Trustee
2	Tmt. Kavitha Srinivasan, M.A., M.B.A., M.Phil., 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode - 637 215.	Member
3	Shri K.S. Sachin, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode - 637 215.	Member
4	Industrialist / Technologist / Educationalist from the Region	Mr. Sengottuvel Industrialist
5	AICTE Nominee	To be nominated
6	Nominee from University	To be nominated
7	Directorate of Technical Education Guindy, Chennai - 600 025.	Dr. B.V.Bhuvanewari Associate Professor & Head Dept of Physics ACGCE&T KARAIKUDI
8	Senior Faculty Member	Prof. Dr. J.C. Kannan Director - Student Affairs and Planning & Development
9	Faculty Member	Dr. P.Murugesan, Director - III Cell Dr. R.Nandakumar Director - Administrations
10	The Principal, K S R Institute for Engineering and Technology, Tiruchengode	Member Secretary


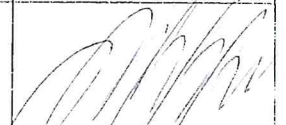
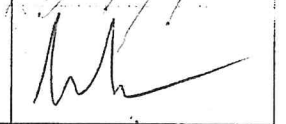
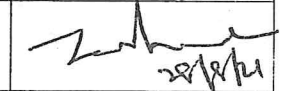
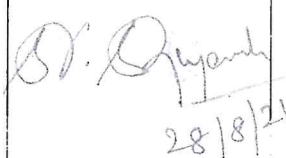
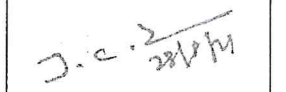




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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

13th GOVERNING COUNCIL MEETING

The 13th Governing Council Meeting was held on 28.08.2021 (Saturday)
10:30 a.m. in Conference Hall at KSRIET.

The following members constitute the Governing Council.

S.NO.	Name and Address	Representation	Signature
1	Thiru. R. Srinivasan, B.B.M., MISTE, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode - 637 215.	Chairman cum Managing Trustee	
2	Tmt. Kavitha Srinivasan, M.A., M.B.A., M.Phil., 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode - 637 215.	Member	
3	Shri K.S. Sachin, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode - 637 215.	Member	
4	Industrialist / Technologist / Educationalist from the Region	Mr. Sengottuvel Industrialist	
5	AICTE Nominee	To be nominated	-
6	Nominee from University	To be nominated	-
7	Directorate of Technical Education Guindy, Chennai - 600 025.	Dr. B.V.Bhuvaneswari Associate Professor & Head Dept of Physics ACGCE&Tech Karaikudi	
8	Senior Faculty Members	Prof. Dr. J.C. Kannan Director - Student Affairs and Planning & Development	
9	Faculty Members	Dr. P.Murugesan, Director - III Cell	
		Dr. R.Nandakumar Director - Administrations	
10	The Principal, K S R Institute for Engineering and Technology, Tiruchengode	Dr. M. Venkatesan	



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TIRUCHENGODE - 637 215

13th GOVERNING COUNCIL MEETING-(Odd sem)

Date : 28.08.2021 (Saturday)

Time : 10:30 am

Venue : Conference Hall, KSRIET

Item No.	Agenda objects	Annexure No.
	Proceedings of 12 th Governing Council Meeting	--
2.	Minutes of 13 th Governing Council Meeting	1
	To review and approve the E-Governance documents submitted by the Member secretary	2
4.	IQAC report and approval	3
	Important communications from AICTE, University, etc.,	4
6.	Submission of University Examination results for and May 2021	5
	Sanctioned intake and student admission for 2021-22	6
8.	Progress in NAAC and Autonomous process, NIRF Ranking	7
	Implementation of Strategic Plan in 2021-2026	8
10.	MOU signed with various organizations	9
11.	Availability of faculty in the academic year 2021-2022	10
12.	Institute innovation council.	11
13.	Approval of minutes in planning and monitoring board.	12
14.	360 ⁰ Feedback – Our Institution elected by Mentor	13
15.	Social activities - NCC,NSS,UBA	14
16.	Placement activities	15
17.	Alumni Association	16
18.	Any Other Suggestions	17



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Annexure – 1

M. S. S.

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The Principal and Member Secretary of the Governing Council extended a warm welcome and thanked all the members for sparing their valuable time to make it possible to attend this meeting. Then, the items listed on the Agenda are taken for discussion one by one. The minutes of the meeting are as follows:

Item – 1

To confirm the minutes of the previous Governing Council Meeting.

The minutes of the 12th Governing Council Meeting held on 08.05.2021 is presented to the members. The members noted the minutes and approved the same.

Item -2

Minutes of the proposals discussed in the 13th Governing Council meeting.

(Annexure – 1)

Item -3

To peruse the note of the principal on the academic and others important activities.

The Annual Performance Audit and Annual report were reviewed.

The performance appraisal of Teaching and Non-teaching staff was reviewed and the appreciation details and action taken was discussed.

The members of Department Advisory Committee for all departments were approved.

The council perused the note of the principal on the academic, follow up in system in the academic year and other important activities of the college.

(Annexure – 2)

Item – 4

To report about the IQAC report and approval.

The Annual Performance Audit and Annual report were reviewed.

The council approved and insisted to fulfill the needs as per the report given and approved the process.

(Annexure – 3)



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Item -5

To report about the important communications, policy decisions received from Government, AICTE, DOTE, University, etc.

The Council perused the details.

(Annexure – 4)

Item -6

Submission of University Examination results for May 2021.

The council perused the examination results for the academic year 2020-2021 end semester results and verified with the data given by the COE.

The Council perused the details and insisted to improve the results in the forthcoming semesters.

(Annexure – 5)

Item -7

To report about the Extension of AICTE Approval 2021-2022

To report about the University affiliation 2021-22.

To report about the sanctioned intake and admissions for 2021-2022.

To review and approve the utilization of donations from Philanthropists to the following category of students as per the Policy for the scholarship approved by the Governing Council

As per the Policy document framed for the admission based on scholarship, Merit students-Economically weaker section students Sports achieved students

Scholarship admission was done by the Scrutinizing committee as per the procedure the list is enclosed and it was approved by the Governing Council

The details of Scholarship given to the students based on their marks concession in fees given and additional details are presented to the council. The Council perused the details


(Annexure –6)

Item -8

To report about the progress in NAAC and Autonomous process & NIRF Ranking

To discuss about the NIRF ranking for the academic year 2021-2022 is presented to the Council and it is perused by the Council.

(Annexure – 7)


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Item – 9

Implementation of Strategic Plan 2021-2026.

Strategic Plan for the five year was discussed with various field and the same was approved by the council members.

(Annexure – 8)

Item – 10

To report about the MoU signed with various organizations.

IITM Research park MoU Signed and TMI System MoU Signed for BME & ECE.

The council peruse the details of the MoU signed by the departments

(Annexure –9)

Item – 11

To ratify the selection made by the Staff Selection Committee

The details of staff selection made by the selection committee for the academic year 2021-2022 and number of staff required for the next semester is presented to the Governing Council.

The Council ratified the selections made by the staff selection committee for the various departments.

Department wise faculty details are presented to the council. The Council perused and recorded the details of faculty members in each department for the academic year 2021 -22.

(Annexure – 10)


Item – 12

To report about the initiation of the Institute Innovation Council

Institute Innovation Council details are presented to the council.

Faculty members and students were encouraged to attend various training programs and was approved by the council.

(Annexure – 11)


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Item –13

To report about minutes discussed in the planning and monitoring board.

The council perused the documents produced by various committees and discussed about the planning and monitoring board.

The council approved the decision made by the planning and monitoring board

(Annexure – 12)

Item – 14

To report about the 360 degree feedback elected as Mentor.

The stakeholder feedbacks on curriculum and syllabus were discussed and suggestions were given by Feedback Review Committee for the further improvements in Academic process.

(Annexure – 13)

Item – 15

To report about social activities.

The various activities like NCC, NSS and UBA were reported to the council members.

The council suggested to do more activities for the benefit of the students

(Annexure – 14)

Item – 16

To report about the Placement details of 2017-2021 batch of students. The Council perused the placement details of 2017-2021 batch of students and appreciated the effort taken to place maximum number of students in reputed companies.

(Annexure – 15)


Item –17

To report about Alumni students details.

To submit the details about the contribution made by the alumni for the welfare of the college and fellow students.

The members of the Governing Council thanked the aluminous who have made liberal donation for the welfare of the college and their fellow students.

(Annexure – 16)


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Item -18


Any other matters and suggestions.


To report about other activities.

To report about other activities to be implemented for the forthcoming academic years.

(Annexure - 17)

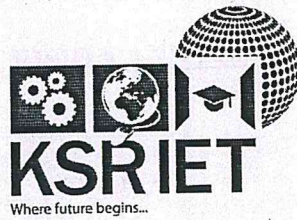

Principal/Member Secretary
Governing Body


Chairman
Governing Body


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14th GOVERNING COUNCIL MEETING

27th April 2022


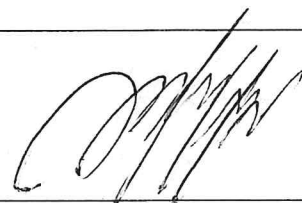
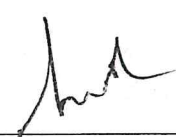



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14th GOVERNING COUNCIL MEETING**Sub: Intimation of 14th Governing Council Meeting – Reg.**

The 14th Governing Council Meeting will be held on 27.04.2022 (Wednesday) at 11.00 am. at Conference Hall in KSRIET.

You are requested to make it convenient to attend the meeting.

GOVERNING COUNCIL MEMBERS – 2021-2022


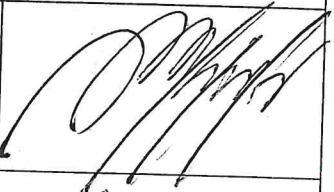

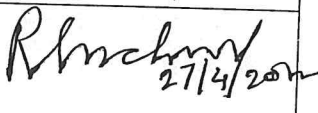

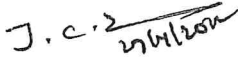



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1	Chairman cum Managing Trustee	Thiru. R. Srinivasan, B.B.M., MISTE, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode – 637 215.	
2	Member	Tmt. Kavitha Srinivasan, M.A., M.B.A., M.Phil., 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode – 637 215.	
3	Member	Shri K.S. Sachin, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode – 637 215.	
4	Industrialist / Technologist / Educationalist from the Region	Mr.R.Sundaram Managing Director &CEO Aerospace Engineers Pvt. Ltd Salem-636203	Intimated through letter
5	AICTE Nominee	To be nominated	-----
6	Nominee from Anna University	Dr.O.Uma Maheswari, Professor-Department of ECE CEG Campus-Anna University Chennai-600025	Intimated through letter
7	Directorate of Technical Education Guindy, Chennai – 600 025.	To be nominated	-----
8	Senior Faculty Members	Prof. Dr. J.C. Kannan Director – Student Affairs	J.c. 2 21/4/2022
9	Faculty Members	Dr. P. Meenakshi devi Director - Academics	P.M. 21/4/22
		Dr.R.Nandakumar Director - Administration	 21/4/22
10	Member Secretary	Dr. M. Venkatesan Principal	 21/4/22

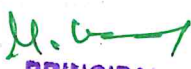

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K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY
14th GOVERNING COUNCIL MEETING

The 14th Governing Council Meeting was held on **27.04.2022**
(Wednesday) at 11.00 am in the Conference Hall in KSRIET.

The following members constitute the Governing Council.

S.NO.	Representation	Name and Address	Signature
1	Chairman cum Managing Trustee	Thiru. R. Srinivasan, B.B.M., MISTE, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode – 637 215.	
2	Member	Tmt. Kavitha Srinivasan, M.A., M.B.A., M.Phil., 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode – 637 215.	
3	Member	Shri K.S. Sachin, 5/492, K.S.R. Kalvi Nagar, Kuchipalayam (Po), Tiruchengode – 637 215.	
4	Industrialist / Technologist / Educationalist from the Region	Mr.R.Sundaram Managing Director &CEO Aerospace Engineers Pvt. Ltd Salem-636203	 27/4/2022
5	AICTE Nominee	To be nominated	-----
6	Nominee from Anna University	Dr.O.Uma Maheswari, Professor-Department of ECE CEG Campus-Anna University Chennai-600025	 27/4/2022
7	Directorate of Technical Education Guindy, Chennai – 600 025.	To be nominated	-----
8	Senior Faculty Members	Prof. Dr. J.C. Kannan Director – Student Affairs	 27/4/2022
9	Faculty Members	Dr. P. Meenakshi devi Director - Academics	 27/4/22
		Dr.R.Nandakumar Director - Administration	 27/4/22
10	Member Secretary	Dr. M. Venkatesan Principal	 27/4/22


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TIRUCHENGODE – 637 215

14th GOVERNING COUNCIL MEETING

Date : 27.04.2022 (Wednesday)

Time : 11.00 am

Venue : Conference Hall, KSRIET


Item No.	Agenda objects	Annexure No.
1.	Review of the proceedings of 13 th Governing Council Meeting	--
2.	Report of Academic activities	1 ✓
3.	Implementation of INSPROPLUS ERP management system.	2 ✓
4.	NAAC Accreditation	3 ✓
5.	NBA Compliance Visit	4 ✓
6.	Autonomous ❖ Establishment of COE office ❖ Formation of Academic council ❖ Formation of Board of studies	5
7.	IQAC report and approval	6
8.	Functions of Anti ragging and Vishaka committee (Complaints cum Redressal committee)	7 ✓
9.	Important communications from AICTE, University, etc., ❖ Extension Approval from AICTE ❖ Applying for Permanent Affiliation from University ❖ To get 12b Certificate.	8 ✓
10.	Submission of University Examination results for December 2021	9
11.	Admission policy - Merit scholarship by management	10 ✓
12.	Proposal for applying New courses and increase in intake.	11
13.	Budget (Institution) ❖ Budget proposal for the academic year 2022– 2023 ❖ Utilization for the Academic year 2020-21	12
14.	MOU signed with various organizations	13 ✓
15.	Availability of faculty in the academic year 2021-2022	14
16.	Faculty recruitment for the academic year 2022-2023	15
17.	Centre for Research and Development ❖ Funding proposals submitted ❖ Start ups at KSRIET ❖ Consultancy works. ❖ Research centre approval	16
18.	Faculty Development activities ❖ Centre of Excellence	17 ✓
19.	Students Development activities ❖ Establishment of Interactive SMART Classrooms ❖ Inauguration of Technical and Non-Technical Clubs and their activities	18
20.	Approval for minutes of meeting in planning and monitoring committee. ❖ Review of strategic planning & monitoring	19



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Item No.	Agenda objects	Annexure No.
21.	Proposal for Skill development centre	20
22.	Activities of Cells, forum, associations and various committees.	21
23.	Social activities -NCC,NSS & UBA	22
24.	Placement achievements.	23
25.	Alumni Association Activities.	24
26.	Library ❖ Enhancement of Digital Library.	25
27.	Any Other Suggestions.	26


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Dr.R.Nandakumar Director –Administration.

The Member Secretary- **Dr.M.Venkatesan Principal** of the Governing Council extended a warm welcome to the Governing council members and presented the items listed in the Agenda were taken for discussion one by one. The minutes of the meeting are as follows:

Item – 1

To review the minutes of the previous Governing Council Meeting.

The minutes of the 13th Governing Council Meeting held on 28.08.2021 is presented to the members. The members noted the minutes and reviewed the same.

Item -2

Report of Academic activities was presented to the council.

Report on the academic and other important activities of current academic year 2021 – 2022

- ❖ The DAC meeting for the academic year 2021-22 were held on
 - ❖ EEE- 09.03.2022
 - ❖ Mech- 18.02.2022
 - ❖ ECE-26.02.2022
 - ❖ CSE-03.03.2022
 - ❖ IT- 26.03.2022
 - ❖ BME- 25.02.2022
 - ❖ The minutes are approved by IQAC and corrective measures are suggested
 - ❖ No changes are suggested in Vision, Mission; PEOs, PSOs and POs of all departments

The members of Department Advisory Committee for all departments were approved.

The council perused the note of the principal on the academic, follow up in system in the academic year and other important activities of the college

(Annexure – 1)

Item -3

Implementation of INSPROPLUS ERP management system.

- ▶ Academics, Assessment, HR, Finance, Feedback and Library modules were successfully implemented
- ▶ 100% e-governance will be functioning in the next academic year.

Implementation of Insproplus ERP management system was introduced and the report was generated from ERP was reviewed and verified.

(Annexure – 2)


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Item – 4

To report about the NAAC Accreditation process.

The NAAC Committee visited on 30 & 31st of March. Result was declared on April 5th awarded as A⁺

The Governing body council members appreciated the Principal and the team members for their marvelous effort for awarding A⁺ grade in NAAC.

(Annexure – 3)

Item – 5

NBA Compliance visit

NBA compliance report has been submitted ,committee visit is scheduled on 7th of May 2022

Members Suggested to complete all the documents needed.

(Annexure – 4)

Item – 6

Autonomous status

The status of Autonomous was reported by the coordinators, that the Application has been submitted to Anna University.

Discussed about the Establishment of COE office , Formation of Academic council Formation of Board of studies Dr.O.Uma maheshwari suggested to refer the norms for the above formations and establish the office.

The committee members suggested for the departments to frame the syllabus for autonomous regulation with high standards.

(Annexure – 5)


Item – 7

To report about the IQAC report and approval.

The Annual Performance Audit and Annual report were reviewed.

The council approved and insisted to fulfill the needs as per the report given and approved the process.

(Annexure – 6)


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**To report the Functions of Antiragging and Vishaka committee
(Complaints cum Redressal committee)**

The committee coordinators explained the Functions of Antiragging and Vishaka committee (Complaints cum Redressal committee) and the documents were verified.

(Annexure – 7)

Item -9

To report about the important communications, policy decisions received from Government, AICTE, DOTE, University, etc.

Discussed about the

- ❖ Extension Approval from AICTE
- ❖ Applying for Permanent Affiliation from University
- ❖ To get 12b Certificate

The Council perused the details and asked to take the necessary action for the process.

(Annexure – 8)

Item -10

Submission of University Examination results for December 2021.

The council perused the examination results for the academic year 2021-2022

Odd semester results and verified with the data given by the COE.

The Council perused the details and insisted to improve the results in the forthcoming semesters.

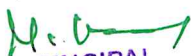
(Annexure – 9)

Item -11

Admission policy for 2022-23

- ▶ Merit scholarship by management for
- ▶ Merit students
- ▶ Economically weaker section students
- ▶ Sports achieved students

(Annexure – 10)


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Proposal for applying New courses and increase in intake

The management proposed for applying new courses and additional intake in the academic year 2022-23.

- ▶ **Increase of intake for CSE Branch from 60 to 90 seats.**
- ▶ **New course on Computer Science Engineering (Cyber Security) with intake of 60**

(Annexure –11)

Item -13

To peruse the budget proposal for the academic year 2022-2023

The budget proposal for the academic year 2022-2023 is presented to the Council and it is perused by the Council.

To peruse the Audited Statement of Accounts for the academic year 2020-2021

The audited statement of accounts and income, expenditure statements of 2020-2021 are presented to the Council and are perused by the Council.

To peruse the Utilization of First Graduate Fund 2021-2022

The council perused the Tuition Fees Collected for the academic year 2021-2022 is presented to the Council.

(Annexure – 12)

Item – 14

To report about the MoU signed with various organizations.

MoUs signed in academic year 2021-22

- ❖ **ABE Semiconductor Designs, Chennai**
- ❖ **Global We Connect Technologies, Bangalore**
- ❖ **LabZee, Chennai.**
- ❖ **TMI Systems, Bangalore**
- ❖ **Galaxy Educational Consultant, Bangalore**

The council perused the details of the MoU signed by the departments


(Annexure – 13)

Item – 15

To report about department wise faculty details.

Department wise faculty details are presented to the council. The Council perused and recorded the details of faculty members in each department for the academic year 2021 -22.

(Annexure –14)


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The details of staff selection made by the selection committee for the academic year 2022-2023 and number of staff required for the next semester is presented to the Governing Council.

The Council ratified the selections made by the staff selection committee for the various departments.

(Annexure – 15)

Item – 17

Centre for Research and Development.

▶ **Funding proposals submitted**

Funding proposals submitted for the academic year 2021-22 was submitted to the council.

▶ **Start ups at KSRIET**

List of KSRIET MSME Campus companies was discussed by the members.

▶ **Consultancy works.**

Consultancy carried by various companies was produced.

▶ **Research centre approval**

Department of Mechanical Engineering has applied for Research centre approval from Anna University.

(Annexure – 16)

Item – 18

Faculty Development activities

The list and details of the Faculties Attended for the academic year by faculty was presented.

To report about Faculty Development activities.

- ❖ Conducted Webinar on Impacts and Challenges in Ameliorating featured NEP in Engineering Education on 12.06.2021
- ❖ Conducted one week program for International Yoga Day from 21.06.2021 to 25.06.2021
- ❖ Seminar on OBE- CO, PO Attainment on 24.09.2021
- ❖ One week Skill development Program from 20.12.2021- 24.12.2021 for Technical and Non technical staff was conducted on
 - ❖ Poster/Banner designing
 - ❖ MS Word &Excel
 - ❖ Fire Fighting and First aid
 - ❖ PC trouble shooting



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Faculty members were encouraged to attend various training programs and workshops.

(Annexure – 17)

Item – 19

To report about Students Development activities.

Students Development activities are presented to the council.

- ▶ **Establishment of Interactive SMART Classrooms**
- ▶ **Inauguration of Technical and Non-Technical Clubs**

A Report of Inauguration of Technical and Non-Technical Clubs and the activities was reported and a report on extension like symposiums, seminars, conferences, workshops, industry-institution interaction, etc., activities were presented to the council.

Students participated in events conducted in various colleges and has won the prizes.

The council also suggested to make the students to do their projects of their own in recent trends. Industry experts are invited as resource persons in workshops.

(Annexure – 18)

Item – 20

Approval of minutes of meeting -planning and monitoring committee.

The council perused the documents produced by various committees and discussed about the planning and monitoring board.

- ▶ **Review of strategic goals (2021-2026)**
- ▶ **Yearly objectives (2021-22 & 2022-23)**

The council approved the decision made by the planning and monitoring board

(Annexure – 19)

Item – 21

Proposal for Skill development centre

- ▶ Submitted proposal to Tamilnadu Skill Development corporation.
- ▶ Sector-IT-ITES
- Job Role
- BPO-Voice and non-Voice process
- Need to Train unemployed students in our rural areas



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Item – 22

To report the functioning of various cells and forums.

List of committees were modified and the council after verification was approved

The council peruses the details and congratulated for the activities conducted by various cells and forum and suggested to improve the various activities by the cells and forums.

To report about the Function and activities of III Cell.

The council peruse about the details of the functions of III Cell and suggested to do activities and encourage the students activities

Functions of OBC& Minority, Career Guidance cell was presented in the council and approved.

To report about the Function of committees:

The council approved the various function and activities done by the committee report given and approved the process.

The Council also suggested to improve the activities for student's benefit

(Annexure – 21)

Item – 23

To report about social activities.

The various activities like NSS and UBA were reported to the council members.

(UBA) Unnat Bharat Abhyian conducted events in schools and free books were distributed.

The council suggested to do more activities for the benefit of the students


(Annexure – 22)

Item – 24

To report about the Placement details of 2017-2021 batch of students.

The Council perused the placement details of 2017-2021 batch of students and appreciated the effort taken to place maximum number of students in reputed companies.

(Annexure – 23)


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Item -25

To report about Alumni students details.

To submit the details about the contribution made by the alumni for the welfare of the college and fellow students.

The counseling members appreciated for the inauguration of alumni chapters at **Bangalore, Chennai and Coimbatore.**

The members of the Governing Council thanked the aluminous who have made liberal donation for the welfare of the college and their fellow students.

(Annexure - 24)

Item -26

To report about other activities in Library details

Enhancement of Digital Library.

The details of library additions are presented to the council. The Council perused the details.

(Annexure - 25)

Item -27

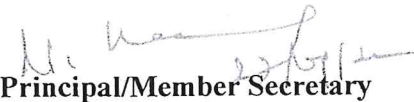
Any other matters and suggestions.

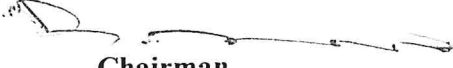
To report about other activities.


To report about other activities to be implemented for the forthcoming academic years.

(Annexure - 26)

Senior faculty member **Dr.J.C.Kannan- Director-Student Affairs** proposed Vote of Thanks to the council members for sparing their valuable time to make it possible to attend this meeting.


Principal/Member Secretary
Governing Body


Chairman
Governing Body


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